



**MINUTES OF THE  
TOWN COUNCIL MEETING  
August 18, 2011**

**I.** Bruce A. Wahl, Mayor, called the meeting to order at 8:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Ingrid K. Lamb and Julie Spano, Council Members, Dr. James Parent, Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Leslie Porter, Town Treasurer, Jay Berry, Superintendent of Public Works, William Watson, Zoning Administrator and Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WWTP Superintendent, First Sergeant Bowen and Wilson Cochran, Project Manager. Absent was Patrick J. Mahoney, Council Member.

**II. Pledge of Allegiance.** Mr. Cumbo led the pledge of allegiance.

**III. Approve the Agenda.**

**MOTION:** Mr. Cumbo moved to approve the agenda. Seconded by Dr. Beaudin, all in favor.

**IV. Public Comment on any item on the agenda.** None.

**V. Approval of the minutes of the July 21, 2011 Town Council Meeting.**

**MOTION:** Dr. Beaudin moved to approve the minutes of the July 21, 2011 Town Council Meeting. Seconded by Ms. Lamb, all in favor.

**Approval of the minutes of the July 28, 2011 Special Town Council Meeting.**

**MOTION:** Dr. Beaudin moved to approve the minutes of the July 28, 2011 Special Town Council Meeting. Seconded by Ms. Spano, all in favor.

**Approval of the minutes of the July 28, 2011 Executive Session.**

**MOTION:** Dr. Beaudin moved to approve the minutes of the July 28, 2011 Executive Session. Seconded by Mr. Cumbo, all in favor.

**VI. Petitions and Communications:**

**A. Deputy's Report** – First Sergeant Bowen submitted the attached written report. Sergeant Bowen reported on several incidents not included in the written report. The Mayor noted the fine work of Deputy Lawton in catching the graffiti artists in Richfield Station, and the Sheriff's Department and the Beach Patrol were recognized by the citizens of the town with a round of applause.

- B. Public Works Report** – Mr. Berry submitted the attached written report.
- C. Code Enforcement Officer's Report**- Mr. Watson submitted the attached written report.
- D. Town Engineer's Report** – Mr. Woodburn submitted the attached written report.
- E. Water Park Report** – Mrs. VanWagner submitted the attached written report. Mrs. VanWagner reported that Friday, August 19<sup>th</sup> would be the last week day the park would be open on a daily basis and Dr. Beaudin commented favorably on the Chesapeake Beach resident appreciation days.
- F. Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report.
- G. North Beach Volunteer Fire Department** – Mr. Gordy submitted the attached written report. Mr. Gordy reported on the status of the “Gator” and the Mayor extended an invitation to the Fire Department and the “Gator” to join the Town in the September 30<sup>th</sup> dedication for the Railway Trail.
- H. Treasurer's Report** – No report.
- J. Mayor's Report** –
1. The Mayor stated the Town received a check from EnerNOC in the amount of \$2,286.25.
  2. The Mayor reported that the Railway Trail dedication will be held Friday, September 30<sup>th</sup> at 4:00 p.m.
  3. The Mayor stated that the Town has ordered 38 gallon recycling containers for those home owners who requested smaller bins.
  4. The Mayor stated that Chesapeake Village residents expressed concern regarding the middle and high school students' bus pick up point. The residents asked the Town's help in working with the County School Board to permit buses to enter the subdivision for pick up versus pick up on Route 261.
  5. The Mayor stated a letter to the Richfield Station residents would be forth coming regarding the Railway Trail.
  6. The Mayor reported that the State Highway Administration is working on a new design for the Route 261 Bridge.
  7. The Mayor was pleased to announce that staff members, Leslie Porter and Wilson Cochran have completed the Academy For Excellence in Local Governance and graduation will be held September 18<sup>th</sup> at 3:00 p.m. at the University of Maryland.
  8. Lastly, the Mayor announced that the Town achieved the Banner City award and that the plaque is displayed on the wall in the atrium.

**VII. Resolutions & Ordinance:**

- A. Ordinance O-11-8, an Ordinance of the Town Council of Chesapeake Beach, Maryland, vacating, abandoning, and closing a portion of the right of way known as Harbor Road and authorizing the Mayor to execute quit claim deeds reflecting said abandonment in favor of the abutting property owners.**  
The Town Attorney, at the request of the Mayor, gave a brief explanation as to why this Ordinance was not able to move forward at this time.

**VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was a meeting held on August 10, 2011. Mr. Watson stated that Dr. Rich Eskin of MDE made a presentation regarding the Water Improvement Plan and discussed its schedule and general impact in Town.
- B. Board of Appeals** – There was no hearing held in August but a September 6<sup>th</sup> hearing is scheduled to hear a variance request by Bayside Baptist Church.
- C. Water Park Advisory Board** – No report.
- D. Skateboard Park Committee** – Mr. Carpenter reported that he has filed a grant application for two projects within the skateboard park; one for state funds for the design phase and one for state funds for the build phase.

**IX. Unfinished Business:**

1. Mr. Lamb asked the status of the cable franchise agreement and the speed camera.

**X. New Business:**

1. **Consider nomination of Bowie Downs to the Water Park Advisory Committee.**  
Dr. Beaudin stated that due to schedule conflicts of a current member, the Committee is asking Council consideration for the approval of Bowie Downs to the Committee.

**MOTION:** Dr. Beaudin moved to nominate and accept Bowie Downs to the Water Park Advisory Committee. Seconded by Ms. Lamb.

**MOTION:** Mr. Carpenter moved to amend Dr. Beaudin's motion to include that the nomination and acceptance of Bowie Downs to the Water Park Advisory Committee be considered an expansion to the Committee and request the resignation of the current member. Seconded by Dr. Beaudin.

The Council voted on the motion as amended, all in favor.

2. **Ratify phone approval to award a contract to Double P Painting, LLC in the amount of \$15,750 for the painting and sealing project at Veterans Park.**

**MOTION:** Mr. Cumbo moved to ratify a phone approval to award a contract to Double P Painting, LLC in the amount of \$15,750 for the painting and sealing project at Veterans Park. Seconded by Dr. Beaudin, all in favor.

**XI. Public Comment:**

Public comment was received by:

1. Jeff Krahlung of 3216 Ina Chase
2. Councilwoman Beaudin inquired about sub meters

**XII. Council Lightning Round:**

1. Mr. Carpenter stated that due to the cancelation of the August 13<sup>th</sup> Moonlight Cruise that another has been scheduled for August 19<sup>th</sup> and for anyone interested to please call Town Hall. Mr. Carpenter stated that the Town will hold a 9/11 Memorial service at Veterans Park at 2 p.m. and on September 10<sup>th</sup> the Town will be hosting a booth at the North Beach Bay Harvest Feast.
2. Ms. Lamb thanked everyone for coming.
3. Ms. Spano wished everyone a good evening.
4. Mr. Cumbo thanked everyone for coming out.
5. Dr. Beaudin commented on how much she enjoyed the Twin Beach Players Children's Festival and reminded all that school will be starting in the coming week and to be cautious of students and buses.
6. The Mayor recognized the fine work of the CBOCS Committee and Mr. John Bacon in the water quality monitoring and stated September 17<sup>th</sup> will be the deployment of the oysters.

**XIII. Adjournment:**

There being no further business, the meeting adjourned at 8:50 p.m. on a motion by Dr. Beaudin. Seconded by Mr. Cumbo, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk

Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

**Date:** August 8, 2011  
**To:** Sharon Humm  
**From:** First Sergeant Craig Bowen  
**Re:** Sheriff's Office Report-Chesapeake Beach

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In July, the Sheriff's Office handled 667 calls for service in Chesapeake Beach. This is up from 544 in June.

Call Breakdown for July:

454 calls were self initiated (patrol checks, follow-up investigations, etc)

213 calls were received by other means (citizens, alarm companies, etc)

Of the 213 calls, we handled:

- 4 Assaults – (3 closed and 1 under investigation)
- 0 Robberies
- 6 CDS Violations
- 16 Thefts – (9 closed and 7 under investigation)
- 3 Burglaries (all under investigation – 1 house, 1 shed and 1 boat)
- 5 Destruction of Property – (1 closed and 4 under investigation)
- 8 DWI's

The remaining calls were minor non-criminal calls that required no further police action



Jay Berry,  
Superintendent Public Works

August 18, 2011

## Public Works Report

Water Park – We have bypassed the leak in the baby pool and must address it in the off season. We are preparing to deal with some minor leaks and winterize the park as soon as it shuts down for the year.

Rail Way Trail- We are in the process of ordering some budgeted equipment to help us keep the trail maintained and looking clean.

Graffiti – We continue to take care of graffiti as we find it. Veteran's Park was spray painted in the early morning hours on August 11th. I believe the police did apprehend a suspect and I will let them speak about that. Public works removed and painted over the graffiti on the same day.

SCADA – The SCADA system is still performing well. We are also looking for ways to increase the amount of data we can collect and streamline the data we are currently getting to make the system better and more efficient. Each of our back up Dry Prime pumps are now tied in to the SCADA system. The next thing will be to tie in the flow meters at each wet well to the SCADA system.

Chesapeake Village water tower – The water tower is currently on line. Mr. Cochran is working with the contractor and Ben Dyer to address an ongoing punch list. The Tower is scheduled to be linked to the SCADA system by the end of August.

Flushing- We will begin Flushing in September. Mr. Cochran is currently gathering the drawings and information to update the Unidirectional Flushing Plan. He is also tracking brown water complaints to see if any additional measures need to be taken for a specific area of Town. The complaints have shown a dramatic drop since the Unidirectional Flushing Plan was implemented.

Water Leaks- The Public Works Crew continues to deal with water leaks. There is an average of 2 leaks a month on the Town's system. They are being addressed in order of seriousness and repaired as quickly as possible. As the system ages, there will continue to be new leaks. This is normal with any infrastructure.



# Memorandum

**TO:** Mayor and Town Council  
**FROM:** Bill Watson, Code Enforcement Officer, Zoning Administrator  
**DATE:** August 18, 2011  
**SUBJECT:** Code Enforcement Status Report  
Planning & Zoning Report

## Code Enforcement

| Location   | Vehicles Addressed     | Status           |
|--|------------------------|------------------|
| Corner of 14 <sup>th</sup> & C – Work Truck on Jacks | Sheriff Deputy tagged. | Removed          |
| 8221 E Street – Untagged Vehicle on lot              | Called Property Owner. | Vehicle removed. |

| Location   | Grass & Other Violations | Status   |
|--|--------------------------|--|
| 7537 C Street – Siding needing repair, painting, gutters |                          | In Progress  |
| 3525 Elizabeth Court – Chickens                          |                          | Complainant reported that the chickens seem to be gone.  |
| 3931 16th Street - Tall Grass                            |                          | Letter Sent 7/22/11                                      |
| 8709 C Street – House in disrepair                       |                          | In Progress  |
| 8350 G Street – Grass                                    |                          | Mowed  |
| 4012 16th Street- Tall grass & vines                     |                          | Letter Sent 7/22/11 Mowed                                |
| 3809 17 <sup>th</sup> Street – Tree Fallen onto house    |                          | Working with Tenant & County to have County Tree removed |

## Court Status

- No cases presently pending in Court

## Planning & Zoning

- Meeting was held 8/10/11 Dr. Rich Eskins of MDE made a presentation regarding the Water Improvement Plan and discussed it's schedule and general impact in Town.
- Approved a replatting for Lots 15 & 16 Block C, Wickersham Subdivision.
- Approved Final Condominium Plat for Block S, Building E, 6 units for recording.
- Discussion items on Preparation of New Zoning Map, changing October meeting date and possible recommendation to Council of ordinance similar to the State Senate Bill 958 – The Tolling Bill.

**Board of Appeals** No meeting was held.

**TOWN OF CHESAPEAKE BEACH**  
Engineering Report

Trail – The trail is nearing completion. (see attached update).

WWTP – (ENR upgrades) – Design is ongoing. The 95% design submittal has been provided for to MDE for permit review. Bid packages are assembled and ready to go out. We have implemented ways to efficiently use make up water (purple pipe) with the ENR project. We are finalizing grant funding from the EPA for a portion of the project.

Chesapeake Village Water Tower – The steel tank is erected and the internal piping and electrical systems are nearly complete. Substantial completion is pending (see attached update).

Kellams Field Reconstruction – Remaining items include the press box and batting cage platform and minor punch list items. Homes by Les is currently working on these items. The new spring overlay is coming along nicely.

SCADA – The new Chesapeake Village water tower and 1<sup>st</sup> Street flow meters are currently being installed.

Richfield Station – Preparations are being made over the long term maintenance for the water tower structure.

Water Park – The concession is open. Punch list items are complete.

'B' Street Boardwalk – The Phase III Boardwalk is ready to go out for bid.

Veterans Park – See attached.

11721 WOODMORE ROAD, SUITE 200 MITCHELLVILLE, MD 20721



**BEN DYER ASSOCIATES, INC.**  
ENGINEERS, SURVEYORS, PLANNERS  
TELEPHONE: 301-430-2000

To: Paul Woodburn, P.E.  
From: JJ Brown  
Subject: Weekly Report for the Town of Chesapeake Beach, J-B03021-4775  
Date: August 12, 2011

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Chesapeake Beach Railway Trail – Punch list items are being addressed by Gradient. Trail directional signage will be installed in the next week or so and associated Trail striping on pavement will be completed early next week. F and F Landscaping will be back on site the first week of September to complete the remaining landscaping work and to replace dead material. Electrical conduit has been directionally drilled from Kellams Field to the Trail head as part of electrical change order to add Trail head light and camera. Private section through Richfield Station has stalled due to slow home sales by Ryan Homes. We are working with the developer, Richfield Station II Joint Venture to locate a temporary trail around the construction site to connect to the main Trail until all of the construction is complete.

Chesapeake Village Water Tower- CBI has been onsite installing the insulation around the piping inside the tower. Tower is online and the contractor has been working on the punch list items. Contractor has submitted final draft O/M Manuals for approval.

'E' Street Pump Station Influent Sewer Pipe- Survey data has been analyzed and a profile has been created based off of the CCTV of the pipe. Video shows evidence of a 'belly' in the pipe and slope issues between the two manholes. We are working on a solution.

Veterans Park- The cleaning and repainting project has gone out to bid. Several bids have been received and the project should be awarded soon. Applied another sample sealer product to the brick and mortar on the bench next to the original BASF product sample.

31<sup>st</sup> and C Street- Waiting on proposals to correct the Handicap ramps.

Emergency Boat Tie-Up - Contractor is working on installing the materials for this project. There are going to be 6 locations for boats to tie up along the Fishing Creek portion of the trail. All of the tie ups will be before the trail crosses Fishing Creek.



## Water Park Report

Marilyn VanWagner,  
General Manager Water Park  
July 15, 2011

### Concession Stand-

It has been a good season for the Beachcomber Grill. Sales are still up about 25% compared to last year and we are very satisfied with the results. With the new design came new challenges but also much opportunity. We have learned a lot this year and we will be able to start training the employees next year earlier so the kitchen and grill workers can be better prepared.

### Marketing -

Across the country admissions are down on the average due to the economy. Group camp enrollment is down in Calvert County over 25%. Many camps were unable to open this summer due to the economy. We were able to make up this lost revenue by partnering with Groupon, an advertising company who assists with mass marketing.

Splash Radio, our private water park radio station, continues to allow us to boost sales on some of our merchandise and food. It has also allowed us to get community service messages and safety messages out to our Guests. We also have ads running currently for five water park sponsors on Splash Radio.

### Chesapeake Beach Appreciation Days -

Worth mentioning again, starting last month, every Tuesday is Chesapeake Beach Appreciation Day! For all Chesapeake Beach residents, within the incorporated township, you can enjoy half price admission every Tuesday. It gets even better... if you come from 4 PM - 7PM on Tuesdays, you can get in free of charge.

### Character Days-

We have one more Character Day this year. Due to popular demand, Bob the Builder will return on Labor Day, September 5. To find out more about these special days please visit our website at <http://www.chesapeakebeachwaterpark.com>

### Night Slides -

Our last Friday evening Night Slide will be this Friday, August 19. Come swim and slide with us as we close out the season. This Friday will also be the last day that we are open on a week day. We look forward to seeing you!

### Safety -

Worth mentioning again, the complimentary Life Jackets that are being offered this year have been a big hit. We have 20 Life Jackets hanging near the front gate for those who feel unsure of themselves in the water. They are used frequently. We will look into the need for more of these life jackets.

### Red Cross Blood Drive -

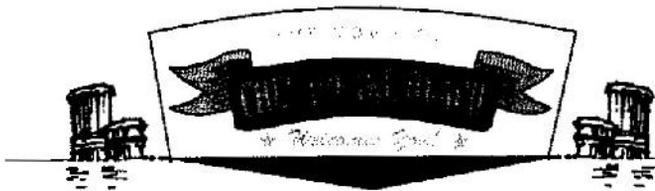
On Tuesday, July 26, we partnered with the Red Cross and helped them gather blood donors by offering free water park tickets to those willing to give blood. The drive was a success and the Red Cross was very appreciative of us offering both our time and water park passes.

### Maintenance -

- A large leak was discovered in the Baby Pool. As soon as the Water Park closes for the season we will be able to determine the cost of repairing this leak.
- We have struggled with keeping the caulking down in the river this year. It is a tough process to repair it while the pool is full.
- The gap between the rocks and the sidewalks is widening and will need special attention once the park closes.

### Employee Appreciation Party -

This past Thursday, August 11, we held an Employee Appreciation Party. The top three employees in each department were recognized. There were also drawings for prizes. For each employee who was caught doing something right over the summer they would earn a chance for this drawing. The drawing took place at this party. The employees also enjoyed pizza and an employee swim immediately following the awards ceremony.



**CHESAPEAKE BEACH WASTEWATER TREATMENT PLANT REPORT**

**Jon Castro, Superintendent**

**August 18, 2011**

**Plant Operation:**

The Mission Scada System was officially put on line on July 22, 2011 to monitor the CBWWTP alarms. The system is operating fine with just a few minor details to work out.

The repaired VFD was installed on July 25, 2011. It was installed on #2 Influent Pump in order to check the repair job and use up the one year warranty given on the repair work. It has been operating without any problems so far. Independent Automation installed the VFD and will try to set up the VFD's to reset automatically after a power failure to cut down on emergency calls to reset the VFD's by hand.

Plant personnel fabricated and installed strut supports for the clarifiers to replace the original ones which had rusted off. These supports are working fine and improved the scum and rake mechanisms for a better clarifier performance.

Plant personnel started to install the new Froth Spray Pump which was damaged in a storm. This should be completed next week a put back on line. This pump is used for controlling scum build-up on the basins and will improve the process control operation.

On August 2, 2011 Independent Automation repaired the PLC for the basin operation and the bar screen operation after a thunder storm overnight. The PLC was repaired and the bar screen was repaired temporary until I can get the parts in. The parts should be in next week.

Work on the old existing Chlorine Tank was performed by DSI on August 8, 2011 to remove the valves in the bottom of the tank and repair them. We will have to use this tank during the ENR construction as a bypass of the existing Chlorine Tank in order to switch over to a UV disinfection system. DSI repaired the Influent Pump guide rails which were broken on August 9, 2011. The valves will be installed next week.

Plant personnel is assisting in the oyster program at Fishing Creek by helping in using the plants lab to assist in Fishing Creek water testing in the set up of a data base for the water testing.

The plant is in the process of switching over to the Mission Scada System to monitor its alarms. It is the same system that monitors the Towns Water Plants and Pump Stations. This will enable the Town to monitor all Water and Wastewater Operations under one system. The Mission unit has been installed at the plant and should be on line by July 19, 2011.

There were no incidents to report in the plant's Solids Handling Operation or the Lab Sampling Operation.

Plant operations for this monthly report did not have to use the Shell Fish Tank. The last date it was used was on April 16, 2011.

The plant had 2 emergency alarms responded to during this report period. All of the alarms were due to thunder storms which during the storms plant equipment shut off for either high flows or electric surges caused by lightning.

The plant went off the electric grid for Enernoc on July 22, 2011 for 7 hours. This was the second call for reducing the electric power at the plant for the 2011 season.

The Wastewater Treatment Plant had no violations or spills to report.

**Future Projects:**

The ENR upgrade for the Chesapeake Beach Wastewater Treatment Plant is at the 90% design stage and is scheduled for construction to begin in the fall of 2011.

The last phase of the Bio-monitoring testing for the plant's Effluent will take place this July of 2011. These tests are a requirement per the plant's discharge permit.

The renewal of the plant's discharge permit expires in October of 2012. The renewal application is due in August of 2011.