



**PUBLIC HEARING MINUTES**  
**May 19, 2011**

- I. Bruce A. Wahl, Mayor, called the public hearing to order at 7:50 p.m. In attendance were: Dr. Valerie Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Ingrid K. Lamb, Patrick J. Mahoney and Julie L. Spano, Council Members, Elissa Levan, Town Attorney, Dr. James Parent, Town Administrator, Sharon L. Humm, Town Clerk, Leslie Porter, Town Treasurer, Wilson Cochran, Superintendent of Public Works, Jay berry, Assistant Superintendent of Public Works, William Watson, Zoning Administrator and Code Enforcement Officer, Paul Woodburn, Town Engineer and Marilyn Van Wagner, Water Park General Manager.

**Ordinance O-11-5, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2011 to June 30, 2012.**

The Mayor spoke briefly on the Wastewater Treatment Plant stating it was introduced at last month's Town Council meeting and asked Mrs. Porter to go over the highlights of Exhibit A. Mrs. Porter stated there had been no adjustments since its introduction.

Mr. Carpenter stated he would be offering up an amendment to this Ordinance at the appropriate time.

Public comment was taken.

There being no further comments, the hearing adjourned at 7:57 p.m. on a motion by Mr. Mahoney. Seconded by Ms. Lamb, all in favor.

**Ordinance O-11-6, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2011 to June 30, 2012 and setting rates, charges and fees related to water and sewer service by the Town.**

The Mayor stated that Councilwoman Lamb, Mrs. Porter and he have been working since October to come up with a new and equitable rate schedule for the Utility Fund. The Mayor gave a little history on how rates for water and sewer have been calculated over the past years and explained the methodology used for the proposed rates that was presented to Council at the first work session. Based on comments received from the Council concerning the significant increase in the rates, the Mayor and staff modified their proposal which resulted in an emergency work session that was held May 9<sup>th</sup>.

The Mayor further stated that included in the modified proposal was the elimination of the EDU based system of billing commercial entities for fixed charges, substituting a charge per billable connection and the elimination of the current tiered system. The billing system would be comprised of two components--a fixed charge and a variable charge. The fixed charge component would be derived based upon using 2,257 units instead of 2,400 EDU's. The variable charge would be based upon usage. Also included was a proposed raise in the capital connection fee. The Mayor called for discussion and public comment.

Public comment was received by:

1. Jeff Krahlung of 3216 Ina Chase
2. Charlotte Allison 8232 Bayside Road
3. Pamela Curtin 7911 Old Bayside
4. John Bacon 8717 C Street
5. Wesley Donovan 3325 Cox Road
6. Ron Draper of 8193 Windward Key Drive

The Mayor thanked the public for their comments.

Dr. Beaudin suggested that the Council consider tabling this Ordinance until the next regular Town Council meeting.

There being no further comments the hearing adjourned at 9:04 p.m. on a motion by Mr. Mahoney. Seconded by Mr. Cumbo, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
TOWN COUNCIL MEETING  
May 19, 2011**

**I.** Bruce A. Wahl, Mayor, called the meeting to order at 9:10 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Ingrid K. Lamb, Patrick J. Mahoney and Julie Spano, Council Members, Elissa Levan, Town Attorney, Dr. James Parent, Town Administrator, Sharon L. Humm, Town Clerk, Leslie Porter, Town Treasurer, Wilson Cochran, Superintendent of Public Works, Jay Berry, Assistant Superintendent of Public Works, William Watson, Zoning Administrator and Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager and Jon Castro, WWTP Superintendent.

**II. Pledge of Allegiance.** Mr. Carpenter led the pledge of allegiance.

**III. Approve the Agenda.**

**MOTION:** Mr. Mahoney moved to approve the agenda. Seconded by Mr. Cumbo, all in favor.

**IV. Public Comment on any item on the agenda.** None

**V. Approval of the minutes of the April 21, 2011 Public Hearings.**

**MOTION:** Mr. Mahoney moved to approve the minutes of the April 21, 2011 Public Hearings. Seconded by Ms. Spano, all in favor.

**Approval of the minutes of the April 21, 2011 Town Council Meeting.**

**MOTION:** Mr. Mahoney moved to approve the minutes of the April 21, 2011 Town Council Meeting. Seconded by Dr. Beaudin, all in favor.

**Approval of the minutes of the May 9, 2011 Emergency Work Session.**

**MOTION:** Ms. Spano moved to approve the minutes of the May 9, 2011 Emergency Work Session. Seconded by Ms. Lamb.

Mr. Carpenter asked to have his letter attached to the minutes, which was submitted at the work session.

The Council voted on the minutes as amended, all in favor.

**VI. Petitions and Communications:**

**A. Deputy's Report** – First Sergeant Bowen submitted the attached written report. Lt. McDowell was present to speak on the DDACTS program.

- B. **Public Works Report** – Mr. Cochran submitted the attached written report.
- C. **Code Enforcement Officer's Report**- Mr. Watson submitted the attached written report.
- D. **Town Engineer's Report** – Mr. Woodburn submitted the attached written report. Mr. Woodburn gave an update on the various projects in town.
- E. **Water Park Report** – Mrs. VanWagner submitted the attached written report. Mrs. Van Wagner gave an update on the progress of the concession stand and the opening of the Water Park.
- F. **Wastewater Treatment Plant Report** – Mr. Castro submitted the attached report.
- G. **North Beach Volunteer Fire Department** – Mr. Gordy submitted the attached written report.
- H. **Treasurer's Report** – No report.
- I. **Mayor's Report** –

1. The Mayor reported that the Town received a check from ENEROC in the amount of \$2,818 for the first quarter of the year.

2. The Mayor stated that due to an error in the State law, the OptoTraffic contract will be put on hold until the problem is corrected.

3. The Mayor reported that HB 289/SB 410 prohibits the placement of signs on state highway right-of-ways without authorization from the State Highway Administration and establishes a civil penalty of \$25 per commercial sign thus allowing local governments to remove and destroy any unauthorized signs. So be forewarned!

4. The Mayor stated that the Town paid \$16,000 to the Clear Water Fund in lieu of being fined by the Maryland Department of Environment due to spillages from the WWTP. The Town has received input from its partners, Anne Arundel County and North Beach, suggesting that the Mayor proceed in seeking the return of that money from Calvert County.

**MOTION:** Mr. Carpenter moved to direct the Mayor to proceed in seeking the recovery of the \$16,000 from Calvert County. Seconded by Mr. Mahoney, all in favor.

**VII. Resolutions & Ordinance:**

- A. **Vote on Ordinance O-11-5, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Wastewater Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July1, 2011 to June 30, 2012.**

**MOTION:** Dr. Beaudin moved to approve Ordinance O-11-5.  
Seconded by Mr. Mahoney, all in favor.

- B. Vote on Ordinance O-11-6, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2011 to June 30, 2012 and setting rates, charges and fees related to water and sewer service by the Town.**

**MOTION:** Dr. Beaudin moved to approve Ordinance O-11-6.  
Seconded by Mr. Mahoney.

**MOTION:** Dr. Beaudin moved to table Ordinance O-11-6 until the June Town Council meeting. Seconded by Mr. Mahoney, all in favor.

The Mayor stated that the Council will hold a work session on June 2, 2011 at 7:30 p.m. and if needed, another work session on June 9<sup>th</sup> at 7:30 p.m. There will be a public hearing prior to the June 16, 2011 regular Town Council meeting to be held at 7:30 p.m.

**VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was a meeting held on May 11, 2011. Mr. Watson gave a brief report on the three cases that were reviewed by the Commission.
- B. Board of Appeals** – There was no hearing held.
- C. Water Park Advisory Board** – No report.
- D. Skateboard Park Committee** – Mr. Carpenter stated that with a due back date of May 2<sup>nd</sup>, the committee had received 5 proposals ranging in design amount of \$17,000 to \$24,000 and building design ranging from \$182,000 to \$279,000.
- E. Utility Rate System Committee** – Ms. Lamb stated that the goal was to achieve a fair and equitable solution in the setting of utility rates.

**IX. Unfinished Business:** None.

**X. New Business:**

1. Consider awarding a Trash Services contract to Southern Maryland Recycling for a base two (2) year contract in an amount of \$444,956 with an option for a one year extension along with an additional \$109,140 to purchase 95 gallon recycling containers.

Due to conflict of interest, Mr. Cumbo recused himself.

**MOTION:** Dr. Beaudin moved to approve awarding a Trash Services contract to Southern Maryland Recycling for a base two (2) year contract in

an amount of \$444,956 with an option for a one year extension along with an additional \$109,140 to purchase 95 gallon recycling containers. Seconded by Ms. Lamb, all in favor.

**XI. Public Comment:**

Public comment was received by:

1. John Bacon
2. Richfield Station residents, Kathy Taylor, Sheila Spriggs and Priscilla Girasole
3. Rusty Kuhns
4. Jeff Krahling
5. Wayne Gordy

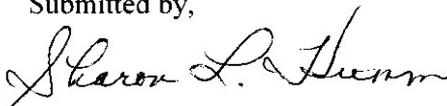
**XII. Council Lightning Round:**

1. Mr. Mahoney said Good Night.
2. Mr. Carpenter stated he and Mrs. Carpenter would be having a cleanup for Highway 260, from Veterans Park to Harrison Boulevard, Saturday, May 21<sup>st</sup> at 10 a.m. and extended an invitation to anyone interested, stating all clean up supplies would be provided.
3. Ms. Lamb thanked everyone for coming out.
4. Ms. Spano thanked everyone for coming out.
5. Mr. Cumbo thanked everyone for coming out.
6. Dr. Beaudin thanked everyone for coming out and their patience.
7. The Mayor stated that a representative from Verizon would be coming to the June Council meeting to speak on future plans for internet access in the area.

**XIII. Adjournment:**

There being no further business, the meeting adjourned at 10:40 p.m. on a motion by Mr. Mahoney. Seconded by Mr. Cumbo, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk

Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

**Date:** May 03, 2011  
**To:** Sharon Humm  
**From:** First Sergeant Craig Bowen  
**Re:** Sheriff's Office Report-Chesapeake Beach

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In April, the Sheriff's Office handled 586 calls for service in Chesapeake Beach. This is down from 621 in March.

### Call Breakdown for April:

410 calls were self initiated (patrol checks, follow-up investigations, etc)

176 calls were received by other means (citizens, alarm companies, etc)

### Of the 176 calls, we handled:

- 8 Assaults - (all closed)
- 0 Robberies
- 5 CDS Violations
- 10 Thefts – (4 closed and 6 under investigation)
- 0 Burglaries
- 2 Destruction of Property – (both under investigation)
- 3 DWI's

The remaining calls were minor non-criminal calls that required no further police action



Wilson Cochran  
Superintendent Public Works

May 19, 2011

## Public Works Report

Water Park – There is an incredible amount of work going on at the park. We have isolated and fixed more leaks and look forward to opening on time.

Graffiti – We continue to take care of graffiti as we find it. We had an incident on the new Railway Trail that is currently under investigation with the Police. The boards that were painted are being replaced so that no trace will be left when we open the trail.

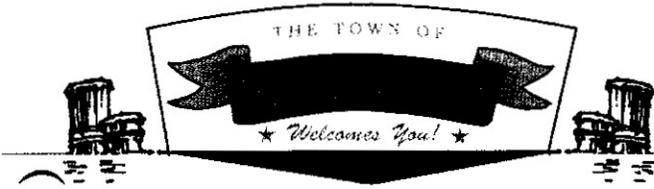
SCADA – The SCADA system is still performing well. We will be adding the new tower to SCADA as we bring it online. We are also looking for ways to increase the amount of data we can collect and streamline the data we are currently getting to make the system better and more efficient.

Richfield Station Wet Well- The control has been replaced. The old control had gotten to the point that it was becoming too much of a liability to leave in place. By doing some value engineering, reducing some features, and working with our contractors we were able to get the price to a point that it fit within this year's budget. This has enabled us to reduce next year's budget by \$25,000.00.

Flushing- I am currently gathering the drawings and information to update the current Unidirectional Flushing Plan. I am also tracking brown water complaints to see if any additional measures need to be taken for a specific area of Town. The complaints have shown a dramatic drop since the Unidirectional Flushing Plan was implemented.

Water Leaks- The Public Works Crew continues to deal with water leaks. They are being addressed in order of seriousness and repaired as quickly as possible. This is a normal occurrence as we come out of a winter season and the ground begins to thaw.

Veterans Park- We are getting the park ready for Memorial Day and the upcoming season. We are pursuing more permanent solutions to long standing problems with the paint on the fountain and mortar leaching down on the benches.



# Memorandum

**TO:** Mayor and Town Council  
**FROM:** Bill Watson, Code Enforcement Officer, Zoning Administrator  
**DATE:** May 19, 2011  
**SUBJECT:** Code Enforcement Status Report  
 Planning & Zoning Report

## Code Enforcement

Location	Vehicles Addressed	Status
8216 Bayside Road – 2 inoperable vehicles	One now properly tagged, other removed	

## Grass & Trash Violations

Location	Status
3605 12 <sup>th</sup> Street – Trash & bulk items	Letter sent 4/7/11, Owner committed to clean-up by 4/25/11. Rain delay. New date – 5/16/11
3804 26 <sup>th</sup> Street – Tall Grass	Letter sent 5/3/11
3806 26 <sup>th</sup> Street – Tall Grass	Letter sent 5/3/11
3910 16 <sup>th</sup> Street – Tall Grass	Letter sent 5/3/11
3728 D Street – Trash and objectionable objects	Letter sent 5/3/11
7700 C Street – Tall grass	Letter sent 5/11/11
3931 16 <sup>th</sup> Street – Tall Grass	Letter sent 5/11/11
4012 16 <sup>th</sup> Street – Tall Grass	Letter sent 5/11/11
3809 16 <sup>th</sup> Street – Tall Grass	Letter sent 5/11/11
3925 14 <sup>th</sup> Street – Dangerous Tree	Letter sent 5/11/11

- 3811 28<sup>th</sup> Street – Driveway & fence constructed without permit Working with Owner to obtain proper permit
- 7603 Old Bayside Road – Zoning Violations, Fence without permit and Abandoned pool

### Court Status

- No cases presently pending in Court

## Planning & Zoning

A meeting was held 5/12/11 – 3 cases were reviewed: Rockwell – Consider allowing fees-in-lieu of constructing sidewalk; Richfield Station – Condo Plat for 3 units given final approval; Harbor Vista North deferred decision on request for final approval for 16 unit condo plat.

### Board of Appeals

No meeting was held.

**TOWN OF CHESAPEAKE BEACH**  
Engineering Report

Trail – The trail is nearing completion. All pilings are in and the Bayview Hills and Calvert County Park paved portions of the trail are paved. The boardwalk decking and structural portions are currently being completed(see attached update).The Ritchfield station paved portion is scheduled for the end of may.

WWTP – (ENR upgrades) – Design is ongoing. The 90% design submittal has been provided for our review and a meeting is scheduled at MDE for May 21 to discuss. We have implemented ways to efficiently use make up water (purple pipe) with the ENR project. We are finalizing grant funding from the EPA for a portion of the project.

Chesapeake Village Water Tower – The steel tank is erected and the internal piping and electrical systems are complete. Substantial completion is pending. Final completion has been moved to May 2011 – weather depending. Punch list site review is schedule for May 18 (see attached update).

Kellams Field Reconstruction –Remaining punchlist items include the press box and batting cage platform. Homes by Les is currently working on these items. The field will get a new sprig overlay early this summer.

Dredge Spoil Site – Permits to raise the spoil site embankment have been issued and work is ongoing. The first of three – “1 foot lifts” of dirt has been placed. The second lift is underway. We are working with the MDNR and have obtained \$75K to fund a partial dredging until the Federal project commences. The Corps of Engineers has put the Town channel dredging project out for public notice and we await permits.

SCADA –The new water tower and 1<sup>st</sup> street flow meters are currently being installed. The new Chesapeake Village Tower is currently being added to the system.

Richfield Station – Preparations are being made over the long term maintenance for the water tower structure. (see attached update on painting of traffic calming devices)

Water Park -- The concession building is under construction and is on schedule for the opening of the park.

‘B’ Street Boardwalk – The Phase II Boardwalk is near completion (see attached).



## Water Park Report

Marilyn VanWagner,  
General Manager Water Park  
May 15, 2011

### Concession Stand-

Construction is almost complete. It is still scheduled to be complete on May 27 for our first private party.

### Staffing -

All positions have been hired and are in the process of being trained. With the use of Social Networking and an employee recruitment plan that was put into place, we did not have to spend advertising dollars on recruiting.

### POS System -

The Cash registers for the DBS system are being installed Monday May 16. The training for all cashiers will take place on Tuesday, May 17.

### Marketing -

We will be offering the "Family" Season Pass again this year which is a special only for Chesapeake Beach Residents. When the entire family joins, each family member will enjoy a 50% savings when compared to the price of an "individual" Season Pass in Chesapeake Beach.

We are aggressively working on all the ads for our private radio station, Splash Radio. We are working on both our personal marketing ads for the Water Park and our Sponsor Ads.

### Character Days-

Worth mentioning again, we will definitely have "Character Days" this year. Sponge Bob, Dora the Explorer and Bob the Builder will all be visiting our Water Park this summer! Parents and Grandparents get your cameras ready! To find out more about these special days please visit our website at <http://www.chesapeakebeachwaterpark.com>

### Night Slides -

Friday evenings from June 17 - August 19, come swim and slide with us. We will be open until 10:30 PM on those Friday evenings! We look forward to seeing you!

### Maintenance -

- The nets have been replaced.
- The entire park and the ropes were power washed.
- Lots of concrete was necessary to repair many holes and the concrete cracks are getting fixed.
- The broken and unsafe "Water Tower" was removed and the space is being turned into "Party Place"
- We will also use the water flow where the "Water Tower" was to create a sprinkler going under the Bridge.
- Lots of touch up painting around the park is on the schedule.

### Inspections-

We have four inspections that we need to pass for the Water Park to open.

Calvert County, the Dry Pool Inspection - Most of the items that the inspector wrote up were concerning Weather related items. We have lots of concrete issues to be fixed. We were expecting this but waited for the inspection to do the work so that we could be certain that we had all necessary spots covered in the Concrete Proposal.

The other 3 Inspections are coming up soon. They are:

- the State Amusement Inspection
- the County Wet Pool Inspection
- the County Food and Beverage Inspection.



## **Chesapeake Beach Wastewater Treatment Plant Report**

**Jon Castro, Plant Superintendent**

**May 12, 2011**

### **Plant Operation:**

There were no major operational changes during this monthly period report. Plant personnel are working toward setting up the plant's process control for the summer season to adjust to the warmer weather.

There were no incidents to report in the plant's Solids Handling Operation or the Lab Sampling Operation. These operations have been performing as expected.

Plant operations called for the use of the Shell fish Tank on April 16, 2011 due to the heavy rains. The rain recorded at the plant was 1.35 inches during this storm and .287 mgd was transferred to the Shellfish Tank during the storm to balance out the incoming flow. This flow was then later transferred back to the plant on April 17, 2011.

The plant had two emergency calls for this report period which occurred on April 22, 2011 due to a power lost during a thunder storm and on April 27, 2011 for a blower shut down due to a power flicker during a thunder storm. Personnel responded to the plant and were able to set all operations back to normal. The plant has recorded three emergency calls since operations were switched to the Town's taking over as the operator of the plant in February 1, 2011.

The Wastewater Treatment Plant had no violations or spills to report.

### **Future Projects:**

The 90% design meeting for the ENR upgrade was held on April 18, 2011 at Town Hall. The schedule for construction to begin on this project is in the fall of 2011.

The last phase of Bio-monitoring testing for the plant's Effluent will take place this July 2011. These tests are a requirement per the plant's discharge permit.

The renewal of the plant's discharge permit expires in October of 2012. The renewal application is due in August of 2011.