



**MINUTES
OF THE PLANNING AND ZONING COMMISSION
FEBRUARY 14, 2018**

- I. Chairwoman Megan Reiser called the meeting to order at 7:00 pm. In attendance were Commission members, Charles Fink, Jeffrey Foltz, Robert Gray, and Cynthia Greengold. Also in attendance were Planning and Zoning Administrator, Christopher Jakubiak and Secretary Fran Addicott. Commission member Nancy Feuerle was absent.

II. APPROVAL OF THE FEBRUARY 14, 2018 PLANNING AND ZONING AGENDA.

MOTION: Mr. Gray moved to approve the February 14, 2018 Agenda. Seconded by Mr. Foltz. Mr. Gray then amended his motion to remove from the Agenda the scheduled appearance of Mr. Robert Abner on the Parking Lot Expansion Site Plan acknowledging Mr. Abner's then announced request to postpone his appearance before the Commission until next month. The amended motion was seconded by Mr. Fink, and approved unanimously.

III. APPROVAL OF THE MINUTES FROM THE NOVEMBER 8, 2017 PLANNING AND ZONING MEETING.

MOTION: Mr. Foltz moved to approve the November 8, 2017 minutes. Seconded by Mr. Gray. Mrs. Greengold and Mr. Gray abstained. Mr. Foltz and Chair Reiser voted in favor.

NOTE: Lacking a majority in favor, the minutes were not approved as submitted and will be re-submitted for approval at the next meeting.

IV. ACCEPT LETTER OF RESIGNATION FROM CHAIR REISER, NOMINATE AND VOTE FOR A NEW CHAIRMAN.

MOTION: Mrs. Greengold moved to approve and accept the letter of resignation from Chair Reiser. Seconded by Mr. Fink, all in favor.

MOTION: Mrs. Greengold moved the nomination of Mr. Foltz for Chairman. Mr. Gray seconded the motion. Mr. Foltz indicated his willingness to serve, and then the Commission voted unanimously in favor.

MOTION: Mr. Gray then nominated Mrs. Reiser for Vice Chair. Mrs. Greengold seconded the motion. Mrs. Reiser indicated her willingness to serve and then the Commission voted unanimously in favor.

V. COMPREHENSIVE PLAN WORK-PROGRAM AND KICK OFF.

Chairman Foltz asked Mr. Jakubiak to address the Comprehensive Plan update. Mr. Jakubiak requested that the Commission members review the memo he prepared for the Mayor and Town Council and indicated he would anticipate a one-year process to complete the plan update; leading to Town adoption of the new plan in the first or second quarter of 2019. The Planning Commission would meet monthly for the next 12 to 14 months on the plan update.

The Commission member's all agreed that it is vital to get significant public input and participation while working on the Plan. Mr. Jakubiak indicated that the Planning Commission could hold one or two separate community meetings/workshops to obtain additional input, prior to holding a public hearing. The Commission also discussed the use of surveys and innovative formats for the plan document, including an all-digital format. Mr. Jakubiak said a goal could be to produce a Comprehensive Plan that will be concise, illustrated, and direct. Once the Planning Commission approves the Plan, it would be transmitted to the Mayor and Town Council for adoption. The Commission members directed Mr. Jakubiak to submit a work schedule for discussion at the next meeting.

PUBLIC COMMENT FROM THE FOLLOWING:

Theresa York- (Walkable Community Committee) 7150 Old Bayside Rd, Chesapeake Beach, MD.

Mrs. York commented on the Comprehensive Plan saying that the workshops and public hearings were a good idea.

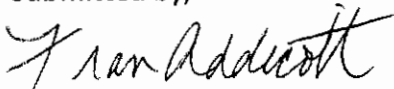
Councilman Larry Jaworski- 8665 Baywalk Square, Chesapeake Beach, MD.

Councilman Jaworski said he gives full support of the Economic Committee on the undertaking of the Comprehensive Plan work program. He wants to reinforce the need for early public input.

Chairman Foltz informed the Commission members that there will be a vacancy on the Commission owing to the planned resignation of Mrs. Nancy Feuerle. He noted that Ms. Susan Stebbing met with the Mayor and Council at the Council work session last week to be considered as a nominee to fill the vacancy.

There being no further business, the meeting adjourned at 8:00 pm on a motion by Mr. Fink. Seconded by Mrs. Greengold, all in favor.

Submitted by,



Fran Addicott, Secretary