



**MINUTES OF THE  
TOWN COUNCIL INFORMATIONAL  
WORK SESSION  
February 11, 2019**

- I. Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were: Dr. Valerie Beaudin, Stewart B. Cumbo, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, James Berry, Public Works Manager, and Jon Castro, WRTP Manager.
- II. **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.
- III. **Informational Discussion on the following items:**
1. **B Street Sewer Line Relocation** - Mrs. Wahl reported proposals were received on February 6<sup>th</sup> for the installation of 661 LF of sewer line within “B” Street and the installation of 4 individual house grinder pump stations. There was a mandatory pre-bid meeting held followed by a site visit. Three sealed bids were received. Mr. Berry stated one of the bids was ridiculously high and the other two were in line with each other. Mr. Berry stated references for both were favorable and addressed questions from the Council. Mr. Berry will be recommending Council award a contract to Schummer, Inc. in the amount of \$171,600.
  2. **WRTP Capital Improvement purchase** – Mr. Castro was present to address the Council requesting a purchase for the Plant. The WRTP is looking to purchase programing for 1) new blower program in basins and 2) changes to existing programs. The new and revised programing would improve plant operations overall and improve options for off-site access. Mr. Castro stated funds of \$15,000 are available in the budget and is confident would cover the new and revised programing being requested. Mr. Castro addressed the Council’s questions and will be presenting the request for consideration at the February Council meeting.
  3. **Procurement authority threshold** – The Mayor is asking Council to consider increasing the approval threshold level for the Mayor from \$5,000 to \$10,000. There has been discussion in the past with Public Works Manager and the WRTP Manager concerning the need to possibly increase the level. In these departments, emergency issues arise needing immediate attention and purchase approval. The Mayor anticipates introducing this in March with a vote in April.
  4. **Resolution R-19-1, Fee Schedule for boat ramps** – The Council previously discussed giving Chesapeake Beach residents’ free access to the boat ramps. Mrs. Wahl gave a quick overview of the boat ramps and the concession agreement the Town is under with the Marina. The Town is proposing to do away with fees for Chesapeake Beach residents. This would include the elimination of the \$150 season pass, the in/out ramp fee, and the one-way ramp fee. Mrs. Wahl addressed questions from the Council. This resolution will be introduced at the February Council meeting.

5. Resolution R-10-2, 5G Network – Twin Beach Partnership – Councilman Jaworski stated that this resolution expresses the intent of the Town to partner and work together with the Town of North Beach to address the forthcoming innovative telecommunications technology, such as 5-G capable facilities in the towns. The Council expressed their thoughts on this. It was noted that the North Beach Town Council will be considering a resolution of their own which will reflect the same. This resolution will be considered at the February Council meeting.
6. Trash Services Contract – Mrs. Wahl stated the Town has a contract with Southern Maryland Recycling for trash removal services. The contract, due to expire on July 1, 2019, has an option to extend for an additional year. It would be cost saving for the Town to take advantage of the one-year option and then rebid next year for all services including bulk trash. Both North and Chesapeake Beach at this time are serviced by the same contractor. North Beach will be due to rebid next year and it would make the bidding process more competitive if there were potential to service both towns. The Town is asking Council to consider the one-year option.
7. Water Sewer Manual timeline- Mrs. Wahl stated several months ago a draft water sewer manual was circulated to the Council for review and comments. Councilman Jaworski and his group are anxious to finalize this document. Please submit any further questions or comments that you may have within in the next week or two so this can move forward.
8. Continuing Education – The Town Administrator is asking the Council to consider funding for a three course Executive Certificate for Public Leadership and Public Policy program that she applied for and was accepted. The goal is to achieve a deeper knowledge of government administration. The program requires that one of the three courses be taken on campus which would last a full week. The cost of the on campus course for consideration is \$8,800. The remaining two courses would be taken remotely, via web, at a much lower cost.

#### **IV. Council Lightning Round –**

1. Mr. Favret stated his Walkable Community group will be presenting their contribution to the comprehensive plan to the Zoning Commission Wednesday, February 13<sup>th</sup> and encouraged anyone that is available, to attend. Feedback is appreciated and welcomed!
2. Mr. Pardieck commented he is looking forward to participating in Love-a-Book night at Beach Elementary tomorrow night. The Bayfront park committee will hold a meeting February 13<sup>th</sup> and February 19<sup>th</sup> the TBOAA will hold its next meeting.
3. Mr. Morris had no comment.
4. Mr. Jaworski stated February 13<sup>th</sup> a joint EDC meeting of the two towns will be held with several representatives from the County's Economic Development also in attendance. Discussions continue on plans for the 125<sup>th</sup> anniversary of the Town, first event being a commemoration event on April 6<sup>th</sup> at Town Hall with presentations/displays to be exhibited. Mr. Jaworski was pleased to announce that he and Hillary Daily participated in an interview with Northern Virginia magazine focusing on Chesapeake Beach and its' attractions.

5. Mr. Cumbo asked Mr. Castro how the new employee was doing. Mr. Castro commented he was pleased and stated she has about 10 years' experience in this type of work.
6. Dr. Beaudin stated she would be joining fellow colleague Pardieck at the Beach Elementary's Love-A-Book night, and stated she will begin working on the Dragon Boat roster.

**Adjournment:**

The meeting adjourned at 7:50 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Cumbo, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk