



PUBLIC HEARING MINUTES

February 21, 2013

- I. Bruce A. Wahl, Mayor, called the public hearing to order at 7:45 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, Patrick J. Mahoney, and Eric M. Reinhardt, Council Members, Dr. James Parent, Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Leslie Porter, Town Treasurer, Jay Berry, Superintendent of Public Works, Paul Woodburn, Town Engineer, Marilyn Van Wagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Chris Jakubiak, Zoning Administrator, Wilson Cochran, Project Manager and First Sergeant Jones. Absent was William Watson, Code Enforcement Officer.

Ordinance O-13-1, an Ordinance of Chesapeake Beach, a Municipal Corporation of the State of Maryland, amending Ordinance O-09-10, by reallocating a portion of the proceeds of Government Bonds known as "Chesapeake Beach Infrastructure Bonds, 2010 Series A", issued and sold pursuant to the authority of sections 4-101 through 4-255 of the Housing and Community Development article of the Annotated Code of Maryland, as amended, for the purpose of providing the funds necessary for financing and refinancing a design/build project to provide specifications, labor, materials and equipment for performing maintenance and repairs, corrosion protection, sand blasting, repainting, and minor metal repairs for Phase I of the 350,000 gallon, 124-foot elevated hydropillar (water tower) rehabilitation at Richfield Station; paying costs related to the reallocation of the Bond proceeds; providing that the Bonds remain, as described in Ordinance O-09-10, subject to the Full Faith and Credit of Chesapeake Beach; providing for the disbursement of the proceeds of the sale of the Bonds for the revised purposes and for the continuing authority to levy annual taxes upon all assessable property within Chesapeake Beach for the payment of the principal of and interest on the Bonds as they shall respectively mature; and providing that in all other respects the provisions of Ordinance O-09-10 remain in full force and effect.

The Mayor read the Ordinance title into the record and asked Mrs. Porter to explain this Ordinance to Council. Mrs. Porter stated that in 2010 the Town participated in DHCD's Bond issue and that was to construct the Chesapeake Village well and water tower. The cost of the project was estimated at \$2,140,000.00. When the project completed, the Town was under budget and about \$100,000 remains in the bond fund. The Town has to utilize these remaining funds for an eligible capital project. In discussions, the best project seemed to be the Richfield Station water tower rehabilitation. A contract was awarded early fall of 2012 with work scheduled to begin in the spring of 2013 with a cost estimated of around \$100,000. This Ordinance would allow the reallocation of these remaining bond funds to be applied to the work at the Richfield Station water tower.

The Town Attorney explained that this Ordinance is a modification of the original Ordinance, O-09-10, which authorized the original issuance of the bonds, modifying it to accomplish the reallocation of the funds and identifying the specific project the funds are being used for.

Councilman Carpenter asked Mrs. Porter where the funds for the project were originally coming from and if the remaining \$100,000 could be used towards paying off the bond. Mrs. Porter stated the project was originally to be paid through the Utility Fund and the remaining \$100,000 could only be used for a capital project.

Councilman Reinhardt inquired as to whether we could purchase the bonds back.

Councilwoman Beaudin suggested that the proceeds from the Utility Fund that was to originally pay for the project be used toward paying down a debt line item of the UT Fund. Councilman Krahling inquired as to the interest rate on the loan.

Public Comment was received by:

1. Joe Johnson of 8089 Windward Key

There being no further comments the hearing was adjourned at 8:08 p.m. on a motion by Mr. Cumbo. Seconded by Mr. Mahoney, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk



**MINUTES OF THE
TOWN COUNCIL MEETING
February 21, 2013**

I. Bruce A. Wahl, Mayor, called the meeting to order at 8:10 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, Patrick J. Mahoney, and Eric M. Reinhardt, Council Members, Dr. James Parent, Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Leslie Porter, Town Treasurer, Jay Berry, Superintendent of Public Works, Paul Woodburn, Town Engineer, Chris Jakubiak, Zoning Administrator, Marilyn Van Wagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Wilson Cochran, Project Manager and First Sergeant Jones. Absent was William Watson, Code Enforcement Officer.

II. Pledge of Allegiance. Mr. Krahling led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Mr. Cumbo moved to approve the agenda. Seconded by Mr. Krahling.

MOTION: Mr. Mahoney moved to amend the agenda to table under "Resolutions and Ordinances" the introduction of Ordinance O-13-2, amending Chapter 22, "Elections". Seconded by Dr. Beaudin. Ayes, Dr. Beaudin, Mr. Cumbo, Mr. Krahling, Mr. Mahoney and Mr. Reinhardt. Opposed, Mr. Carpenter. **Motion passes.**

The Council voted on the agenda as amended. Ayes, Dr. Beaudin, Mr. Cumbo, Mr. Krahling, Mr. Mahoney and Mr. Reinhardt. Opposed, Mr. Carpenter. **Motion passes.**

IV. Public Comment on any item on the agenda. The Mayor stated that effective with this evening's meeting that this item will no longer appear on the agenda. The Mayor will now allow the public to comment on any item being deliberated by the Council during the time it is being deliberated.

Public comment was received by Clara Mae Buckmaster.

Approval of the minutes of the January 17, 2013 Town Council Meeting.

MOTION: Mr. Cumbo moved to approve the minutes of the January 17, 2013 Town Council Meeting. Seconded by Mr. Mahoney, all in favor.

Approval of the minutes of the January 17, 2013 Executive Session.

MOTION: Mr. Mahoney moved to approve the minutes of the January 17, 2013 Executive Session. Seconded by Mr. Cumbo, all in favor.

V. **Petitions and Communications:**

- A. **Beach Elementary School** – Dr. Shisler and students from the Beach Elementary were present to read poems and thank you letters to the Mayor and Council along with other partners of the community for certificates presented to students for academic achievement, perfect attendance and good citizenship. Also, Mr. Reinhardt presented and read a card from Mrs. Ernest’s first grade class to Mayor and Town Council.
- B. **Deputy’s Report** – First Sergeant Jones submitted the attached written report and addressed the Council’s questions and concerns.
- C. **Public Works Report** – Mr. Berry submitted the attached written report and addressed the Council’s questions and concerns.
- D. **Code Enforcement Officer’s Report-** Mr. Watson submitted the attached written report but was not present to address the Council. Staff was instructed to have Mr. Watson follow up on a tree at 14th Street.
- E. **Town Engineer’s Report** – Mr. Woodburn submitted the attached written report and addressed the Council’s questions and concerns. Mr. Woodburn introduced Patricia Haddon, Principal Planner of the Department of Community Planning and Building of Calvert County to address the Council on the proposed Chesapeake Beach Water and Sewer Growth Tier Map. Upon request by Councilman Cumbo, Mr. Woodburn presented a concept plan on the extension of the Railway Trail.
- F. **Water Park Report** – Mrs. VanWagner submitted the attached written report and addressed the Council’s questions and concerns.
- G. **Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report and addressed the Council’s questions and concerns.
- H. **North Beach Volunteer Fire Department Report** – No report was submitted.
- I. **Treasurer’s Report** – Mrs. Porter reminded the Council that the budget work session on the General, Water Park, and Mitigation Funds is scheduled for Monday, February 25th at 7:30 p.m. and a forthcoming email would be sent with an additional list of capital items to be considered, including cost estimates.
- J. **Chesapeake Beach Special Events Report** – Mrs. O’Dell submitted the attached written report.
- K. **Mayor’s Report** –
 - 1. The Mayor introduced the President of the Nam Knights, Rob “Bomber” Nieves. President Nieves introduced his colleagues, “Professor” and “Magic Man” and addressed the Council with the idea of the development and construction of a Vietnam Memorial to be placed in the Veterans Memorial Park in hopes of being accomplished through sponsorships and/or donations. President Nieves described

what the memorial would look like and stated it would be dedicated to all those men and women who served with honor and distinction in the Vietnam War.

Councilman Krahling inquired as to how and where he could make a donation.

After the presentation Councilman Cumbo made the following motion:

MOTION: Mr. Cumbo moved that the Council authorize the addition and placement of a Vietnam Memorial in the Veterans Memorial Park by the Nam Knights of America with the final design being approved by the Mayor. Seconded by Mr. Krahling, all in favor.

Councilman Mahoney asked the Mayor to consider during the budget work session that a public grant be included in the budget for the cause. The Town Attorney presented President Nieves with the first donation towards the Memorial.

2. The Mayor reported that he attended the Maryland Mayor's Association Conference February 7th and 8th and announced that he would be running for MML President-elect position and appreciates the support and wise counsel of past president Councilman Cumbo in this endeavor.

3. The Mayor stated he attended the Rose Haven Civic Association meeting on the 6th of this month and topic of discussion was the ENR Upgrade project. The Mayor also reported a meeting was held on the 18th of this month at Town Hall with stakeholders concerning the Cap'n Big establishment where everyone had the opportunity to speak and express concerns and ideas.

4. The Mayor reported that the dredging is ongoing and looks to meet the deadline by the end of the month or first week in March. The Mayor made the Council aware that more than likely this would be the last time federal funding would be used to do the dredging and the Town may be held financially responsible for any future dredging.

5. The Mayor announced he has been appointed to the Advisory Council at the University of Maryland's Academy of Excellence and feels honored to serve.

6. The Mayor read into the record a letter from Sherriff Mike Evans asking the Town to consider purchasing a piece of equipment known as a LPR (License Plate Recognition device). The Mayor asked the Council to consider the purchase of this item through the speed camera funds.

MOTION: Mr. Mahoney moved to authorize the Mayor to spend \$17,525 for the acquisition of an LPR for the Chesapeake Beach Town Deputy. Seconded by Mr. Krahling.

MOTION: Mr. Krahling moved to table this item for 30 days. Seconded by Mr. Reinhardt. Ayes, Mr. Krahling and Mr. Reinhardt. Opposed, Dr. Beaudin, Mr. Carpenter, Mr. Cumbo and Mr. Mahoney. **Motion fails.**

The Council voted on the original motion as presented. Ayes, Dr. Beaudin, Mr. Carpenter, Mr. Cumbo and Mr. Mahoney. Opposed, Mr. Krahling and Mr. Reinhardt. **Motion passes.**

VI. Resolutions & Ordinances

- A. Vote on Ordinance O-13-1, an Ordinance of Chesapeake Beach, a Municipal Corporation of the State of Maryland, amending Ordinance O-09-10, by reallocating a portion of the proceeds of Government Bonds known as "Chesapeake Beach Infrastructure Bonds, 2010 Series A", issued and sold pursuant to the authority of sections 4-101 through 4-255 of the Housing and Community Development article of the Annotated Code of Maryland, as amended, for the purpose of providing the funds necessary for financing and refinancing a design/build project to provide specifications, labor, materials and equipment for performing maintenance and repairs, corrosion protection, sand blasting, repainting, and minor metal repairs for Phase I of the 350,000 gallon, 124-foot elevated hydropillar (water tower) rehabilitation at Richfield Station; paying costs related to the reallocation of the Bond proceeds; providing that the Bonds remain, as described in Ordinance O-09-10, subject to the Full Faith and Credit of Chesapeake Beach; providing for the disbursement of the proceeds of the sale of the Bonds for the revised purposes and for the continuing authority to levy annual taxes upon all assessable property within Chesapeake Beach for the payment of the principal of and interest on the Bonds as they shall respectively mature; and providing that in all other respects the provisions of Ordinance O-09-10 remain in full force and effect.**

MOTION: Dr. Beaudin moved to approve Ordinance O-13-1. Seconded by Mr. Krahling. Ayes, Dr. Beaudin, Mr. Carpenter, Mr. Cumbo, Mr. Krahling and Mr. Mahoney. Opposed, Mr. Reinhardt. **Motion passes.**

- B. Introduce Ordinance O-13-2, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending Chapter 22, "Elections", Article IV "Candidates for Office" to enact Division 2 "Campaign Finance Reporting Requirements" establishing campaign finance reporting requirements and regulations regarding campaign finance contributions and disbursements. This item was tabled.**

VII. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – A meeting was held February 13, 2013. Mr. Jakubiak was present to address the Council.
- B. Board of Appeals** – There was no hearing held in February.
- C. Water Park Advisory Board** – Mr. Cumbo reported that the Board continues to prepare their presentation to present to Council.
- D. Skateboard Park Committee** – No report.

E. **Election Advisory Committee** – No report.

VIII. Unfinished Business:

1. **Consider re-appointment of Tim Stafford to the Planning and Zoning Commission.**

MOTION: Mr. Mahoney moved to remove this item from the table. Seconded by Mr. Cumbo, all in favor.

MOTION: Mr. Carpenter moved to approve the re-appointment of Tim Stafford to the Planning and Zoning Commission. Seconded by Mr. Mahoney. Ayes, Dr. Beaudin, Mr. Carpenter, Mr. Cumbo, Mr. Krahlung and Mr. Mahoney. Opposed, Mr. Reinhardt. **Motion passes.**

IX. New Business:

1. **Mayor and Town Council are requested to administratively approve and adopt the Town of Chesapeake Beach water and sewer tier map as provided by Calvert County.**

MOTION: Mr. Carpenter moved to approve the request to administratively approve and adopt the Town of Chesapeake Beach water and sewer tier map as provided by Calvert County. Seconded by Mr. Cumbo. Ayes, Mr. Carpenter, Mr. Cumbo and Mr. Mahoney. Opposed, Dr. Beaudin, Mr. Krahlung and Mr. Reinhardt. The motion resulted in a tie. The Mayor broke the tie and voted in favor of the motion. **Motion passes.**

2. **Consider approval of a contract to International Foam Pros not to exceed \$24,000 to repair the small slides at the water park.** Mr. Cochran stated that another bid had been received since the distribution of the agenda, coming in from Graham Marine Services in the amount of \$8,315.52 and is requesting approval to award a contract to Graham Marine Services in the amount of \$8,315.52 for repair of the small slides at the water park.

MOTION: Mr. Mahoney moved to approve awarding a contract to Graham Marine Services in the amount of \$8,315.52 to repair the small slides at the water park. Seconded by Dr. Beaudin, all in favor.

X. Public Comment:

Public comment was received by:

1. Bruce Cropf of 7603 B Street
2. Kelly Norton of 7607 B Street

XI. Council Lightning Round:

1. Mr. Mahoney recognizes and understands that the older end of town from 16th Street down to Brownie's Beach is very sensitive ground and to be mindful when it comes to new development. Mr. Mahoney wished everyone a safe and Happy St. Patrick's Day.
2. Mr. Carpenter had no comment.
3. Mr. Reinhardt looks forward to the budget work session.
4. Mr. Krahlung thanked all for their patience and to have a safe trip home.
5. Mr. Cumbo had no comment.
6. Dr. Beaudin suggested that in an attempt to keep a better track of unresolved issues that items be carried over to unfinished business until resolved.
7. The Mayor stated that every effort will be made to improve the process of conducting Town business in a more timely and professional manner and reminded and encouraged the Council to attend the Infrastructure Tour on Saturday, February 23rd.

XII Adjournment:

There being no further business, the meeting adjourned at 10:57 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk



**MINUTES OF THE
BUDGET WORK SESSION
February 25, 2013**

- I. Bruce A. Wahl, Mayor, called the meeting to order at 7:30 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, Patrick J. Mahoney and Eric M. Reinhardt, Council Members, Dr. James Parent, Town Administrator, Sharon L. Humm, Town Clerk, Leslie Porter, Town Treasurer, Cheri Beard, Assistant Town Treasurer, Marilyn Van Wagner, Water Park General Manager, Paul Woodburn, Town Engineer, William Varner, Assistant Superintendent of Public Works and Wilson Cochran, Project Manager.
- II. **Pledge of Allegiance** – Mrs. Porter led the Pledge of Allegiance.
- III. **Budget Work Session on the General Fund, Water Park Fund and Mitigation Fund.**

The Mayor stated tonight's work session will cover three funds; General Fund, Water Park Fund and the Mitigation Fund. As stated in this month's Town Council meeting, the Mayor will allow public comment and questions during the work session. The Mayor asked Town Treasurer Mrs. Porter to address the Council on the proposed FY2014 General Fund budget.

**General Fund
Revenues**

Mrs. Porter begin by stating the Town's largest share of revenue from local sources are the real estate taxes which account for 72% of local source revenues and the budget was prepared with no change in the proposed rate which remains at .36 cents per \$100 with an overall increase of two and three quarter percent or around \$68,000 over FY2013. Mrs. Porter stated the Town is exempt from a constant yield hearing this year. Overall, Mrs. Porter reported a 1.2% increase in proposed Local Sources.

Federal, State, and County Sources

Mrs. Porter went over the FSC Sources for Council reporting an overall increase of approximately 6.3%. There was an increase in State income taxes and State gasoline taxes. Depending on the State's proposed budget, the line items, State gasoline taxes (State Highway User Revenues) and State aid-police protection may be revised to reflect a greater increase. Mrs. Porter was instructed to rename line item "State gasoline tax" to read "State Highway User Revenues". Councilman Reinhardt entertained the idea of decreasing a tax item.

Expenditures

General Government

Mrs. Porter reported an overall increase in General Government expenditures of 8.8%.

Salaries, wages, payroll taxes, and benefits

Mrs. Porter explained to Council the employee allocations sheet, clarifying the percentage of how employee wages were allocated for FY13 and proposed for FY14 according to the disbursing of their time.

Closed for Executive Session

The meeting was closed at 8:27 p.m. for a closed executive session pursuant to State Government Article 10-508(a) Subsection 1, to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or official over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

The budget work session was reopened at 8:50 p.m. on a motion by Mr. Mahoney. Seconded by Mr. Cumbo, all in favor.

All members that voted in favor to close for an executive session were present the entire closed session and that the purpose was to discuss compensation of Town employees.

Contracted Services

Mrs. Porter presented an overview of Contracted Services, stating a new line item, "SDAT Fees", had been added.

Councilwoman Beaudin questioned the need for a Management Consultant.

Mr. Carpenter asked Mrs. Porter for a detailed breakdown of legal fees, professional fees, engineering fees, etc. from each fund.

Other Charges

Mrs. Porter presented an overview of Other Charges and addressed questions from the Council. Mr. Carpenter asked Mrs. Porter for a breakdown on the Property and Worker's Comp Insurance from each fund.

The Council discussed Grants for Local Organizations and Special Events. Mrs. Porter stated that the Beach Elementary was increased \$1,000 with the Railway Museum and Mayor's Discretion remaining the same. Councilman Mahoney asked Mrs. Porter if the FY13 Mayor's Discretion amount was spent and if so where.

Councilman Mahoney questioned the high dollar amount for the Town's Christmas Party and Fireworks. Councilwoman Beaudin suggested seeking sponsors for future fireworks to defray the costs.

Councilman Carpenter suggested grouping together in an Economic Development Category such items as special events, economic development projects, holiday lights, the Oyster Program etc. displaying a more detailed report.

Public Safety

Councilman Carpenter suggested the North Beach Volunteer Fire Department be increased to \$25,000 from the proposed \$10,000. The Council suggested the Boardwalk Patrol/Other Police be decreased from \$60,000 to \$50,000 and the Bayfront Park Admissions increase to \$35,000. Councilman Mahoney suggested a one-time donation to the Nam Knights for the Vietnam Memorial in the amount of \$5,000 be added to the Grants for Local Organizations.

Public Works

Mrs. Porter presented an overview of these items. It was suggested the line item Gasoline be increased from \$16,000 to \$20,000.

Operating Capital Outlay

Public Works

Mr. Varner went over the capital requests for the Public Works Department. Mr. Cochran went over the general government items.

Total equipment requests being proposed at \$143,200.

Mrs. Porter went over the Other Capital Projects which come in at a total of \$413,500.

These items include work at Veterans Park, road improvements to Valley View Drive, power and lights for the PW pole buildings and a break room at the PW garage.

The Council discussed the list of additional capital requests for consideration for FY14.

The Council discussed and included the Audio/Visual Equipment for Council Chambers, the Variable Message Board and a Surveillance Camera in Veteran's Park. Other additional items were also discussed.

Debt Service

Mrs. Porter stated that \$510,700 will be used to prepay the 2001 DHCD bond, saving the Town approximately \$122,000 over the next eight years.

Capital Projects-CIP

Mrs. Porter gave a brief overview. The Mayor asked the Council to consider creating a Fishing Creek Dredge Reserve Fund with an amount of \$250,000. The Council was in agreement.

Mitigation Fund

The Mayor stated that the revenues coming in will be used on the purple pipe.

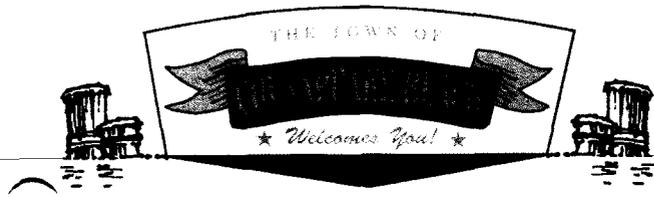
Due to the late hour, the Council decided to schedule a work session for March 11, 2013 at 7:30 p.m. to discuss the Water Park Fund.

There being no further discussion the Council moved to adjourn.

The meeting adjourned at 11:40 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk



**MINUTES OF THE
BUDGET WORK SESSION
March 11, 2013**

- I. Bruce A. Wahl, Mayor, called the meeting to order at 7:30 p.m. In attendance were: Dr. Valerie L. Beaudin, Stewart B. Cumbo, Jeffrey J. Krahling, Patrick J. Mahoney and Eric M. Reinhardt, Council Members, Sharon L. Humm, Town Clerk, Leslie Porter, Town Treasurer, Cheri Beard, Assistant Town Treasurer, Marilyn Van Wagner, Water Park General Manager, Jay Berry, Superintendent of Public Works and Wilson Cochran, Project Manager. Absent were Robert E. Carpenter, Council Member and Dr. James Parent, Town Administrator.
- II. **Pledge of Allegiance** – Mr. Mahoney led the Pledge of Allegiance.
- III. **Budget Work Session on the Water Park Fund.**

The Mayor stated tonight's work session will cover the Water Park Fund. The Mayor mentioned that Mrs. Porter has produced and submitted the new worksheets for the General Fund which is a direct result of the February 25th work session two weeks ago. The worksheets reflect what was discussed with the exception of one item. As a result of an update sent by Calvert County, the line item "Contracted Services-Resident Deputies" has been decreased \$35,000, due to personnel changes thus causing a reduction. Councilman Reinhardt asked Mrs. Porter for a copy of the update received from the County.

Water Park Fund
Revenues

The Mayor stated the numbers are basically similar to the FY13 budget with slight adjustments. Mrs. Van Wagner and Mrs. Porter addressed the Council's questions.

The Council discussed the proposed decrease in Daily Admissions. Mrs. Van Wagner stated that the daily deals played a part in the FY2012 Actuals of \$622,397 to a tune of about \$80,000. Proposing a reduction in the daily deals for FY2014, Mrs. Van Wagner hopes to try and ease overcrowding, which is a general complaint received by water park patrons.

Councilwoman Beaudin questioned the drop in snack bar sales. Mrs. Van Wagner stated that the drop was due to the selling of ice cream being removed from the snack bar.

Expenses

The Mayor stated that there is an anticipated increase in the minimum wage of \$1.00 thus increasing pool wages for FY14 which also attributes to the increase in FICA and worker's compensation.

Councilman Mahoney questioned the increase in Professional Fees and Councilman Reinhardt inquired about the Pension line item.

The Council discussed the increase in Marketing. Councilman Reinhardt suggested the idea of private sponsorship to defray marketing costs.

Councilman Krahling and Reinhardt requested a printed breakdown on the marketing and professional fees.

Councilwoman Beaudin mentioned that a salt water system is being looked at versus chemicals.

Councilman Reinhardt inquired as to whether revenues increased after the snack bar renovations.

Other items discussed were Education and Travel.

Mrs. Porter reported there was a net gain of \$26,751 with a proposed loan repayment to the General Fund of \$53,000. Councilman Cumbo asked if Council would consider forgiving the loan balance. The Council had no interest in that.

Capital Requests

The Council reviewed the capital requests. Councilman Krahling questioned the removal of the funbrella and replacing with a permanent structure at the price of \$15,000.

Councilwoman Beaudin explained the Preliminary Design and Feasibility Study to the Council. Councilman Cumbo elaborated in further detail.

Public comment was received by:

1. John Bacon of 8717 C Street

There being no further discussion the Council moved to adjourn.

The meeting adjourned at 9:05 p.m. on a motion by Mr. Mahoney. Seconded by Mr. Krahling, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: February 3, 2013
To: Sharon Humm
From: First Sergeant Roscoe Jones
Re: Sheriff's Office Report-Chesapeake Beach

In January, the Sheriff's Office handled 477 calls for service in Chesapeake Beach. This is up from 476 calls in December.

Call Breakdown for January:

340 calls were self-initiated (patrol checks, follow-up investigations, etc)

137 calls were received by other means (citizens, alarm companies, etc)

Of the 477 calls, we handled:

- 4 Assaults (Closed)
- 2 CDS Violations
- 1 Theft (Under investigation)
 - *Theft of A/C unit*
- 0 Burglary
- 1 Destruction of Property (Under investigation)
- 4 DWI

Breakdown of Dispatched/Self Initiated Calls

911 hang up – 4	Firearms complaint – 1	Traffic control – 1
Accident – 8	Follow up – 12	Traffic assignment – 2
Alarm – 12	Found/recovered property – 1	Trespassing – 2
Assault – 1	Fraud – 2	Unknown problem - 2
Assist motorist - 6	House/building check – 10	Vehicle Storage -1
Assist other department – 4	Intoxicated person – 2	Violation of Peace Order – 2
Assist sick/injured – 3	Loitering – 1	Warrant Service - 4
Attempt to locate – 18	Missing person – 3	
Burglary – 3	Notification – 2	
CDS violation – 2	Patrol check – 292	
Check welfare – 5	Police information – 4	
Conservator – 1	Special assignment – 6	
Destruction of property – 1	Suicide attempt – 1	
Disorderly – 11	Summons service – 9	
Domestic – 12	Suspicious person – 7	
DWI – 4	Suspicious vehicle – 2	
Eviction – 2	Theft – 5	
Fight – 3	Traffic complaint – 5	

Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene



Jay Berry,
Superintendent Public Works

February 21st, 2013

Public Works Report

Water Park. We have finalized the winterization of the entire water park. We have completed 80% of the rusted hardware removal and replacement. The 6 inch valve has also been replaced at this time.

Graffiti – No new graffiti has been reported.

Water leak- Early in February a fire hydrant on Autumn Oaks Court in Richfield Station was struck by a car and completely removed from its base. It has since been repaired.

Wet wells- This month's PM check was performed at Mears Ave. This pump station has 2 submersible pumps along with a back up above ground dry prime pump. Nothing remarkable to report.

Water meter/MXU- The Public works crew is still ongoing in their efforts to change out mxu's as need be. We are currently changing out a lot of MXU's in the Bay View hills development.

Christmas Lights- Have all been removed and placed in storage containers.

Snow removal- We have not had any major snow storms to deal with yet. Our efforts have been more in throwing salt, than plowing snow. No major snow storms is fine by me, saves the Town money and puts us in good shape for next winter.

Ball fields- Base ball is just around the corner and we will be moving bleachers, goal post and benches to make room for us to start prepping the fields.



MEMORANDUM

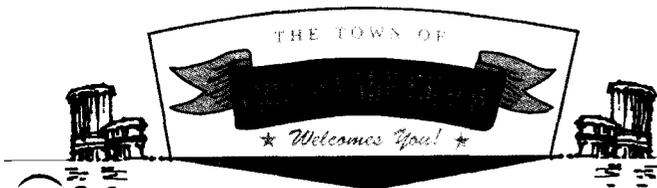
TO: Mayor and Town Council
FROM: Bill Watson, Code Enforcement Officer
DATE: February 21, 2013
SUBJECT: Code Enforcement Status Report

Location	Vehicles Addressed	Status
4029 15 th Street – Jet ski on trailer w/o tags		Citation sent 12/28/12
7340 G Street – Trailer on Street		Called owner - Removed
3812 19 th Street – Inoperable Vehicle(s)		Called owner, truck has been covered
3806 28 th Street – Inoperable Vehicle – Tags Expired		Called owner

Location	Grass & Other Violations	Status
3914 18 th Street – Tall Grass, Trash in driveway		2 Citations sent 9/17/12
7533 I Street – Stump in Front Yard		Letter sent 12/13/12
3905 17 th Street – Fence in Disrepair		Letter sent Returned - Undeliverable
7515 B Street – Sink Hole in Front Yard		Called Owner – Hole filled
8420 D Street – Vacant area overgrown with Phragmites		Meeting with new owner set for 2/20/13
Twin Beaches Convenience Stores		Owner concerned about dangerous trees on NBVFD property – Gave her phone # - this is a matter between the 2 parties.
7537 C Street – Tree down in front yard of foreclosed house		Called Bank – Tree to be removed

Court Status

- No cases presently scheduled in court



TOWN OF CHESAPEAKE BEACH
Engineering Report

Trail – Concept site plans for a Trail extension from the Tressle and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission and the State Highway Administration (SHA). We are currently researching critical area woodland mitigation possibilities and property title issues (we spoke to the Title Attorney Terry Erder on 1/9/13 and more research has been completed – an extensive report has been compiled which we understand from Terry gives title to the town). Preliminary Environmental studies are complete to move forward with the Trail extension plans and the Critical Area Commission has requested a meeting to help move us through the process. Several potential mitigation programs have been identified and are being pursued. A set of 30% design plans have been forwarded to MSHA to get their feedback on how to gain additional TEA-21 funding.

WWTP – (ENR upgrades) – All permits have been issued and construction bids were received November 30th. Bid award packages have been sent to MDE for approval. We anticipate an April 2013 construction start date.

Kellams Field – We are working with American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades.

Richfield Station Water Tower – Inspection of the facility has been completed. The inspection report recommendations outline the need for the tank to be cleaned and repainted on the inside and outside of the tank. Corrosion Control Corporation is under contract to perform the Phase One interior work. The interior work of Phase One cleaning and painting will commence in mid March.

Water Park – Short and long term maintenance, repair and upgrade items are being evaluated. Bid requests for repair work are currently underway.

‘E’ Street Pump Station Influent Sewer Pipe and Storm Drain Inlet/Pipe Repair - The Town will be performing test holes over the sewer pipe to determine the extent of the ‘belly’ in the pipe and around the inlet. Recommendation for repairs will follow the test holes investigation by the Public Works staff.

Skate Park – Final design plans are ongoing by the skateboard consultant.

Purple Pipe – We are developing layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field. Operation of the system will commence with the ENR project.

Fishing Creek Dredge – The U.S. Army Corps of Engineers has given the Notice to Proceed and the contractor has completed repairs to the existing spoil site. The contractor has mobilized and dredging is underway. All imported material has been delivered & the Corps of Engineers is anticipating releasing the contractor to begin dredging by mid January.

Fishing Creek Bridge (MD Rt. 261) – We are continuing to coordinate with the MSHA design team for the bridge replacement project. We were informed that the project is funded and scheduled to bid in 2013 with a 2015 construction completion anticipated. SHA has taken a second look at the bridge geometrics and is currently working with the Town to work out design and construction specifics. We are also working with the various utility companies (AT&T, Verizon, Comcast and BGE) to have their utilities relocated prior to construction. The Town will be required to relocate their water and sewer lines.

MD Route 261 Sidewalk – Design plans are underway to extend a pedestrian walkway from Beach Elementary School to Chesapeake Village and Bayfront Park.



Water Park Report
Marilyn VanWagner, General Manager
February 15, 2013

Staffing -

The first two Lifeguard Orientations have taken place. However, it is still not too late to sign up to be a lifeguard or for any other position this summer at the Water Park. The new Managers are currently being enrolled in the proper training classes.

Most of our interviews for the 2013 Season will take place over Spring Break. Anyone interested in working at the Water Park this summer should go to the Water Park website. Look for employment opportunities, and sign up to be interviewed.
<http://www.chesapeakebeachwaterpark.com>

Marketing -

Discounted Season Passes are currently being offered on line for Chesapeake Beach Residents.

The children's book, Chesapeake Bay Crab Challenge, by Denise Blum continues to be for sale at Town Hall.

Special Events -

We have many Special Events planned for the 2013 Season. Some of these events are; the World's Largest Swim Lesson, Night Slides, the Employee Appreciation Party, the Employee Awards Celebration, and the Red Cross Blood Drive.

We have also invited a few new visitors this summer for Character Days. Visiting us this summer for the first time are Scooby Doo, Winnie the Pooh and Tigger too. Due to popular demand, Elmo will also be back to visit! All special events can be found by visiting our website.

Also brought back by popular demand in the 2013 Season, and especially for the Town Residents will be Adult Swim, and the "Every Tuesday Chesapeake Beach Appreciation Days." This information will also be appearing soon on our website.

Budget -

All budget categories for FY 2013 have been analyzed and reviewed in preparation for the upcoming budget meetings.

Maintenance/Upgrades-

Many maintenance items are currently being worked on in the park.



Chesapeake Beach Wastewater Treatment Plant Report
Jon Castro, Superintendent
February 15, 2013

Plant Operation:

The annual reports for the plants sludge operation for the year 2012 was submitted to MDE on 1-9-13. The plant removed a total of 1596 wet tons of sludge for the year of 2012.

MDE is close to issuing the plants new permit. The permit will last for a period of five years and includes the new ENR nutrient limitations.

The plant staff started adding beneficial microorganisms to the bio mass to help stabilize the process control on 2-6-13. This should help the plant meeting its permit during the weather change to warmer temperatures.

The floor in the Headwork's Building was repaired on 2-8-13. The floor was badly damaged from leaking chemical tanks and is not a part of the ENR upgrade.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Duffield Hauling and Chesapeake Labs.

Plant operations for this monthly report did use the Shell Fish Tank on six different occasions since the last report. These occasions were all due to rain during storms. The last time it was put into operation was on December 26, 2012.

The plant had no emergency alarms responded to during this period but plant staff checked on the plant operation on three occasions after working hours during storm conditions.

The Wastewater Treatment Plant had no spills or violations to report.

Future Projects:

The ENR Project for the Chesapeake Beach Wastewater Treatment Plant has completed the permit process and design stage. Bids were turned in on 11-30-12 and construction should begin in the beginning of 2013.

The plant records will be put into the Sure Scan System with the help of Town Employee Fran Addicott to ensure a better system of storing plant data.



Connie S. O'Dell
Special Events Coordinator

February 21, 2013

Special Events Report

2013 Spring Events

- March 16 from 10:00 AM until 1:00 PM, Fishing Creek Clean Up; volunteers are asked to meet at the Railway Trail Head. Gloves and trash bags will be provided.
- March 23 from 12:00 noon until 1:30 PM, Annual Easter Festival. Volunteers will be needed to set up at 10:00 AM and to break down after the event. Businesses and organizations are encouraged to participate by serving treats and small gifts to the youngsters. Treats, games, rides and activities abound for the children. The event is free to the public. Rain Date is March 30 from 12:00 noon until 1:30 PM.
- April 20 from 10:00 AM until 1:00 PM, Bayfront Park Clean up, hosted by Councilman Mahoney.
- May 25, 26 & 27 - Stars and Stripes Festival. Meetings are the second and fourth Tuesday of the month through February. Please contact Chairperson Stephanie Zanelotti, 301-752-0445 or by email at sasz_cbsf@comcast.net to volunteer.

Cruise The Miss Chesapeake Beach – Summer 2013

Cruise dates for the 2013 season aboard Miss Chesapeake Beach follow. We will be hosting six cruises this summer and tickets go on sale March 4. The boarding fee is \$25 per person and light refreshments are included. Purchase tickets at Town Hall or online at www.chesapeake-beach.md.us by clicking on the Special Events Tab and then navigating to the Moonlight Cruise section. NOTE: You will leave the Town website and complete your purchase through PayPal, but you do not need a PayPal account to purchase. The purchase can be made using your debit or credit card. When purchasing at Town Hall please be prepared to pay by check or cash. No reservations will be made without accompanying payment. Dates are:

- May 25th – FREE TO ACTIVE MILITARY AND FAMILY – TIME TO BE DETERMINED
- June 7th, 8 – 10 PM June 22nd, 7 – 9 PM
- July 12th, 8 – 10 PM July 27th, 7 to 9 PM
- August 17th, 7 - 9 PM August 30th, 8 – 10 PM

Please contact Special Events Coordinator Connie O'Dell at 301-938-4061 or email special-events@chesapeake-beach.md.us to volunteer or discuss any community events.

Volunteers are needed to help develop a Town Brochure for the upcoming season. Call Connie ASAP to volunteer or discuss inclusion of your group event.



PLANNING AND ZONING MEMORANDUM

TO: Mayor and Town Council
FROM: Christopher Jakubiak, AICP
Planning and Zoning Administrator
DATE: February 15, 2013
RE: Town Council Meeting Report

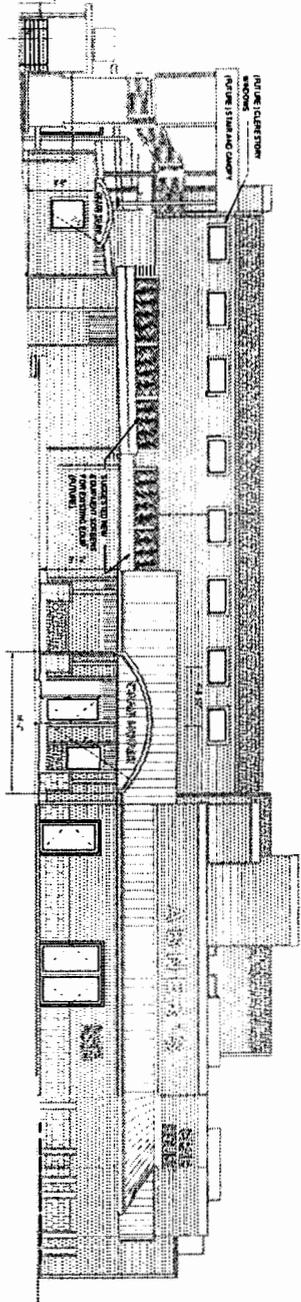
The Planning Commission met on February 13, 2013 and granted conditional approval to three projects:

- A Site Plan for Abner's Crab House Game Addition. The project includes a 1,610 square foot building addition, an improved parking lot on the adjoining commercial parcel of land, critical area mitigation, landscaping, bio-retention areas for stormwater management improvements, a new front entrance portico, and an on-site sign program. The proposed building elevation is attached to this memorandum.

Final Plat approval for Block Q, Stream Walk Way (extended) of Richfield Station. The project includes ~~51~~⁵⁴ single-family residential lots and a requirement that two traffic-calming improvements are installed along Stream Walk Way.

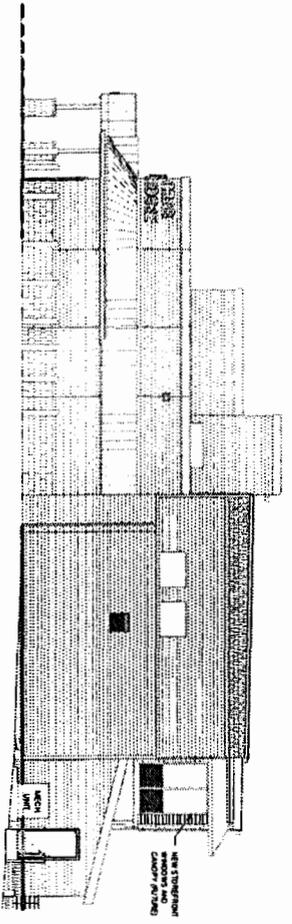
Final Plat approval of "The Heritage" subdivision, second major phase. The project includes ~~54~~⁵¹ single-family residential lots.

The **Board of Appeals** is not scheduled to meet in February 2013.



Existing Building (No Change Proposed The Submission -> Suggested Future Development)
 Proposed Game Room (Game Room, Entry Canopy, Stair, Elevator Suggested Storage)

① FRONT ENTRY ELEVATION - New Gaming Addition
 1/8" = 1'-0"



Proposed Game Room (Game Room, Entry Canopy, Stair, Elevator Suggested Storage)
 Existing Building (No Change Proposed The Submission)

② RIGHT ELEVATION - New Gaming Addition
 1/8" = 1'-0"

**Architectura
 Associates**

David K. Clements, AIA
 2700 Shoreland, Frederick, MD 21702
 4100 27th Ave
 Tel: 410.401.4114

Project / Owner
**Abner's Crab House
 Gaming Room
 First Floor Addition**
 3748 Harbor Road
 Chesapeake Beach, Maryland 21

Project / Date

02/13/12	Revised	Revised
Date	Label	Revised
All drawings, specifications and other data which appear on these sheets are the property of Architectural Associates, Inc. and shall remain the property of Architectural Associates, Inc. and shall not be used for any other project without the written consent of Architectural Associates, Inc.		
Drawn	Checked	Scale

Sheet No. **716**
Elevations - Proposed

Architect
A2C
 Sheet No.
 Date