



**PUBLIC HEARING MINUTES**  
**September 18, 2014**

- I. Bruce A. Wahl, Mayor called the public hearing to order at 7:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, via Tele-Conference, Stewart B. Cumbo, Jeffrey J. Krahling, Patrick J. Mahoney and Eric M. Reinhardt, Council Members, Dr. Richard Holler, Acting Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, James Berry, Superintendent of Public Works, Paul Woodburn, Town Engineer, William Watson, Code Enforcement Officer, Marilyn Van Wagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Connie O'Dell, Economic Development/Special Events Coordinator, and Chris Jakubiak, Zoning Administrator. Absent were Cheri Beard, Acting Town Treasurer, Michael Lightfield, Finance Consultant, and First Sergeant McDonough.

**Ordinance O-14-15, an Ordinance of the Town of Chesapeake Beach, Maryland, amending the adopted General Fund Budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2014 to June 30, 2015 to appropriate additional funds for the purpose of performing repairs, renovations and improvements to Veterans Park.**

The Mayor reported that the purpose of this ordinance is to amend the General Fund budget to re-appropriate money that was in last year's budget that did not get expended last year, which was designated for the purpose of performing repairs and renovations to the Veterans Memorial Park. The Mayor then opened the floor up for public comment.

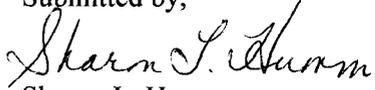
**Public Comment was received by:**

1. Joe Johnson of 8089 Windward Key commented he felt the hearing should be canceled and rescheduled. He based his opinion on the fact he felt the public was not adequately advised as to what the ordinance is about, how much money is to be spent and what it will be spent on. Also feels meeting materials are not posted well enough in advance of the meetings.
2. Mark Roccapiore, President of the Nam Knights of America, Old Line Chapter, along with numerous other members, commented that the Veterans Memorial Park is one of the safest, cleanest and serenity filled parks he has ever visited and is asking for the Council's support on this. Past President, Ray Nieves echoed Mr. Roccapiore's comments and more, and also stated how honored he was in having a part in the placement of the Vietnam Memorial which was placed at the park on Memorial Day. He implored the Council to support this.
3. Jack Custis of Owings, Post #206 American Legion, spoke in favor of this.

After public comment, each Council member took the opportunity to express their thoughts. Comments from Mr. Krahling and Mr. Reinhardt indicated they were not inclined to support this, Dr. Beaudin stated she would be abstaining and Mr. Mahoney and Mr. Cumbo were in support of the ordinance to re-appropriate the funds.

There being no further comments the hearing was adjourned at 7:30 p.m. on a motion by Mr. Mahoney. Seconded by Mr. Krahlung, all in favor.

Submitted by,

A handwritten signature in cursive script that reads "Sharon L. Humm". The signature is written in black ink and is positioned to the right of the printed name.

Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
TOWN COUNCIL MEETING  
September 18, 2014**

**I.** Bruce A. Wahl, Mayor, called the meeting to order at 7:30 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert E. Carpenter, via Tele-Conference, Stewart B. Cumbo, Jeffrey J. Krahling, Patrick J. Mahoney, and Eric M. Reinhardt, Council Members, Dr. Richard Holler, Acting Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Jay Berry, Superintendent of Public Works, Paul Woodburn, Town Engineer, Jon Castro, WWTP Superintendent, Marilyn Van Wagner, Water Park General Manager, William Watson, Code Enforcement Officer, Chris Jakubiak, Planning and Zoning Administrator, and Connie O'Dell, Economic Development/Special Events Coordinator. Absent were Cheri Beard, Acting Town Treasurer, Michael Lightfield, Finance Consultant, and First Sergeant McDonough.

**II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

**III. Approve the Agenda.**

**MOTION:** Mr. Mahoney moved to approve the agenda. Seconded by Dr. Beaudin, all in favor.

**IV. Public comment on any item on the agenda.**

1. Joe Johnson of 8089 Windward Key commented on 1)his disappointment in only having a once a week trash pickup during the summer months and 2)the absence of the 2014 budget figures not appearing on the website.

2. John Bacon of 8717 C Street has requested that a public session be held with the Maryland Department of Environment prior to the Floodplain Ordinance in an effort to help the public better understand the Floodplain Maps.

**V. Approval of the minutes of the August 21, 2014 Public Hearing.**

**MOTION:** Mr. Mahoney moved to approve the minutes of the August 21, 2014 Public Hearing. Seconded by Dr. Beaudin, all in favor.

**Approval of the minutes of the August 21, 2014 Town Council Meeting.**

**MOTION:** Mr. Mahoney moved to approve the minutes of the August 21, 2014 Town Council Meeting. Seconded by Mr. Krahling, all in favor.

**VI. Petitions and Communications**

**A. Calvert Library – Carrie Plymire on “One Maryland One Book”.** Ms. Plymire was present to introduce and present the One Maryland One Book entitled “The Distance Between Us”. The program is designed to bring diverse people together in

communities across the state through a shared experience of reading the same book. Ms. Plymire presented the Mayor with the book.

- B. North Beach Volunteer Fire Department-** No report.
- C. Deputy's Report** –Corporal Phelps submitted the attached written report and was present to address the Council's concerns. Corporal Phelps reported on the number of thefts, the CDS violations and trespassing complaints.
- D. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Mr. Krahlung inquired of Mr. Berry as to the status of the Buckingham situation.
- E. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report and was present to address the Council. Mr. Krahlung questioned the 3814 26<sup>th</sup> Street complaint and the status of the situation.
- F. Town Engineer's Report** – Mr. Woodburn submitted the attached written report and was present to address the Council. Mr. Woodburn stated a meeting is scheduled with BGE on October 13<sup>th</sup> in regards to relocating two existing poles at Richfield Station and invited Mr. Krahlung to join in on that. Other updated items included the MD Route 261 sidewalk, the Fishing Creek Bridge, Dr. Beaudin's request for a dredge survey and status on the water/sewer manual. Mr. Cumbo requested Mr. Berry give a brief report next month on the process for evaluating the paving of town streets.
- G. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council. Ms. Van Wagner reported the water park had a great season and has already begun working on next season.
- H. Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council. Mr. Castro reported interviews have been completed and a candidate in mind for the operator trainee position. Mr. Castro reported the insurance claim for the damage to the plant's blowers has been submitted and hopes to recover at least 70% of the cost to the repairs. The Mayor thanked Mr. Castro for his presentation on the Plant's ENR project at Mayor's Night Out.
- I. Treasurer's Report** – No report
- J. Chesapeake Beach Special Events Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Mrs. O'Dell reported on the Safe Routes to School Grant, the South Side Walking Tour, stating that the Town received a mini grant of \$1000 from the Southern Maryland Heritage Area Consortium and the Halloween Family Fun Night at the Water Park. Mrs. O'Dell stated the water bills will go out soon under the new rate structure, and was happy to report that the account receivables are at an all-time low of just over \$25,000.

**K. Mayor's Report –**

1. The Mayor announced the Town has selected a candidate for the Town Treasurer position. The Mayor asked Council consideration for the appointment of Laurie Smith as Town Treasurer.

**MOTION:** Dr. Beaudin moved to approve the appointment of Laurie Smith as Town Treasurer. Seconded by Mr. Krahling, all in favor.

The Mayor had Ms. Smith come forward and administered the Oath of Office. The Mayor congratulated and welcomed Ms. Smith with a round of applause. Ms. Smith will come on board October 6, 2014.

2. The Mayor reported that Kevin and Theresa York, owners of the former Chaney's Restaurant property on Bayside Road has sold the property to Sal and Maria Lubrano, owners of Mamma Lucia, with plans to renovate and open a Mamma Lucia here in Chesapeake Beach! Mrs. Lubrano came forward and spoke briefly. Councilman Cumbo welcomed them to Town.

**VII. Resolutions & Ordinances:**

- A. Vote on Ordinance O-14-15, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund Budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2014 to June 30, 2015 to appropriate additional funds for the purpose of performing repairs, renovations and improvements to Veterans Park.** The Mayor passed out comments submitted by Councilman Carpenter to the Council members.

**MOTION:** Mr. Mahoney moved to approve Ordinance O-14-15. Seconded by Mr. Cumbo.

The Mayor allowed, at this time, the opportunity for Council to comment. After Council comments, the Mayor stated, that due to a technical sound issue, he would read Mr. Carpenter's comments unless there be objection from the Council. Mr. Mahoney felt reading comments from a Councilman that is not present is out of order. Mr. Krahling moved to recess the meeting to allow the Mayor to work on the technical sound issue and then allow Mr. Carpenter to read his own comments. The Mayor felt it didn't make a difference whether he or Councilman Carpenter read the comments as they were comments submitted by Mr. Carpenter himself. The Mayor then read Mr. Carpenter's comments. The Mayor allowed the Council a final comment.

The Council voted as follows: Ayes, Mr. Carpenter, Mr. Cumbo and Mr. Mahoney. Opposed, Mr. Krahling and Mr. Reinhardt. Abstained, Dr. Beaudin. **Motion Failed.**

- B. Introduce Ordinance O-14-16, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund Budget for The Town of Chesapeake Beach for the fiscal year from July 1, 2014 to June 30, 2015, to appropriate funds from the unallocated General Fund**

**Reserve for allocation to the Dredge Reserve Fund.** A public hearing will be held prior to the next regularly scheduled meeting beginning at 7 p.m.

- C. Introduce Ordinance O-14-17, an Ordinance of the Town Council of Chesapeake Beach, Maryland, repealing all prior ordinances relating to Floodplain Management and enacting Chapter 19, "Floodplain Management", of the Chesapeake Beach Town Code, establishing Floodplain Zones within the Town Limits and requiring a permit for all development within the designated Floodplain Zones; providing certain minimum standards for construction within the Floodplain Zone; setting forth standards and procedures for submission and approval of plans for development; and establishing penalties for failure to comply with the provisions of Chapter 19. A public hearing will be held immediately following the public hearing on Ordinance O-14-16.**

**VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was a meeting held September 18, 2014. Mr. Jakubiak was present to address the Council.
- B. Board of Appeals** – There was no hearing held in September.
- C. Water Park Advisory Board** – No report.
- D. Skateboard Park Committee** – No report.
- E. Chesapeake Beach Oyster Cultivation Society Committee** – Mr. Bacon was present to give the water monitoring report.
- F. Bayfront Park Committee** – Mr. Bacon gave the report for Mr. Mahoney. Mr. Bacon reported that Nancy Feuerle is working on species of flora to display at the Bayfront Park.

**IX. Unfinished Business:**

- 1. Sub Meters – A work session will be held September 29, 2014 at 7 pm at Town Hall.
- 2. Special Committees – Mr. Krahlung requested this stay on the agenda each month under unfinished business until resolved.

**X. New Business:**

- 1. **Council to consider awarding a contract to Keystone Concrete Masonry Construction Company in the amount of \$325,000 to provide upgrades to the Veterans Memorial Park.** The Mayor stated there is no allocation money for this, so no need to consider this item.
- 2. **Mr. Krahlung requested a work session be scheduled to discuss the MD Route 261 Sidewalk and the issue of a Tele-Conference by a Council member which is not covered in the Charter.**

3. **Mr. Cumbo requested Mr. Berry do a briefing on the process for evaluating Town Streets for paving at the next Town Council meeting.**
4. **Mr. Krahling inquired as to how he could view the ENR project presentation that Mr. Castro prepared and shared at the Mayor's Night Out. The Mayor stated he could show it after the meeting adjourned.**

**XI. Public Comment:**

**Public Comment was received by:**

1. Cindy Bernardo of 4004 15<sup>th</sup> Street commented on a code enforcement issue.
2. Joseph Johnson of 8089 Windward Key echoed his earlier comments.
3. Tim Reiser of 7951 Stream Walk Way commented on the trash schedule and asked Council members to refrain from casting abstention votes and instead vote either yes or no on agenda items.
4. The Mayor was proud to announce that during the MML Fall Conference the Town was awarded the Sustainable Maryland Certified Award, stating the Town was one of ten municipalities awarded.

**XII. Council Lightning Round:**

1. Dr. Beaudin wished everyone a nice evening.
2. Mr. Cumbo expressed his disappointment in the Veterans Park vote.
3. Mr. Krahling thanked everyone for the cards, prayers and concern in the event of his mother's death.
4. Mr. Reinhardt expressed condolences to Mr. Krahling. Mr. Reinhardt welcomed the new Town Treasurer, Ms. Smith, and stated after meeting with her, he is very confident she will be a great asset to the Town.
5. Mr. Mahoney thanked everyone for coming out and stated the Town will work with Ms. Bernardo and her situation.

**XIII. Adjournment**

There being no further business, the meeting adjourned at 9:05 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
WORK SESSION  
September 29, 2014**

- I. Bruce A. Wahl, Mayor, called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Robert B. Carpenter, Stewart B. Cumbo, Jeffery J. Krahling and Eric M. Reinhardt, Council Members, Dr. Richard Holler, Acting Town Administrator, Sharon L. Humm, Town Clerk, Jay Berry, Superintendent of Public Works, Paul Woodburn, Town Engineer and Connie O'Dell, Utilities Billing Clerk. Absent was Patrick J. Mahoney, Council Member.
- II. **Pledge of Allegiance-** The Mayor led the Pledge of Allegiance.
- III. **Work Session to discuss Sub Meters** – The Mayor stated, let the record show all Council Members are present except for Mr. Mahoney. The Mayor stated tonight's work session is to discuss sub meters and that staff has diligently worked to prepare an administrative procedure for review and discussion. The Mayor then asked Mr. Woodburn to explain.

Councilman Carpenter spoke up and commented that over the past several council meetings there has been business items that have failed due to council members abstaining from voting. Mr. Carpenter is asking his colleagues tonight to commit to a yes or no vote should this issue come before them. If the council could not commit to that, he is inclined to not be involved in a work session, that in his opinion, would be a waste of time. The Mayor intervened and stated basically, Mr. Carpenter is asking that when it comes to a vote in a regular meeting that he would like to see an issue be voted up or down, no abstentions. After a few comments from the Council, Mr. Carpenter excused himself and left the work session.

Mr. Woodburn reported that before the Council was a draft water sub meter administrative procedure for water sub meters which was previously distributed to the Council for review. This draft procedure proposes a process to separate water that would be metered for your daily use and water solely for outside purposes that would not return to the sewerage system. The draft procedure includes a fee schedule for installation, town expectations for the process, example of water cost and procedures for installation.

Dr. Beaudin inquired as to whether there is a limit or amount of water that a customer must use in order to purchase a sub meter, as the draft states "substantial amount". Mr. Woodburn stated no. Dr. Beaudin asked that the word "substantial" be removed. Dr. Beaudin asked what roll this procedure will play in the water and sewer policy manual. Under the sample bill calculation section, Dr. Beaudin asks that the dollar amount be removed and replaced with the word "variable" so as each year during the budget cycle process this amount will not have to be revised.

Mr. Cumbo inquired as to whether a manufacturer's warranty would come with the purchase of a meter and questioned the additional inspection fee. Besides the initial one-time sub-meter purchase charge, as sited in the procedure, Mr. Cumbo feels, as an existing customer for many years, along with other customers of such, should have the fees of Plumbing Permit/Initial and Final Inspection Fee waived and be grandfathered in with consideration of a time period.

Mr. Krahling also suggested the Plumbing Permit/Initial and Final Inspection Fee be eliminated from the installation costs. Also agrees with comments of Dr. Beaudin and Mr. Cumbo.

Mr. Reinhardt recommended that the word "Residential" be removed as commercial users could also take advantage of this option. Also had concerns on what consequence this issue would have on the utility fund revenues. Mrs. O'Dell will prepare a comparison chart for Council review.

In closing, with the above recommendations, staff has asked the "right to inspect" be added and also meter pricing, according to size.

The meeting adjourned at 8:00 p.m. on a motion by Mr. Reinhardt. Seconded by Mr. Krahling, all in favor.

Submitted by,

A handwritten signature in cursive script that reads "Sharon L. Humm".

Sharon L. Humm  
Town Clerk

# Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: September 11, 2014  
To: Sharon Humm  
From: Corporal Thomas S. Phelps  
Re: Sheriff's Office Report-Chesapeake Beach

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In August of 2014, the Sheriff's Office handled 422 calls for service in Chesapeake Beach. This is up from 403 calls in July 2014.

Call Breakdown for August 2014:

217 calls were self-initiated (patrol checks, follow-up investigations, etc)

205 calls were received by other means (citizens, alarm companies, etc)

Of the 422 calls, we handled:

- 4 CDS Violations (Closed by Arrest)
  - Type ( 3 marijuana; 1 Heroin)
- 11 Thefts
  - *Theft of Cell Phone (Under Investigation)*
  - *Stolen Bike from Yard (Under Investigation)*
  - *Stolen Bike from Yard (Under Investigation)*
  - *Theft of Cash from Locker at Water Park (Under Investigation)*
  - *Theft of Cash from Locker at Water Park (Under Investigation)*
  - *Theft of Mail (Under Investigation)*
  - *Theft of Mail (Under Investigation)*
  - *Shoplifting Twin Beach Store (Closed by Arrest)*
  - *Shoplifting Rolands (Closed by Arrest)*
  - *Theft of safe from Residence (Under Investigation)*
  - *Theft of Equipment from Boat (Under Investigation)*

- *Theft of Equipment from Boat (Under Investigation)*
- *Theft of Equipment from Boat (Under Investigation)*
- 2 Burglaries
  - *Theft of Change and Medication (Under Investigation)*
  - *Attempted Burglary, No Entry Gained Damage to Door (Under Investigation)*
- 2 DUI

**Breakdown of Dispatched/Self Initiated Calls**

911 Hang Up – 1	Fireworks Complaint – 1	Telephone Misuse – 1
Accident – 10	Follow Up – 7	Theft – 17
Alarm – 8	Found Property – 1	Traffic Complaint – 11
Animal Complaint – 4	Fraud – 4	Traffic Control – 14
Assault – 1	Intoxicated Person – 4	Traffic Enforcement – 2
Assist Motorist – 7	Loitering – 1	Trespassing – 10
Assist Other Department – 4	Loud Music/ Noise Comp – 5	Unknown Problem – 1
Assist Sick/Injured – 4	Mail Tampering – 1	Violation Protective Order – 4
Attempt to Locate – 9	Missing Person – 2	Warrant Service – 2
Burglary – 1	Neighborhood Dispute – 2	
CDS Violation – 3	Parking Violation – 5	
Check Welfare – 4	Patrol Check – 201	
Conservator – 4	Police Information – 8	
Destruction of Property – 7	Protective/Peace Order – 2	
Death Investigation – 1	Special Assignments – 2	
Disorderly – 10	Summons Service – 3	
Domestic – 4	Suspicious Person – 13	
Eviction – 5	Suspicious Vehicle – 9	

**\*\*Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene\*\***



Jay Berry,  
Superintendent Public Works

September 18, 2014

Bay Front Park – The Park is no longer staffed and we have removed the Porta-jons for the season.

Graffiti – No new graffiti to report.

Water leak- At the time of this report there are 2 water leaks, one on Cox road and the other on Route 260.

Wet wells- Bay View hills pump number 2 has been pulled do to a seal fail. This pump has been sent out for repair. The rail system that holds the pump in place had to be aligned and fixed in order to install our spare pump. We had to pump down and enter the wet well to complete this work.

Water meter/MXU- We continue the replace MXU's and have completed the 2<sup>nd</sup> quarter water meter reading.

Flushing- Since our last Council meeting we have completed our 2<sup>nd</sup> flushing this year and will be flushing for the 3<sup>rd</sup> time in October.

Ball fields - We have been working with the Beach Bucs on several issues to make the facility ready for the football season.

Rail Way Trail - Our main focus is cutting back all of the weeds on the trail and board walk. The tempory fencing at the Richfield Station end of the trail has been trimmed of weeds and straightened out. We are replacing pickets and top rails as needed.

Water Park - We have drained the Park and now I will be working with Brian the new Water Park technician to make him familiar with everything it takes to winterize the Park. We will be prepping the Park for our annual Halloween event and then finish winterizing.



# MEMORANDUM

**TO:** Mayor and Town Council  
**FROM:** Bill Watson, Code Enforcement Officer  
**DATE:** September 12, 2014  
**SUBJECT:** Code Enforcement Status Report

Vehicles Addressed	
Location	Status
2245 Ivy Lane – Vehicle w/expired tags	Letter sent
3617 27 <sup>th</sup> Street – Untagged Vehicle	Letter sent
4005 15 <sup>th</sup> Street – RV with dead tags	Notified Sheriff's Department, Tags updated. Letter sent - RV not allowed on Town Streets
2318 Forest Ridge Terrace – Inoperable Vehicle w/out of state tags	Sent letter

Other Violations	
Location	Status
8221 E Street – Tall Grass, Fence falling onto neighbor	Called Realtor & Owner. Will mow and repair.
3615 29 <sup>th</sup> Street – Abandoned Boat & Trailer in alley	Letter Sent
2801 Kilt Court – Boat & Trailer in Cul-de-sac	Letter Sent
8736 Bayside Road – Trash being thrown into yard from Neptunes	Spoke with owner. Advised it is civil matter
2615 Sansbury – Vines overgrowing onto neighbor	Sent letter
7837 C Street – Dangerous Deck	Called owner. Will repair within a week
3814 26 <sup>th</sup> Street - improper outdoor storage of materials	Called owner's representative, remaining small piles of brush will be removed in a week. Stacked lumber by shed in on cinder blocks
3814 26 <sup>th</sup> Street – Multi-family use not approved	Composing letter

Abandoned Homes	
Location	Status
7700 C Street – Investigate possible squatters in house	Nothing found. Owners just arrived home.



**TOWN OF CHESAPEAKE BEACH**  
Engineering Report

**NEW BUSINESS**

'E' Street Pump Station Influent Sewer Pipe and Storm Drain Inlet/Pipe Repair – The Town DPW&T staff has located the belly by camera and will perform a test hole over the sewer pipe to determine the extent of the belly in the pipe. The test is complete and the belly has been located. The Town is currently researching land records for an easement over this existing line that would allow them to repair the line. We have performed a field survey location of the pipe and have prepared easement documents over the line to present to the land owners for review and execution. The Town Attorney is reviewing the documents for preparation of the easement.

Fishing Creek Bridge (MD Route 261) – Monthly coordination meetings are being held. The project has been bid and an award is still anticipated for November. Calvert County will be relocating the existing fire boat lift soon. We are continuing to coordinate with the MSHA design team for the bridge replacement project. We were informed that the project is funded and scheduled to bid in 2014 with a 2016 construction completion anticipated. BGE is planning to run their lines underground from Mears Avenue to Gordon Stinnett Avenue. Our recent focus has been on Verizon and Comcast lines which will eventually go underground after completion of the bridge. Verizon has agreed to place these lines underground.

Kellams Field – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements this fall. Materials have been ordered.

MD Route 261 Sidewalk – Design plans are underway to extend a pedestrian walkway from Beach Elementary School to Chesapeake Village and Bayfront Park. The site survey and environmental plans are complete. Preliminary discussions with the Critical Area Commission and the State Highway Administration have commenced to gain their support of the project and the alignment. A plan has been presented to SHA proposing a crossing from west side of 261 to east side of 261 at brownies beach. We are coordinating with the State "Safe Routes to School" committee on Monday April 14<sup>th</sup>, 2014 to review our proposal. The Town did not receive the grant. Staff is looking into alternative grant opportunities. A meeting was held with Traffic Systems and Technology to review a crosswalk light system that could work for Bayfront Park. A proposal for the system is forthcoming and will be included in the next year's budget for your consideration.

Richfield Station – A request has been made to BGE to relocate two existing poles at the entrance of Harrison and MD Route 260. Also, the Valley View improvements are on the Council agenda for construction contract approval. A follow up inquiry has been made and BGE is still working on design options.

Veterans Park – The first phase of design is complete and has been bid. Bid results were provided to the Council for action. We have asked the contractor to hold the bid for 90 days which they have agreed to hold until October 1, 2014.

WWTP – (ENR upgrades) – Bearing Construction continues installing forms, rebar, wall, water stop etc. for wall at the denitrification filter structure. Next week they will go back to footer and pipe installation at the RAS/WAS Pump Station. Contractor will complete replacement of all Diffusers. Aeration Basins 1, 2, 3 will have all new diffusers. Matthews and Pierce Masonry finished masonry at solids handling building now that overhead power line relocation is complete.

Water & Sewer Manual Sub-Meter Regulations – Recommendations for adding a water sub-meter permit, design and inspection process to the water and sewer manual has been prepared for review and comment. We have compiled similar regulations and procedures from several local jurisdictions also for comparison.

### **OLD BUSINESS**

Public Works Pole Building – The building permit has been issued. Construction has commenced and is close to completion.

Purple Pipe – We are developing layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field. Operation of the system will commence with later stages of the ENR project. (No new update)

Skate Park – Final design plans are ongoing by the skateboard consultant. The consultant, Wally Holiday, is moving forward with final design and bid plans. Structural designs and stormwater management designs are currently underway and 80% construction plans have been delivered to the town for review. Construction review comments have been provided back to the consultant. The consultant plans to have final comments addressed and back to the Town. A construction cost estimate has been requested. A request has been made to file for permits. (No new update).

Trail – Concept site plans for a Trail extension from the Trestle and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission and the State Highway Administration (SHA). We are currently researching critical area woodland mitigation possibilities and property title issues (we spoke to the Title Abstractor Terry Erder on 1/9/13 and more research has been completed – an extensive report has been compiled from Terry which she believes gives title to the town). We are currently seeking guidance from title attorneys and the town attorney to gain title insurance. Preliminary Environmental studies are complete to move forward with the Trail extension plans and the Critical Area Commission has requested a meeting to help move us through the process. The meeting was held and they presented several mitigation programs. We also marked in the filed the trail alignment for a field review by the C.A.C. The C.A.C. approved the concept plan. A final title report has been delivered which outlines that the Town does have title to the trail bed through Richfield Station. There are a few old development bank liens that need to be cleaned up and the attorney is moving forward

getting this done. The attorney has presented closure documents for signature by the lien holders. A meeting with the RSHOA will be scheduled in the coming months. (No new update)

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## Water Park Report

Marilyn VanWagner,  
General Manager  
September 12, 2014

### **Season Highlights**

Our visitors told us that our "**Guest Experience**" improved this season. We know this because our guests told us this when they visited the park. They also sent emails telling us about their positive experiences. Our ratings also improved on several social media review sites. We believe this improved Guest Experience was due to several factors:

- The supervisors were better equipped to assist with training because their own training was more in depth this season. Especially helpful was a tool we developed called a "Skills Check List". Each new supervisor was monitored by the GM and returning supervisors to be sure they could complete all necessary skills in their department within the first 5 days of opening. Many of the leads commented on how much more confidence this gave them because they took more time in learning each of their skills.
- Training was modified in each department to offer more role playing in dealing with our guests and a little bit more detail when training for the tasks involved in each department.
- It was a cooler summer so the park was not quite as crowded which contributed to a more positive guest experience.

**The New Group Hours was a huge hit!** This season we opened an hour early on Wednesdays and Thursdays and all groups were invited to come during those days and stay only until 2 PM. We also offered a discount to all of our guests who visited us after 3 pm and wanted to avoid the groups. Many took advantage of these Twilight Rates and the feedback was they really liked knowing when they could avoid the groups.

Our **new Princesses and Super Heroes** were so much fun! On Character Days they paraded around the park, took pics with our guests and played many games with the children.

Our newest store items that turned out to be **Best Sellers** were our new animals from The Petting Zoo and our 20<sup>th</sup> Anniversary Souvenir Refill Cups.

### **Park Clean-Up-**

Saturday, September 6 and Saturday, September 13 are our two major clean up days. We will deep clean the entire park. A good amount of time will be spent on cleaning the grill, fryers, pizza oven and lots of other kitchen equipment. All outside equipment will be stored so it is safe and free from the elements until next season.

### **Marketing -**

This Season we continued to boost our online sales by offering more products and services electronically. This year we again offered Discounted Season Passes as early as December for Holiday gifts and we will continue to do so next season. New this season we offered Daily Passes on line.

Splash Radio, our private water park radio station, continues to boost sales on some of our merchandise and food. This service also allows us to get community service messages and safety messages out to our guests.

### **Maintenance -**

The Water Park Advisory Committee plans to do a walk about soon so that we can make a list of all items that need attention. Some of the major items that I know that need to be on the list are:

- White Coating the Pool
- New Pool Heater
- Up Grades to POS System



**Chesapeake Beach Wastewater Treatment Plant Report**  
**Jon Castro, Superintendent**  
**September 18, 2014**

**Plant Operation:**

The ENR Upgrade Construction is progressing and keeping up to schedule for the completion date of June 10, 2016. Bearing Construction is working on the De-Nitrification Filters along with the new pump station for the new clarifiers. The Three Oxidation Basins will be on line by 9-15-14 with an entire upgrade in the basin equipment. The new press building is finishing up on the brick work and the roof will be completed by 9-19-14. The leak tests were completed on the new Clarifier and the new PACL Tanks. Both passed. The plant discharge flow was diverted twice during this report period to move two pipes where the old #2 clarifier use to be and to do an electric tie in for the new generator. The new generator was set up for operation and a load bank test was performed on 9-2-14.

Jim Dickerson, Wastewater Plant Trainee, had a triple by-pass on his heart on 8-1-14. The operation was successful and he will be out for four months. We wish him a quick recovery. The Wastewater Plant will advertise for a Trainee with a closing date on 8-15-2014. Interviews were held on 9-2-14 to 9-9-14. We interviewed 10 applicants and will choice the best candidate by 9-12-14.

The insurance claim for the damage to the plants blowers was submitted on 8-27-14. The damage was due to an electric surge into the plant and knocked out two of three blowers along with other damage to the Motor Control Center. We hope to recover over 70% of the cost to the repairs.

Jon Castro, CBWWTP Superintendent, gave a power point presentation on the progress on the ENR Upgrade Construction for the Mayor's Night Out on 9-8-14. Bearing Construction Superintendent was in attendance to answer any questions pertaining to the Upgrade. This was the first of a new format for the Mayor's Night Out. Town Department Heads will talk on what they are working on and answer questions on the projects they are working on.

A progress meeting was held on 9-8-14 at the plant to go over any issues on the ENR construction and give updates on future construction schedules. Bearing Construction, Bilbrough Electric, W & R Engineers, plant staff, the Mayor of Chesapeake Beach Bruce Wahl and Town engineer Paul Woodburn were all in attendants.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Duffield Hauling and Chesapeake Labs.

Plant operations for this monthly report did use the Shell Fish Tank on four occasions since the last report. The last time it was put into operation was on 7-15-14.

The plant had no emergency alarms for this report period but plant staff has been working longer hours and different shifts to make adjustments to the plant operations and operate the solids handling equipment.

The Wastewater Treatment Plant had no spills to report for this September report.

**Future Projects:**

To complete the ENR Upgrade Construction by the completion date of June 10, 2016. The projects noted in the Capital Projects request are also completed within the completion date or within two years after the ENR Upgrade. The plant records and SOP will be put into Shore Scan System with the help of Town Employee Fran Addicott to ensure a better system of storing plant data.



Connie S. O'Dell  
Special Events/Economic Development

September 18, 2014

## Special Events/Economic Development Report

### South Side Walking Tour – Next Meeting August 26, 1 PM

The Chesapeake Beach History Committee prepared and submitted a grant application to the Southern Maryland Heritage Area Consortium requesting \$1,000 for artwork, layout and design for signage and brochures. The total cost of the project is \$7,670. Once the grant monies are awarded, if we are selected, we will have until May 14, 2015 to complete the project.

Mr. Clarence Schumaker, Daybreak Studios, 4022 15<sup>th</sup> Street will be providing the art, design and layout services for \$50 per hour and says that the total should not exceed \$2,000. This is a tremendous savings.

Ms. Joanie Kilmon, Twin Beaches Branch Library Manager will escort the library group "Calvert Conversations" on the first tour on May 14, 2015.

The work currently in progress is considered "Phase I" of a several phase project. "Phase I" will begin at the Railway Museum and end at Bayfront Park." "Phase II" will leave Bayfront and go back to the Railway Museum via another route (more along Route 261). The tour will make one big loop once the second phase is completed. Plans are then to begin mapping tour spots on the north side of Fishing Creek.

This project will take several years to complete and we welcome anyone who would like to join the committee. We meet informally about once every month or two.

We would like to thank the current members for their help in writing the grant application. The members are Clara Mae Buckmaster, Hilary Dailey, Nancy Feuerle, Joanie Kilmon, Corrine Moore, Connie O'Dell, Clarence Schumaker, Marianne Valaer and Bill Watson.

### Safe Routes to School Grant

The Town was not awarded the Safe Routes to School Grant, but because the proposed project borders MD Route 261, a State roadway, it may qualify as a candidate for the SHA Sidewalk Retro State funding. SHA is currently conducting a feasibility study of our project to determine if the alternative funding may be used to complete our project. I have submitted information, including our original grant request to SHA's Division Chief of the Innovative Contracting Division, Mr. Jeff Folden.

## **Seeking Volunteers for Fall Events**

Special Events is looking for teenagers and adults to help with the 2014 seasonal events. They include the Halloween Family Fun Night on October 19 and the Holiday Lighting Ceremony on November 30. Plans are now underway for Halloween Family Fun Night at the CB Water Park. This year will be a full blown family fun night as opposed to a "Haunted Water Park". Marilyn VanWagner and I are working to create a fun, family friendly atmosphere for everyone to enjoy. The event will be held on October 19 from 6:30 until 8 PM. The theme is "Superheroes, Out of This World." The Water Park cave will be the center of attraction when it is transformed into the Enchanted Forest. It will be the home of fairytale princesses and even a Superhero or two!

The Twin Beach Players are looking for participants for a flash mob scene, a wacky version of Monster Mash, as well as anyone interested in dressing in character costumes. For more info on the flash mob dance rehearsals and to sign up contact Vivian Petersen at [vivitar122@aol.com](mailto:vivitar122@aol.com). Look for more great surprises along the way as well as great music and games.

If you would like to help organize and decorate for the event or help with games and treats please contact Connie O'Dell at [codell@chesapeake-beach.md.us](mailto:codell@chesapeake-beach.md.us) or Marilyn VanWagner at [cbwaterpark@aol.com](mailto:cbwaterpark@aol.com).

## **2015 Stars and Stripes Festival Committee Meetings**

The committee will begin meeting regularly in September to plan the 2015 event. The focus will be Korea, The Forgotten War. The focus for 2016, our 5<sup>th</sup> anniversary will be The Civil War. We are actively seeking volunteers for the Stars and Stripes Committee. To find out more about the diverse volunteer opportunities please email Stephanie Zanelotti at [steph9554@msn.com](mailto:steph9554@msn.com).

## **New Head Boat in Town – Take a Trip to Tilghman, It's Boatloads of Fun!**

The Rod-n-Reel Marina now has a new Head boat, Miss Lizzy. Currently she is licensed to take 49 passengers. I have been in contact with the Captain and he has agreed to take an afternoon dinner cruise to Tilghman Island. The cost of the boat trip will be \$42 dollars per person and we must guarantee 25 people. This would include the trip and the tip for the mate. We would leave mid-afternoon and travel to the island where everyone would disembark at the Harrison House Country Inn and then you would be free to have dinner on your own or walk the village. I hope to have more information available at the Town Council meeting.

## **Fishing Creek Fall Clean Up**

We have added a fall clean up to the calendar this year and that will take place on October 25 from 10am until 1 pm. All volunteers are asked to meet at the Railway Trail Head.



PLANNING & ZONING MEMORANDUM

To: Mayor and Town Council  
From: Christopher Jakubiak, AICP,  
Planning and Zoning Administrator  
Date: September 18, 2014  
Re: Report

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At its September 16, 2014 meeting **the Planning Commission:** (1) voted to approve and recommend amendments to the zoning ordinance and revisions to the zoning fees and (2) to approve a plat revision in the Chesapeake Village subdivision.

1. The Planning Commission voted unanimously to approve and recommend for adoption zoning amendments pertaining to redevelopment of houses on small “non-conforming” lots. The Board of Appeals concurred with the Planning Commission submitting a letter in support. The Planning Commission will transmit a resolution to the Mayor and Town Council recommending official Town adoption of these amendments, which would:

- Reduce the time it takes for an applicant to appear before the Board of Appeals.
- Allow single-family houses on small non-conforming lots to be rebuilt on their same footprints without obtaining a variance from the Board of Appeals, even when those footprints are located closer to the side front, or rear lots lines than current zoning standards require. (Essentially, this would exempt redevelopment projects from meeting strict setback standards if they are rebuilt on the same footprint and are no taller than the structures they replace. House in the floodplain could of course be elevated to the required flood protection elevation without restriction.)

The Planning Commission is also recommending that the Town reduce the fees required to process a zoning variance and a zoning appeal to \$250. The fees are currently set at \$500 for a variance and \$1,000 for an appeal.

2. The Planning Commission reviewed and unanimously approved a plat amendment to the subdivision plat for Chesapeake Village. The plat revision eliminates one lot by removing its lot lines and making it part and parcel of a much larger open space lot. The HOA offered supportive comments in favor of the amended plat.

**The Board of Appeals** is not scheduled to meet in September.

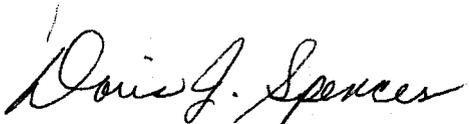
# Chesapeake Beach Zoning Appeals Board

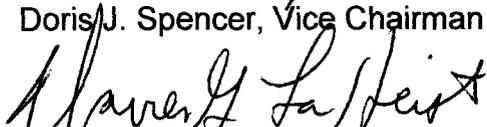
Date: September 16, 2014

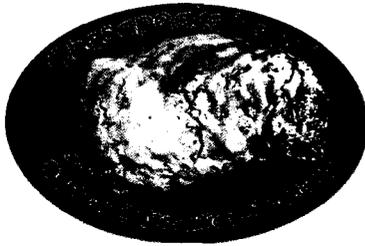
Mr. Christopher Jakubiak  
Chesapeake Beach Planning Commission  
Chesapeake Beach, MD

Dear Mr. Jakubiak,

The Chesapeake Beach Zoning Appeals Board has read the memo with proposed changes for an applicant to appear before the Board of Appeals, to reduce the fees and to allow building on the same footprint. The Zoning Appeals Board agrees with all these changes, with the caveat that the building on the same footprint has the stipulation regarding the height restriction in the town. This has been an issue in the past.

  
Doris J. Spencer, Vice Chairman

  
Warren La Heist, Member



**Chesapeake Beach Oyster Cultivation Society Report  
September 18, 2014  
Chesapeake Beach Town Council Meeting**

**-CBOCS completed their 3<sup>rd</sup> season on August 23, 2014 by transferring 60 bushels of oyster spat from fishing Creek to the Old Rock Reef. 42 volunteers, town maintenance staff, equipment and 4 boats were used in the operation. The Certified Oyster Spat Counters reported a 68% survival of our year old spat. This is very good considering the bad weather we had during the winter.**

**-CBOCS started their 4<sup>th</sup> season on September 6, 2014 by moving 110 bags of oyster spat to rotating and MGO cages along Fishing Creek and bay front piers. 25 volunteers, town maintenance staff, and 2 boats completed this operation in 2 hours. The Certified Oyster Spat Counters reported that based on their samples we will be growing more than 100,000 spat this year.**

**-During the next 2 months more than 1000 students from 7 Northern Calvert County Elementary Schools will make field trips to The Fishing Creek Railway Trail. These trips are the culmination of several classroom periods devoted to the "Oysters of the Chesapeake" smart board program. CBOCS will assist CHESPAX in making this a valuable experience. Fishing Creek activity books will be distributed to all students, teachers and chaperones. Select a date from the CBOCS calendar and come out to the trail to witness this program.**

**-Flora identification markers are being made and will be placed on the many specimens along the trail. They will be installed during the fall trail cleanup October 25. Nancy Feuerle has done a great job in photographing the flora and preparing the sign graphics.**

**-A new program was started recently to grow oyster spat from larvae. CBOCS was able to obtain larvae from the Chesapeake Bay Foundation and we demonstrated the initial step to the 5<sup>th</sup> grade students at Beach Elementary. Using a microscope we saw that larvae the size of a sand grain was actually a complete miniature oyster. See pictures.**



**-Oyster shell recycling is now available at the rear corner of town hall. There is a specially marked container for your used shells.**

**-To view a complete list of activities and the next 3 month CBOCS calendar please visit [www.chesapeake-beach.md.us](http://www.chesapeake-beach.md.us) and click on Oyster Cultivation.**

**8200 BAYSIDE ROAD, P.O. BOX 400, CHESAPEAKE BEACH, MARYLAND 20732  
(410) 257-2230 • (301) 855-8398**