

**MINUTES OF THE  
TOWN COUNCIL MEETING  
September 15, 2011**

**I.** Bruce A. Wahl, Mayor, called the meeting to order at 8:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Ingrid K. Lamb, Patrick J. Mahoney and Julie Spano, Council Members, Dr. James Parent, Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Leslie Porter, Town Treasurer, Jay Berry, Superintendent of Public Works, William Watson, Zoning Administrator and Code Enforcement Officer, Paul Woodburn, Town Engineer, Jon Castro, WWTP Superintendent, First Sergeant Bowen and Wilson Cochran, Project Manager. Absent was Mrs. Van Wagner, Water Park General Manager.

**II. Pledge of Allegiance.** The Mayor led the pledge of allegiance.

**III. Approve the Agenda.**

**MOTION:** Mr. Cumbo moved to approve the agenda. Seconded by Mr. Mahoney, all in favor.

**IV. Public Comment on any item on the agenda.** None.

**V. Approval of the minutes of the August 18, 2011 Town Council Meeting.**

**MOTION:** Dr. Beaudin moved to approve the minutes of the August 18, 2011 Town Council Meeting. Seconded by Mr. Cumbo, all in favor.

**VI. Petitions and Communications:**

- A. Deputy's Report** – First Sergeant Bowen submitted the attached written report.
- B. Public Works Report** – Mr. Berry submitted the attached written report.
- C. Code Enforcement Officer's Report**- Mr. Watson submitted the attached written report.
- D. Town Engineer's Report** – Mr. Woodburn submitted the attached written report.
- E. Water Park Report** – Mrs. VanWagner submitted the attached written report. Mrs. Van Wagner was not present. Mr. Mahoney inquired as to whether any new employees had been hired recently.
- F. Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report. The Mayor commended Mr. Castro and his crew on a fine job during the

hurricane and treated everyone to a pizza dinner. Mr. Carpenter asked Mr. Castro the capacity of the Shell Fish Holding Tank taking notice to the amount of gallons that was diverted during the storm.

**G. North Beach Volunteer Fire Department** – Mr. Gordy submitted the attached written report. Mr. Gordy was not present but the Mayor gave a special thanks to Fire Department for an excellent job in getting the main arteries clear for emergency vehicles during the hurricane.

**H. Treasurer's Report** – Mrs. Porter reported that the Town was in the process of having its annual audit and should be complete in October.

**J. Mayor's Report** –

1. The Mayor commended the Town staff, Public Works Crew and the Wastewater Treatment Plant for an excellent response during the hurricane.

2. The Mayor reported that the oysters have been delivered and will be put in their cages and put under the Railway Trail Walkway Saturday morning and invited everyone to come out.

3. The Mayor also stated that the Trail dedication will be held on Friday, September 30<sup>th</sup> at 4:00 p.m. with special dignitaries to speak.

4. The Mayor reported an excellent 9/11 ceremony was held Sunday, September 11th, giving thanks to Special Events Coordinator, Pat Carpenter and all those that were involved.

5. The Mayor stated he met with President Bill Chambers and Vice President, Gene Karol of the Calvert County School Board in an effort to open up communications.

6. The Mayor stated he would be having the HIOAs re-applying annually for snow removal in their communities in order to keep up to date information on file.

7. The Mayor brought attention to the flags displayed in the Chambers, stating that with the help of Mr. George Owings the flags now are in proper placement.

8. The Mayor was pleased to announce that the Town has four MML graduates this year. Councilwoman, Ingrid Lamb, Town Treasurer, Leslie Porter, Project Manager, Wilson Cochran and Planning and Zoning Chairman, Jeff LaBar will graduate Sunday, September 18<sup>th</sup> at 3:00 p.m. at the University of Maryland for completing the Academy of Excellence for Local Governance. Congratulations!

9. The Mayor reported that the Town has recycled 49 tons of trash since July 1, with a savings of \$3200 in tipping fees.

**VII. Resolutions & Ordinance:**

**VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was a meeting held on September 14, 2011. Mr. Watson stated a public hearing will be held at the October 19th Planning and Zoning meeting in regards to the Zoning Map project. Ms. Lamb asked Mr. Watson to explain the Tolling Bill.
- B. Board of Appeals** – There was a hearing held on September 6, 2011 granting a variance to Bayside Baptist Church.
- C. Water Park Advisory Board** – Mr. Cumbo had no report this month.
- D. Skateboard Park Committee** – Mr. Carpenter stated the committee had not yet met to select a design concept but hopes to bring something before the Council in October.

**IX. Unfinished Business:**

- 1. Mr. Carpenter stated with the election drawing near, and Mr. Mahoney's proposed suggestion of including financial disclosure for a candidate still undecided, that the Mayor consider appointing the remaining members to the election code revision committee to begin deliberations on such. Mr. Carpenter suggested the Mayor consider Mr. Funn, Chair of the Election Commission, Councilman Mahoney and representation from the citizenry in the form of two additional members. The Mayor stated any citizen interested in serving on the committee should contact Town Hall.
- 2. Mr. Mahoney asked the Mayor if a plan was in place in the event hurricane debris washed up on the beach.
- 3. Ms. Lamb asked the status of the speed cameras.

**X. New Business:**

- 1. Consider awarding a contract to Old Tyme Craftsmen, Inc. in the amount of \$13,800 for the Town Hall Lighting Retrofit.**

**MOTION:** Mr. Mahoney moved to approve awarding a contract to Old Tyme Craftsmen, Inc. in the amount of \$13,800 for the Town Hall Lighting Retrofit. Seconded by Mr. Cumbo, all in favor.

**XI. Public Comment:**

Public comment was received by:

- 1. Jeff Krahling of 3216 Ina Chase

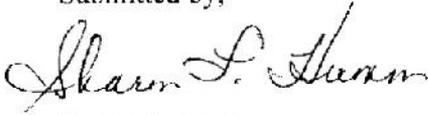
**XII. Council Lightning Round:**

1. Mr. Mahoney commented that football season is here and the Beach Bucs are scoring touchdowns and encouraged all to go and enjoy.
2. Mr. Carpenter stated that September 17<sup>th</sup> will be the last moonlight cruise of the season. With the overwhelming response this year, the Special Events Coordinator is looking to increase the cruises to twice a month next year.
3. Ms. Lamb thanked everyone for coming.
4. Ms. Spano thanked everyone for coming.
5. Mr. Cumbo thanked everyone for coming.
6. Dr. Beaudin cautioned all to be careful and safe with school back in session now.

**XIII. Adjournment:**

There being no further business, the meeting adjourned at 8:40 p.m. on a motion by Mr. Cumbo. Seconded by Dr. Beaudin, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk

Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

**Date:** September 6, 2011  
**To:** Sharon Humm  
**From:** First Sergeant Craig Bowen  
**Re:** Sheriff's Office Report-Chesapeake Beach

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In August, the Sheriff's Office handled 541 calls for service in Chesapeake Beach. This is down from 667 in July.

Call Breakdown for August:

313 calls were self initiated (patrol checks, follow-up investigations, etc)

228 calls were received by other means (citizens, alarm companies, etc)

Of the 228 calls, we handled:

- 5 Assaults – (3 closed and 2 under investigation)
- 0 Robberies
- 8 CDS Violations
- 14 Thefts – (7 closed and 7 under investigation)
- 2 Burglaries (both open)
- 7 Destruction of Property – (2 closed and 5 under investigation)
- 3 DWI's

The remaining calls were minor non-criminal calls that required no further police action



Jay Berry,  
Superintendent Public Works

September 15, 2011

## Public Works Report

Hurricane Irene – The public works crew did a great job getting all of the town roads open as soon as we could following the storm. With the help of some contractors we have picked up a tremendous amount of storm debris from all over town. With backup generators in place and a fuel trailer we were able to keep all of the towns systems running until all power was restored.

Water Park – The Park has closed for this season. There are a couple of known leaks in the pool. I have left the water in the pool for now to find and fix these water leaks. When that is complete we will drain and winterize the pool plumbing.

Graffiti – We continue to take care of graffiti as we find it. There was some graffiti on the railway trail. Names and pictures were carved into the hand rail at the bridge trestle. We have sanded out what we could and might have to replace one top rail.

SCADA – During hurricane Irene the SCADA system proved to be an invaluable asset to the town. Without this system I believe it is very possible the town would have suffered a sewer spill at one of our wet wells. With the help of SCADA and some very dedicated employees we never came off line with any of our 3 water towers or any of our 11 wet wells.

Chesapeake Village water tower – The water tower is currently on line. Wilson is working with the contractor and Ben Dyer to address an ongoing punch list. The Tower is scheduled to be linked to the SCADA system.

Flushing – We will begin next week at Richfield Station. Wilson is currently gathering the drawings and information to update the Unidirectional Flushing Plan. He is also tracking brown water complaints to see if any additional measures need to be taken for a specific area of Town. The complaints have shown a dramatic drop since the Unidirectional Flushing Plan was implemented.



## Memorandum

**TO:** Mayor and Town Council  
**FROM:** Bill Watson, Code Enforcement Officer, Zoning Administrator *Bill*  
**DATE:** September 9, 2011  
**SUBJECT:** Code Enforcement Status Report  
Planning & Zoning Report

### Code Enforcement

| Location  | Vehicles Addressed | Status |
|---|--------------------|--------|
| 3800 Block of 27 <sup>th</sup> Street – Boat on Trailer | Letter Sent 9/9/11 |        |

| Location   | Grass & Other Violations | Status                                 |
|--|--------------------------|--|
| 7537 C Street – Siding needing repair, painting, gutters |                          | In Progress                            |
| 3802 15 <sup>th</sup> Street – Tall grass                |                          | Letter sent 8/22/11                    |
| 3716 18 <sup>th</sup> Street – Tall grass                |                          | Letter sent 8/22/11                    |
| 8709 C Street – House in disrepair                       |                          | In Progress                            |
| 3809 16 <sup>th</sup> Street – Tall Grass                |                          | Letter sent 8/22/11                    |
| 7603 Old Bayside Road – 3 citations                      |                          | 9/8/11 Shed, Fence and Pool Violations |

### Court Status

- No cases presently pending in Court

### Planning & Zoning

Due to the early Council meeting, this part of the report is what is planned to be presented at the regular meeting

- Replatting of Lots 29 - 34, Block 44 Chesapeake Beach into 2 lots
- Discuss the Zoning Map project. Advertise Public Hearing for October PC Meeting
- Discuss the potential Tolling Bill

**Board of Appeals** The Bayside Baptist Church was granted a variance to permit a portable trailer to be less than 50 feet from the property line.



**TOWN OF CHESAPEAKE BEACH**  
Engineering Report

Trail – The trail is nearing completion. (see attached update).

WWTP – (ENR upgrades) – Design is ongoing. Received comments from MDE and we are currently addressing them. We have filed for grading and building permits with the County. Bid packages are assembled and ready to go out. We have implemented ways to efficiently use make up water (purple pipe) with the ENR project. We are finalizing grant funding from the EPA for a portion of the project.

Chesapeake Village Water Tower – The steel tank is erected and the internal piping and electrical systems are nearly complete. Substantial completion is pending (see attached update).

Kellams Field Reconstruction – Remaining items include the press box and batting cage platform and minor punch list items. Homes by Les is currently working on these items. The new spring overlay is coming along nicely.

SCADA – The new Chesapeake Village water tower and 1<sup>st</sup> Street flow meters are currently being installed. Work on electrical equipment installation is currently taking place.

Richfield Station – Preparations are being made over the long term maintenance for the water tower structure.

Water Park – The concession is open. Punch list items are complete.

'B' Street Boardwalk – The Phase III Boardwalk has been sent out for bid. Plans are now available.

Veterans Park – See attached.

10-TOCB Project List.120808.jhm

11721 WOODMORE ROAD, SUITE 200 MITCHELLVILLE, MD 20721



**BEN DYER ASSOCIATES, INC.**  
ENGINEERS, SURVEYORS, PLANNERS  
TELEPHONE: 301-430-2000

To: Paul Woodburn, P.E.  
From: JJ Brown  
Subject: Weekly Report for the Town of Chesapeake Beach, J-B03021-4775  
Date: September 12, 2011

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Chesapeake Beach Railway Trail – Punch list items are being addressed by Gradient. Directional signage has been received and is being installed by Gradient. The landscaper has remobilized to complete the remaining planting. The work should be complete by the end of the week. Trail did not sustain any damage from the earthquake or hurricane.

Chesapeake Village Water Tower- CBI has completed installing the pipe insulation. They will be back onsite to complete remaining punch list items. Tower did not sustain any damage during earthquake or hurricane. A small tree fell and caused minor damage to the perimeter fence.

'E' Street Pump Station Influent Sewer Pipe- Waiting on the test holes to be dug on the sewer pipe to determine the extent of the 'belly' in the pipe.

Veterans Park- Double P Painting completed all of the major work including the cleaning, painting and sealing. Due to the extreme and unpredictable weather last week, Double P has a few small items to address at Veterans Park, once the area has time to dry out and we have a few days of good weather.

31<sup>st</sup> and C Street- Received proposals from Beltway Paving.

Emergency Boat Tie-Up – Contractor has completed a majority of the equipment installation. Due to the high water level last week, the contractor was not able to install the tide risers. Remaining work should be completed this week.

'B' Street Boardwalk- Phase III of the decking replacement has been advertised online and will be in the paper this week.

Misc- Received proposals from Beltway for Bay Front Park, Dakota Ave, Sansbury Dr, and the Public Works yard.



## **Water Park Report**

Marilyn VanWagner,  
General Manager Water Park  
September 15, 2011

### **Concession Stand-**

The first year for the new Beachcomber Grill went very well. We learned a lot this year working with the new design and the new menu. In 2012 we will be able to train the employees before the season opens which will be a huge advantage.

### **Marketing -**

Despite the economy and the 25% decrease in camp enrollment across the county, we were able to maintain our sales numbers by marketing some of our products and services online. This year we offered season passes as early as December for Holiday gifts, and we also sold one of our newer products, cabana rentals on line. Both swim lessons and birthday parties were also offered online. We also partnered with two online marketing companies, Groupon and Certifikid, each for a twenty four hour period to help boost sales.

Splash Radio, our private water park radio station, continues to allow us to boost sales on some of our merchandise and food. It has also allowed us to get community service messages and safety messages out to our Guests. We have ads running currently for five water park sponsors on Splash Radio.

New this season we had Friday Night Slides and Character Days; each of them will most likely continue next season.

### **Chesapeake Beach Appreciation Days -**

We hope you enjoyed the Chesapeake Beach Appreciation Days that were new this season. All Chesapeake Beach residents, within the incorporated township, were able to enjoy half price admission every Tuesday. From 4 PM – 7PM, also on Tuesdays, these same town residents could visit the water park free of charge. The feedback on this was very positive from Town Residents so we plan to offer this again next season.

### **Maintenance -**

Now that the season has ended, we will be concentrating on winterizing the park and performing maintenance in many areas that need attention. Some of the major items that need attention are:

- Baby Pool has leaks
- Lots of loose caulking in the river
- Many trip hazards currently exist in the concrete walkways
- Signage needs to be updated in many areas of the park
- The white and blue slides need to be caulked
- Many areas of the park, both inside and out need painting.
- Both the security system and the public address system need to be upgraded
- It is my recommendation that we consider having a backup pump on hand. If I understand correctly, it will cost about \$8,000. If it goes bad during the season, I am told that it will take a minimum of 3 weeks to receive one. We can't open the water park without it and since we are averaging about \$10,000 in sales a day, this would seem to make sense. I will explore the life expectancy of the pump and confirm the cost within the next few weeks.



## CHESAPEAKE BEACH WASTEWATER TREATMENT PLANT REPORT

Jon Castro, Superintendent  
September 15, 2011

### Plant Operation:

The plant had contractors perform repair work for the ENR Upgrade and equipment failures during this monthly report period.

1. DSI pulled the old mud valves in the old chlorine contact tank to rebuild them. This tank will be put back in use for the ENR Upgrade. DSI repaired the Influent Pumps guide rails which are used to pull the pumps from the wet well for repair. DSI repaired a hole in the return pump valve which had a small leak. DSI repaired one of the SPT tank return pumps. All work has been completed.
2. Independent Automation worked on installing a reset system on the Influent Pumps. This will cut down on emergency call in for the pumps tripping off during thunder storms. Repair work was performed on the computer for the SPT return pumps operation. The bar screen was repaired and the settings were re-done for its back up system. The work on the SPT return pumps and the bar screen has been completed but the pump reset system is waiting on parts.
3. Wires Inc. worked on wiring a new Froth Spray Pump which plant personnel installed and repaired electric parts in the press control panel.
4. Comcast installed one phone land line at the plant. The plant is no longer using NOS for its phone system.
5. Kelly Generator was called to repair the generator transfer switch. The switch was temporary repaired and is waiting for the repair part.

The plant's permit renewal was completed and sent to MDE. The current permit will expire on 10-1-2012.

The plant has been having trouble with its computer equipment failing. The problem has been solved and we are waiting on the equipment to repair the system.

Bob Haynes and Tim McCoy met with the North Beach Fire Department on 8-25-11 at the plant to go over the safety procedures at the plant. Training will be set up on a future date to practice the emergency repair of the Chlorine and Sulfur Dioxide Cylinders and confine space rescue. About 25 people showed up for the first training.

The plant was checked out after feeling the results from an earth quake on 8-25-11. There was no damage to the plant.

The plant was set up for Hurricane Irene. On 8-27-11, Tim McCoy worked the first shift during the storm and Bob Haynes and Jon Castro came in at 1:00 pm. The plant lost power at 3:00 pm and went to generator power. The Shell Fish Tank was put into operation. The plant received 6.5 inches of rain

during the storm. The Mayor, Town Administrator, and Town Crew had a pizza dinner at the plant and went over storm damage procedures. On 8-28-11, the plant was stabilized by late afternoon. The generator operated until 8-29-11. Kelly Generator was called to check the generator transfer switch. It was found to have a bad solenoid switch. It was repaired temporary and a new part was ordered. The plant went back on main power. There were no spills or SSO's at the plant. The Shell Fish Tank was pumped back into the plant between 9-1-11 and 9-4-11. The plant diverted 988,000 gallons to the Shell Fish Tank during the Hurricane.

On 9-6-11 Tropical Storm Lee hit the plant with 6.5 inches of rain over four days. The Shell Fish Tank was used for those four days and 1.333 MGD was diverted to it. There were no spills or SSO's during this storm. The Shell Fish Tank will be pumped back into the plant when normal flows resume at the plant.

The Bio-monitoring lab tests were to be performed during the week of 9-12-11 to 9-16-11 but were rescheduled due to the high flows into the plant. The tests will be scheduled when the plant operation returns to normal. The DMRQ-31 Study lab tests will be done on 9-12-11 at the plant.

There were no incidents to report in the plant's Solids Handling Operation or the Lab Sampling Operation with Chesapeake Labs. The plant removed 125.13 tons of sludge in August.

Plant operations for this monthly report used the Shell Fish Tank on two occasions. One for Hurricane Irene on 8-27-11 and Tropical Storm Lee on 9-6-11.

The plant had 3 emergency alarms responded to during this period. The alarms were due to power loss during thunder storms and resetting the plant equipment.

The Wastewater Plant had no spills or violations to report.

**Future Projects:**

The ENR upgrade for the Chesapeake Beach Wastewater Treatment Plant is at the 90% design stage and is scheduled for construction to begin in the spring of 2012.

The last phase of the Bio-monitoring testing for the plant's Effluent will be performed at the end of September 2011.