



**MINUTES OF  
THE PLANNING AND ZONING COMMISSION  
SEPTEMBER 14, 2016**

**I.** Chairman Jeff LaBar called the meeting to order at 7:04 p.m. In attendance were Commission members, Nancy Feuerle, Jeffrey Foltz, Larry Jaworski, Keith Pardieck. Megan Reiser was absent. Also in attendance was the Planning and Zoning Administrator, Christopher Jakubiak, and Secretary, Fran Addicott.

**II. APPROVAL OF THE SEPTEMBER 14, 2016 PLANNING AND ZONING AGENDA AS WRITTEN.**

Mr. Jakubiak has not finalized the Planning Commission Annual Report, therefore Item V, "Review and Approval of the Planning Commission Annual Report" was removed from the Agenda with unanimous consent of the members.

**MOTION:** Mr. Jaworski moved to amend the September 14, 2016 Agenda. Seconded by, Mr. Pardieck, all in favor.

**III. APPROVAL OF JULY 13, 2016 PLANNING AND ZONING MEETING MINUTES.**

**MOTION:** Mr. Pardieck moved to approve the July 13, 2016 minutes. Mrs. Feuerle seconded, all in favor.

**IV. REVIEW AND CONSIDERATION OF APPROVAL OF AN ADDITION PLAT FOR LOTS 10-31, BLOCK 70, WHICH WOULD BE EFFECTIVE UPON MAYOR & TOWN COUNCIL DECISION TO ABANDON THE UNIMPROVED ALLEY WHICH RUNS PARALLEL TO AND IS LOCATED BETWEEN 15<sup>TH</sup> & 16<sup>TH</sup> STREETS.**

Mr. Jakubiak summarized the matter.

Marianne and Charlie Valaer, the property owners of 7610 Bayside Road have submitted a plat showing the location of the alley that runs east to west between 15<sup>th</sup> and 16<sup>th</sup> Streets to be officially abandoned. This is an unimproved "paper" alley only. They are contract purchasers of one of the lots that abut this paper alley. Mr. & Mrs. Valaer petitioned the Town about closing it and all seven of the property owners who own lots abutting the alley have signed an affidavit agreeing to the closure. Upon closing the alley, one half of the alley's width (or 7.5 feet) would be added onto the lots that abut it.

After determining that it was not required to remain a public alley and not likely to be improved for use, the Town has followed the procedures laid out in the Town Code with guidance by Attorney Elissa Levan to facilitate this closure. The decision to abandon the

alley, however rests with the Mayor and Town Council and needs to be made by passing an ordinance. Mrs. Valaer spoke on the agenda item.

**MOTION:** Mr. Foltz moved to approve the abandonment of the alley as shown on Lots 10-31 Block 70, that runs parallel between 15<sup>th</sup> & 16<sup>th</sup> Streets. Seconded by Mrs. Feuerle, all in favor.

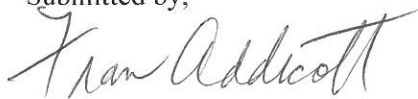
**V. PUBLIC COMMENT**

Mr. John Balano- 3800 15<sup>th</sup> Street, Chesapeake Beach, MD 20732

**VI. ADJOURNMENT**

There being no further business, the meeting adjourned at 7:35pm on a motion made by Mr. Jaworski, seconded by Mrs. Feuerle, all in favor.

Submitted by,

A handwritten signature in cursive script that reads "Fran Addicott". The signature is written in dark ink and is positioned below the text "Submitted by,".

Fran Addicott, Secretary