



**MINUTES OF THE  
TOWN COUNCIL MEETING  
August 16, 2012**

**I.** Bruce A. Wahl, Mayor, called the meeting to order at 8:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Ingrid K. Lamb, Patrick J. Mahoney and Julie L. Spano, Council Members, Dr. James Parent, Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Leslie Porter, Town Treasurer, Jay Berry, Superintendent of Public Works, Paul Woodburn, Town Engineer, Chris Jakubiak, Zoning Administrator, Marilyn Van Wagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Wilson Cochran, Project Manager and First Sergeant Bowen. Absent was William Watson, Code Enforcement Officer.

**II. Pledge of Allegiance.** Dr. Beaudin led the Pledge of Allegiance.

**III. Approve the Agenda.**

**MOTION:** Mr. Mahoney moved to approve the agenda. Seconded by Dr. Beaudin.

**MOTION:** Mr. Cumbo moved to amend the agenda to remove under "VI. Resolutions and Ordinances", the introduction of Ordinance O-12-10, an ordinance amending the annual budget for the Utility Fund. Seconded by Dr. Beaudin, all in favor.

The Council voted all in favor of the amended agenda.

**IV. Public Comment on any item on the agenda.** Mr. Jeff Krahling had concerns on the agenda item of the introduction of Ordinance O-12-9, abandoning and closing a certain right-of-way dedicated as a public walk in the L.E. Walker subdivision.

**Approval of the minutes of the June 21, 2012 Public Hearing.**

**MOTION:** Mr. Mahoney moved to approve the minutes of the June 21, 2012 Public Hearing. Seconded by Mr. Cumbo, all in favor.

**Approval of the minutes of the June 21, 2012 Town Council Meeting.**

**MOTION:** Mr. Mahoney moved to approve the minutes of the June 21, 2012 Town Council Meeting. Seconded by Mr. Cumbo, all in favor.

**Approval of the minutes of the July 19, 2012 Public Hearing.** Approval of the minutes was not necessary due to the lack of a quorum at the July meeting.

**Approval of the minutes of the July 19, 2012 Informational Town Council Meeting.**  
Approval of the minutes not necessary due to lack of quorum at the July meeting.

**V. Petitions and Communications:**

- A. Deputy's Report** – First Sergeant Bowen submitted the attached written report. Mr. Mahoney asked how things were going down at the Bayfront Park.
- B. Public Works Report** – Mr. Berry submitted the attached written report.
- C. Code Enforcement Officer's Report**- Mr. Watson submitted the attached written report but was not present to address the Council. Mr. Cumbo inquired the status of 4002 Old Bayside Road.
- D. Town Engineer's Report** – Mr. Woodburn submitted the attached written report. Dr. Beaudin asked Mr. Woodburn if information could be presented at next month's Council meeting in regards to the Trail extension.
- E. Water Park Report** – Mrs. VanWagner submitted the attached written report. Mr. Mahoney asked Ms. Van Wagner the outcome on the "Adult Swim".
- F. Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report. Mr. Castro gave a brief update on the ENR upgrade project. Mr. Carpenter commented there was another month of no spills and/or violations and credited this to Mr. Castro and his team giving thanks also to the public works crew, town staff and water park team..
- G. North Beach Volunteer Fire Department Report** – Mr. Gordy submitted the attached written report.
- H. Treasurer's Report** – Mrs. Porter reported that online bill pay is now available through a link on the website to pay your water and sewer bill with an option for e-bill. Mr. Mahoney stated to Mrs. Porter that he would be interested in knowing the down spike in amusement tax since the closure of Crooked I.
- I. Mayor's Report** –
  - 1. The Mayor reported that Mr. Berry was awarded a certificate in recognition of having completed all requirements of the Certified Stormwater Inspector Course by the National Stormwater Center making him a Certified Stormwater Inspector!
- J. Presentation by John Bacon, Utility Rates Committee.** Mr. Bacon, on behalf of the Utility Rates Commission, presented to the Mayor and Town Council, after many hours of study and meetings, a utility rate structure the Commission felt was a sustainable and equitable structure for all Chesapeake Beach rate payers. The Council requested a work session which will be scheduled for August 27, 2012 at 7 pm.

**VI. Resolutions & Ordinances**

- A. Introduce Ordinance O-12-9, an Ordinance of the Town Council of Chesapeake Beach, Maryland, vacating, abandoning, and closing a certain right-of-way dedicated as a public walk on a plat of subdivision known as L.E. Walker's Subdivision and authorizing the Mayor to execute Quit Claim Deeds reflecting said abandonment in favor of the abutting property owners. A public hearing will be scheduled for 7:45 p.m. prior to the next regularly scheduled meeting.**
- B. Vote on Resolution R-12-4, a Resolution of the Mayor and Town Council of Chesapeake Beach, Maryland, adopting the Calvert County, Maryland 2010 Hazard Mitigation Plan Update.**

**MOTION:** Mr. Mahoney moved to approve Resolution R-12-4, adopting the Calvert County, Maryland 2010 Hazard Mitigation Plan Update. Seconded by Ms. Lamb. Ayes, Dr. Beaudin, Mr. Carpenter, Ms. Lamb, Mr. Mahoney and Ms. Spano. Abstained, Mr. Cumbo. Motion carries.

**VII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was no meeting held in August.
- B. Board of Appeals** – Mr. Jakubiak reported that the Board of Appeals heard a case on August 7, 2012 on a height variance and stated the Board's next hearing will be held in October on property 7605 B Street.
- C. Water Park Advisory Board** – Mr. Cumbo reported the Board met on Tuesday and continues working on a master plan.
- D. Skateboard Park Committee** – Mr. Carpenter reported the final design will be posted at town hall for final comment and expects to bring before the Council in September a final design asking for approval.
- E. Election Advisory Committee** – Mr. Carpenter reported a work session is scheduled for Monday, August 20<sup>th</sup> at 7 pm to discuss the recommendations of the committee which relate to reporting contributions and expenditures and the frequency thereof, limiting contributions in terms of a maximum and at what level they should be itemized, and discussion of disbursements.
- F. Chesapeake Beach Oyster Cultivation Society Committee** – Mr. Bacon gave the water monitoring report.

**VIII. Unfinished Business:**

**IX. New Business:**

1. **Ratification of telephone approval to move the November 6, 2012 election polling location to the Northeast Community Center.** The Mayor stated that a telephone poll of the Council had taken place asking for approval to move the November 6, 2012 election polling location from the Chesapeake Beach Town Hall to the Northeast Community Center. Along with the telephone approval, the Mayor stated a resolution would also need to be approved.

**MOTION:** Mr. Mahoney moved to approve the ratification of the telephone approval to move the November 6, 2012 election polling location to the Northeast Community Center. Seconded by Mr. Carpenter, all in favor.

**MOTION:** Mr. Mahoney moved to approve Resolution R-12-5, a resolution of the Town Council of Chesapeake Beach, establishing the Northeast Community Center as the polling place for the town election to be held on November 6, 2012. Seconded by Mr. Carpenter, all in favor.

2. **Consider awarding the Richfield Station 350 M Hydropillar Rehabilitation contract to Corrosion Control Corporation in the amount of \$91,590.00.** The Town Engineer explained this to Council.

**MOTION:** Mr. Mahoney moved to approve awarding the Richfield Station 350 M Hydropillar Rehabilitation contract to Corrosion Control Corporation in the amount of \$91,590.00. Seconded by Mr. Cumbo, all in favor.

**X. Public Comment:**

Public comment was received by:

1. Jeffrey Krahlung 3216 Ina Chase

**XI. Council Lightning Round:**

1. Mr. Mahoney stated it's been a good summer and the next time we meet our favorite team, the Beach Bucs, will be playing!
2. Mr. Carpenter stated he looks forward to seeing everyone at the work session on Monday night on the Town's election code.
3. Ms. Lamb thanked everyone for coming.
4. Ms. Spano thanked everyone for coming.
5. Mr. Cumbo thanked Mr. Bacon and his Commission for an excellent and most informative presentation on utility rates.
6. Dr. Beaudin reminded all to be cautious as school is now back in session and stated she attended and thoroughly enjoyed the Twin Beach Players Kids Playwriting Festival.

**XII. Adjournment:**

There being no further business, the meeting adjourned at 9:40 p.m. on a motion by Mr. Mahoney. Seconded by Mr. Cumbo, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
ELECTION CODE WORK SESSION  
August 20, 2012**

I. Bruce A. Wahl, Mayor, called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Ingrid K. Lamb, and Patrick J. Mahoney, Council Members, Dr. James Parent, Town Administrator, and Sharon L. Humm, Town Clerk. Absent was Julie L. Spano, Council Member.

II. **Pledge of Allegiance** – Mr. Carpenter led the Pledge of Allegiance.

III. **Election Code Work Session -**

The Mayor opened the meeting stating he had appointed an election committee, chaired by Councilman Carpenter, to study two issues; 1) a polling place and 2) campaign finance disclosure.

Mr. Carpenter reported to the Council the recommendations of the committee. Mr. Carpenter stated, as previously approved at the August Town Council meeting, that due to the limited space at Town Hall, the polling location has been moved to the Northeast Community Center.

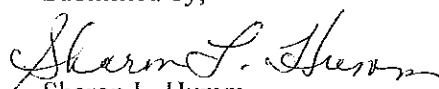
Secondly, the issue regarding campaign finance disclosure was discussed. The recommendations of the committee were that a minimum of three reports be filed within the election cycle. These reports would include a listing of all contributions and expenditures and the frequency thereof. In addition, a report be filed within 24 hours in the period between two weeks prior to Election Day and Election Day listing any contribution in excess of \$100. Also, limiting contributions in terms of a maximum and at what level they should be itemized, and the discussion of disbursements.

Mr. Carpenter addressed the Council's questions and concerns.

Other items discussed were whether a specific campaign bank account should be established, who should sign reports, should a candidate be required to have an identified Treasurer, what penalties should be established for not filing a report and/or missing information on a report and what becomes of any campaign surplus.

The meeting adjourned at 8:30 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Submitted by,

  
Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
UTILITY RATES WORK SESSION  
August 27, 2012**

- I.** Bruce A. Wahl, Mayor, called the meeting to order at 7:10 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Ingrid K. Lamb, Patrick J. Mahoney and Julie L. Spano, Council Members, Dr. James Parent, Town Administrator, Sharon L. Humm, Town Clerk, and Leslie Porter, Town Treasurer.
- II.** **Pledge of Allegiance** – Mr. Cumbo led the Pledge of Allegiance.
- III.** **Utility Rates Work Session** –

The Mayor stated the purpose of this work session was to discuss the recommendations presented by John Bacon of the Utility Rates Commission that was presented to the Town Council at the August Town Council meeting.

Ms. Lamb started the discussion by asking Mr. Bacon for clarification on the various “Classes of Users” and the reason why users are being broke down into classes.

Mr. Bacon stated that the Commission’s focus was to formulate a Utility Rate Structure that is sustainable and equitable for all rate payers. Mr. Bacon reported that with the town’s aging infrastructure, outdated meters, federal and state nutrient reduction mandates and dwindling revenues from the sale of tap fees that increased costs are inevitable in order to sustain the system.

The Commission looked at several different rate structures. 1) Flat rate, which is where all costs are divided by the number of rate payers 2) Rate per gallon used, which is the total costs divided by number of gallons billed and 3) a combination of the two which is what the Commission is recommending. Fixed costs would be divided by the number of users per class, being residential, multi user and commercial/municipal and variable costs would be divided by the number of gallons billed.

Mr. Bacon stated that with this proposed amended rate structure every rate would go up, some percentages more than others; however, using the same structure the percentage increase would even out within 3 years.

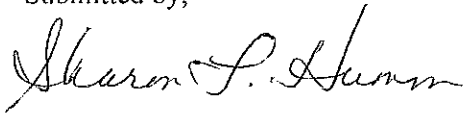
The Council discussed “fixed” and “variable” costs, the possible impact a new rate structure might have on the other budgets, a suggested base fee for those users who might not have any usage in a quarter and discussion in regards to sub meters.

The Council appreciated and thanked Mr. Bacon for the Commission’s hard work and recommendation but felt unconvinced that the recommendation before them was the best way to go.

The Mayor stated that if any member of the Council would like to propose something else other than what the Commission has presented and recommended to please submit to him for consideration.

The meeting adjourned at 8:23 p.m. on a motion by Mr. Mahoney. Seconded by Ms. Spano, all in favor.

Submitted by,

A handwritten signature in cursive script that reads "Sharon L. Humm".

Sharon L. Humm  
Town Clerk



# Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: August 01, 2012  
To: Sharon Humm  
From: First Sergeant Craig Bowen  
Re: Sheriff's Office Report-Chesapeake Beach

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In July, the Sheriff's Office handled 693 calls for service in Chesapeake Beach. This is up from 677 calls in June.

Call Breakdown for July:

457 calls were self initiated (patrol checks, follow-up investigations, etc)

236 calls were received by other means (citizens, alarm companies, etc)

Of the 693 calls, we handled:

- 2 Assault (1 closed and 1 under investigation)
- 0 Robbery
- 7 CDS Violations
- 15 Thefts (7 closed and 8 under investigation)
  - *Theft of medication*
  - *Theft of cash*
  - *3 theft of property from water park (2 closed and 1 open)*
  - *Theft of services(ran out on bill)*
  - *Theft of AC unit*
  - *2 theft from vehicle*
  - *Theft of a refrigerator*
  - *Theft of a gun (closed)*
  - *Theft of kitchen mats*
  - *Shoplifting*

- *Theft of a purse*
- *Theft of construction material*
- 4 Burglary (all under investigation)
- 7 Destruction of Property (2 closed and 5 under investigation)
- 6 DWI

**Breakdown of Dispatched/Self Initiated Calls**

911 hang up - 5	Eviction - 2	Parking complaint - 2
Accidents - 17	Fight - 1	Patrol checks - 377
Alarms - 13	Firearms complaint - 1	Person with weapon - 1
Animal complaint - 6	Fireworks complaint - 2	Police information - 4
Assault - 2	Follow up - 19	Protective/peace order - 3
Assist motorist - 2	Found property - 1	Robbery - 1
Assist other department - 9	Fraud - 1	Sex offense - 1
Assist sick/injured - 7	Harassment - 3	Special assignment - 2
Attempt to locate - 31	House/building check - 3	Suicide/attempt - 4
Burglary - 10	Indecent exposure - 1	Summons service - 4
CDS violation - 7	Intoxicated person - 1	Suspicious person - 5
Check welfare - 11	Loitering - 9	Suspicious vehicle - 14
Conservator of the peace - 2	Lost property - 1	Theft - 17
Destruction of property - 7	Loud party/music - 5	Traffic complaint - 13
Death investigation - 1	Mental subject - 1	Traffic assignment - 4
Disorderly - 19	Missing person - 1	Trespassing - 11
Domestic - 10	Noise complaint - 3	Violation protective order - 3
DWI - 6	Notification - 1	Warrant service - 6

\*\*Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene\*\*



Jay Berry,  
Superintendent Public Works

August 16, 2012

## Public Works Report

Water Park- Believe it or not we will be winterizing the park soon. I will be air testing all of the pool lines to find a small leak that we have at this time. There are several other items in need of repair that we will be addressing as soon as the park closes.

Graffiti -- We continue to take care of graffiti as we find it. There is no new graffiti to report at this time.

Rail Way Trail- We continue our efforts to keep trail looking good. I have ordered different trash lids and cigarette receptacles for the trail in order to keep the rain water out of the trash and the butts from blowing away. There has been a delay in shipment. When they arrive we will install them.

Water leak- There were 4 water leaks to report since last month's council meeting. They have all been repaired and now we have to patch the asphalt and side walk in those locations.

Wet wells- We continue to check and monitor all of our wet wells as part of our preventative maintenance schedule. There is nothing else to report on them at this time.

Fire hydrant -- We are setting up to prep and paint some of the 150+ hydrants in town. We did have some help from an Eagle Scout in Richfield Station. We are picking up where he left off and will finish Richfield, then move to Bay View Hills.

Water meter/MXU- The public works crew is changing out the old radio read MXU's with a new 20 year MXU. This will be done in phases as the old type MXU's have reached the end of their life at this time.



## MEMORANDUM

**TO:** Mayor and Town Council  
**FROM:** Bill Watson, Code Enforcement Officer  
**DATE:** August 16, 2012  
**SUBJECT:** Code Enforcement Status Report

Location	Vehicles Addressed	Status
7340 G Street – Inoperable vehicle on G Street	Call to owner – 7/19/12 - Moved	

Location	Grass & Other Violations	Status
4002 Old Bayside – Multiple families in SF. Dwelling		Citation sent 6/4/12 – Letter received from lawyer
8714 Bayside Road – Tall grass		Called Owner – Mowed
7510 Beaudet Lane – Various Trash left by tenant		Called owner's attorney 8/7/12

### Court Status

- No cases presently scheduled in court



**TOWN OF CHESAPEAKE BEACH**  
Engineering Report

**Chesapeake Village Water Tower** – We have connected the tower's vital systems into the mission SCADA system and will continue to monitor.

**Trail** – Concept plans for a Trail extension from the Tressel and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission for a first look see. Critical Area and Town staff conducted a walk through and the feed back was very positive. We are currently researching critical area woodland mitigation possibilities and property title issues to move forward with the Trail extension plans. A set of 30% design plans have been forwarded to MSHA to get their feedback on how to gain additional TEA-21 funding.

**WWTP – (ENR upgrades)** – Grading and building permits have been issued by the County. We received Department of Public Works (DPW) approval and sediment control approval. The package sent to the Critical Area Commission has been approved. Bid packages are assembled and ready to go out. The MDE permit is written. We were also told that the joint Town and MDE funding participation agreement will be on the State Board of Public Works agenda in late August.

**Kellams Field** – We are working with American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe.

**Richfield Station Water Tower** – Inspection of the facility has been completed. The inspection report recommendations outlined the need for the tank to be cleaned and repainted on the inside and outside of the tank. The work is recommended to be implemented over the next several years. We have received bids for the components outlined within the report and are recommending moving forward with Phase One clearing and painting.

**Water Park** – Short and long term maintenance, repair and upgrade items are being evaluated.

**'E' Street Pump Station Influent Sewer Pipe** - The Town will be performing test holes over the sewer pipe to determine the extent of the 'belly' in the pipe. Recommendation for repairs will follow the test holes investigation by the Public Works staff.

**Bayside Water Tower** – Working on the designated water line connection from the main 10" pump house line has begun. We received Board of Education approval for the project at their July meeting and grading permits were issued this week.

**Skate Park** – Final design plans are ongoing by the skateboard consultant.

**Purple Pipe** – We are developing layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field. Operation of the system will commence with the ENR project.

**Stormwater Quality Research** – Researching Stormwater Quality opportunities within major developed areas of the Town. This includes actively pursuing several grant opportunities. No decisions from the grant agencies have been received to date.

**Grant Opportunities** – Awaiting responses from the various granting agencies.

Fishing Creek Dredge – The U.S. Army Corps of Engineers recently met with several dredging contractors to award the dredge project for this fall. We have been working with them to finalize the embankment and volumes required for the spoil facility and assisting them with locating a suitable location for the sandy dredge material. A location has been determined for the sandy materials and we have located a source of embankment material for their use. The Corps project is scheduled to begin in early fall 2012.

Fishing Creek Bridge (MD Rt. 261) – We met with MSHA engineers to do a first review of the bridge replacement project. Comments were generated and provided to MSHA to address.

10-TOCB Project List.120808.jhm



## Water Park Report

Marilyn VanWagner, General Manager Water Park  
August 16, 2012

### **Adult Swim –**

The new Adult Swim that was offered this season has been a big hit. The word is getting out and many adults have been taking advantage of this new opportunity. This season it was offered the same day as the Children's Swim Lessons. We offered Adult Swim for eight weeks from Tues – Friday, from 9:15 am to 10:45 am. The last day of Adult Swim is the last day that the park is open on weekdays which is August 17. We will visit this in the off season and see what we can do to possibly extend the days/hours.

### **Marketing –**

Group camp enrollment is down in Calvert County over 15%. Many camps were unable to open this summer due to the economy. We were able to make up this lost revenue again this year by partnering with Groupon, an advertising company who assists with mass marketing.

Splash Radio, our private water park radio station, continues to boost sales on some of our merchandise and food. It has also allowed us to get community service messages and safety messages out to our guests.

### **Special Events –**

- We continue to offer Chesapeake Beach Appreciation Day. On Tuesdays all town residents within the town limits are offered daily admission for half price. Also on Tuesday's from 4 to 7 pm, all town residents can get into the water park free of charge.
- Friday Night Slides continued to be a hit this season. We offered 6 Friday Night Slides this Season. The lifeguards enjoyed playing organized games with the children.
- Our last Character is scheduled to visit the park this Monday. Elmo will be visiting us all the way from Sesame Street.

### **New Systems –**

The new stereo system was installed in late July. Many guests, and especially the citizens of Chesapeake Beach, have complimented us on how well the stereo sounds. They comment often on how nice it is to be able to actually hear the announcements. The announcements can be heard from almost everywhere in the park and before they could only be heard in a very small section of the park. We have had to make many announcements such as reports on children missing from their parents, cars about to be towed and storms that are approaching. The music also sounds more professional.

Wilson Cochran has been working with Wires, Inc. and Delaware Business Systems to make all the final touches on the new video surveillance cameras that are currently being installed.



**Chesapeake Beach Wastewater Treatment Plant Report**  
**Jon Castro, Superintendent**  
**August 16, 2012**

**Plant Operation:**

The Plant passed the QA-DMR Study 32 test for the EPA for the year of 2012. This test checks the plants lab testing procedure and its test results with known test standards.

Freemire Inc. is scheduled to rebuild the Influent Pump valves on the week of August 20, 2012.

AEG Inc. is scheduled to clean and remove the old chemical stored at the plant along with the tanks on the week of August 13, 2012.

The Plant had its fuel tank inspected on July 27, 2012 by Precision Tank. It passed all inspection points except the new fuel lines install in 2009 needs to be re-tested again in 2012. Precision Tank will send a quote for this work.

The plant went off the electric grid for Enernoc on July 18, 2012 from 2:00 pm to 6:00 pm. This was the first time this year the plant went off grid.

The Plants lab computer was repaired by Dell on July 24, 2012. The computer was damaged during a thunder storm.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Duffield Hauling and Chesapeake Labs.

Plant operations for this monthly report did not use the Shell Fish Tank. The last time it was put into operation was on February 29, 2012.

The plant had five emergency alarms responded to during this period. On July 19, and 28 the alarm was for an Influent Pump shut down. On July 18, and 23 the alarm was for a power lost at the plant and on July 20, 2012 the alarm was for a high wet well level due to heavy rain.

The Wastewater Treatment Plant had no spills or violations to report.

**Future Projects:**

The ENR upgrade for the Chesapeake Beach Wastewater Treatment Plant has completed the permit process and design stage and should be put out for bid on August 23, 2012. Construction should begin in the fall of 2012.

The plant records will be put into the ShoreScan System with the help of Town Employee Fran Addicott to ensure a better system of storing plant data.