



**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
April 5, 2018**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were: Dr. Valerie Beaudin, Stewart B. Cumbo, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Sharon L. Humm, Town Clerk, Holly K. Wahl, Town Administrator, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, and Marilyn VanWagner, Water Park General Manager.
- II.** **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.
- III.** **Informational Discussion on the following items:**
- A. Floodgate Structure between Horizons and Seagate.** Mrs. Wahl stated the Town owns and is responsible for a floodgate structure that is in need of repair. Mr. Berry briefed the Council on the matter and stated he has received quotes for the repairs and recommends the work be done. Councilman Jaworski added there has been correspondence between the Town and the Department of Environment stating they have no objection to the Town undertaking improvements to the structure.
- B. Front Entry Way.** Mrs. Wahl updated the Council on the status of the front entry way brick repair and improvements. The contractor who was awarded the contract in October of 2017 has been unresponsive in notifying the Town of a start date for the work. Mrs. Wahl is asking Council consideration to terminate the awarded work to Guy & Guy Masonry and seek another contractor to complete the work. Mrs. Wahl recommends contracting Windmill Farms in the amount of \$8,200.
- C. Water Park Operation for the upcoming season.** Ms. VanWagner addressed the Council on bid results for the following contracts:
- a) Beverage supplier contract – Two bids were received; 1) PepsiCo and 2) Coca-Cola Bottling Company. Ms. VanWagner is recommending a three year contract with PepsiCo which includes a \$4,500 signing bonus for the first year at \$9,566 and the 2nd and 3rd year at \$14,066 per year. Ms. VanWagner stated PepsiCo has delivered excellent service for the past nine years.
 - b) Mini ice cream supplier contract – Two bids were received; 1) Dippin Dots and 2) Mini Melts. Ms. VanWagner is recommending a one year contract with Dippin Dots in the amount of \$21,672.
 - c) Food supplier contract – Two bids were received; 1) Performance Food Group and 2) US Foods. Ms. VanWagner is recommending a one year contract with Performance Food Group in the amount of \$39,701. Ms. VanWagner stated she has used both vendors in the past and recommends Performance Food for their competitive pricing, outstanding service, and extremely low “out of stock” rate.

D. Water Park Locker Purchase. Four bids were received; 1) V-Locker, 2) Best Lockers, 3) American Lockers, and 4) Locker Network. Ms. VanWagner is recommending purchasing lockers from V-Lockers in the amount of \$27,671.

E. Budget work session – Water Park and Utility Fund budgets.

Water Park

Mrs. Smith and Ms. VanWagner were available to address the Council's questions on the proposed budget's income and expenses. Mrs. Smith explained the increases in several line items. Councilman Pardieck requested attendance figures for last season. Mrs. Wahl presented attendance figures for last season. Mrs. Smith addressed questions concerning the 5-year capital plan.

Utility Fund

Mrs. Smith explained several line item increases for the Council and addressed Councilwoman Beaudin's inquiry as to capital connections received for 2018.

The Mayor commented that the ease of this budget is a result of the time and effort put forth by Councilwoman Beaudin, Councilmen Favret and Jaworski and Mrs. Smith.

The Council had no recommendations to this proposed budget.

IV. Council Lightning Round

1. Dr. Beaudin reminded everyone the Dragon Boat event is June 9th and that she would be reaching out via email.
2. Mr. Cumbo commented that the north span of the bridge is now open.
3. Mr. Jaworski reported plans on Taste the Beaches is moving forward and asks for Council support on the Floodgate improvements. And on another note, commented he is out of here tomorrow on a cruise!
4. Mr. Morris had no comment.
5. Mr. Pardieck commented the next TBOAA community forum will be held May 16th and the Bayfront Park cleanup is April 28th.
6. Mr. Favret thanked Mrs. Smith, Mrs. Wahl, and all the Department Heads for the work on the budgets. With this being the Council's second budget cycle, and one of the most important tasks done by the Council, this year's smooth process is a testament to those individuals that were involved in making it happen.

V. Close for an Executive Session. The regular meeting was closed at 7:30 p.m. for an Executive Session pursuant to General Provisions Article §3-305(b) Subsection (8), to consult with staff, consultants, or other individuals about pending or potential litigation and to discuss a future bidder proposal on a motion by Councilman Jaworski. Seconded by Councilwoman Beaudin, all in favor.

The Mayor reopened the regular meeting at 8:26 p.m.

All members that voted in favor to close for an executive session were present the entire closed session except for Councilwoman Beaudin who excused herself before the executive session ended due to a prior obligation. The purpose was to discuss the library proposal and services to bid.

VI. Adjournment:

The meeting adjourned at 8:27 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Favret, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk