



**MINUTES OF THE
TOWN COUNCIL MEETING
April 16, 2015**

- I.** Bruce A. Wahl, Mayor, called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Stewart B. Cumbo, Jeffrey J. Krahling, Patrick J. Mahoney, and Eric Reinhardt, Council Members, Richard Rose, Town Administrator, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Connie O'Dell, Community Development/Special Events Coordinator, and Corporal Phelps. Absent were Robert E. Carpenter, Council Member, William Watson, Code Enforcement Officer, and Christopher Jakubiak, Planning and Zoning Administrator,

II Pledge of Allegiance. The Mayor led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Mr. Mahoney moved to approve the agenda. Seconded by Dr. Beaudin.

MOTION: Mr. Krahling moved to amend the agenda to add under "New Business" "Roberts Rules of Order" as the governing parliamentary by which the Town Council operates. Seconded by Mr. Mahoney, all in favor.

The Council voted on the agenda as amended, all in favor.

IV. Public comment on any item on the agenda. None

Approval of the minutes of the March 19, 2015 Town Council meeting.

MOTION: Mr. Mahoney moved to approve the minutes of the March 19, 2015 Town Council meeting. Seconded by Mr. Krahling all in favor.

Approval of the minutes of the March 19, 2015 Closed Executive Session.

MOTION: Mr. Mahoney moved to approve the minutes of the March 19, 2015 Closed Executive Session. Seconded by Dr. Beaudin, all in favor.

Approval of the minutes of the March 23, 2015 budget work session.

MOTION: Mr. Mahoney moved to approve the minutes of the March 23, 2015 budget work session. Seconded by Dr. Beaudin, all in favor.

V. **Petitions and Communications**

- A. **Chesapeake Beach Oyster Cultivation Society Report** – Mr. Bacon submitted the attached written report but was not present to address the Council. Mr. Berry gave the report.
- B. **North Beach Volunteer Fire Department-** Mr. Gordy gave the NBVFD report for February and March.
- C. **Deputy's Report** –Corporal Phelps submitted the attached written report and was present to address the Council's concerns. Mr. Mahoney stated that warm weather is coming and asked the police to keep Brownie's Beach on their radar. Mr. Cumbo inquired about the thefts.
- D. **Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Mr. Berry took the opportunity to thank Councilman Krahlung for his thoughtfulness. During the repair of a water main break in Bayview Hills, Councilman Krahlung stopped to extend an offer of food and/or drink to the crew.
- E. **Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report but was not present to address the Council. Mr. Rose gave the Council an update on the 18th Street property, stating a court date has been set for April 29, 2015. Mr. Mahoney asked staff to convey to Mr. Watson that the issue at 14th Street is still unresolved.
- F. **Town Engineer's Report** – Mr. Woodburn submitted the attached written report and was present to address the Council. Mr. Woodburn updated the Council on the Fishing Creek Dredge, the 261 sidewalk, the E Street Pump Station situation and the progress on the water/sewer manual policy. Mr. Woodburn also gave the latest update on the status of the relocation of BGE poles at the R/F station entrance.
- G. **Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council.
- H. **Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council. He gave a brief progress report on the ENR Project.
- I. **Treasurer's Report** – Mrs. Smith reported 3rd Quarter financials are out and the budget information for the Utility and General Funds are completed and ready for Council review.
- J. **Community Development Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Mrs. O'Dell reported that the Inaugural South Side Walking Tour will take place on May 18th with a ribbon cutting. The inaugural tour will be led by Mrs. Kilmon after the ceremony. Mrs. O'Dell spoke on the Stars and Stripes Festival coming up and the events that will take place during the Memorial Day weekend. Mrs. O'Dell reported that First Lady Mrs. Hogan will be the opening day speaker and Retired Colonel William E. Weber,

Chairman of the Korean War Veterans Memorial Foundation will be the 2nd speaker. Mrs. O'Dell is looking for a Korean War Veteran to throw out the first ball at the baseball tournament, if anyone would be interested.

K. Mayor's Report-

1. The Mayor commended Randy Getman, Election Board Chairman, on his follow up with the resolution prepared by Councilman Carpenter on "Referendum" thanking him for his hard work and dedication.
2. The Mayor was pleased to report, as President of the Maryland Municipal League, that the Town will be hosting the annual retreat of the Leadership of the MML.

VI. Resolutions & Ordinances:

- A. Introduce Ordinance O-15-2, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund Budget for the Town of Chesapeake Beach for the Fiscal Year from July 1, 2014, to June 30, 2015, to appropriate funds from the unallocated General Fund Reserve for allocation to the Dredge Reserve Fund. A public hearing will be held at 7:00 p.m. prior to the next regularly scheduled meeting.**
- B. Introduce Ordinance O-15-3, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Park of the Town of Chesapeake Beach for the fiscal year July 1, 2015 to June 30, 2016. A public hearing will be held immediately following the public hearing on Ordinance O-15-2.**
- C. Introduce Ordinance O-15-4, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2015 to June 30, 2016. A public hearing will be held immediately following the public hearing on Ordinance O-15-3.**
- D. Introduce Ordinance O-15-5, an Ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2015 to June 30, 2016. A public hearing will be held immediately following the public hearing on Ordinance O-15-4.**
- E. Introduce Ordinance O-15-6, an Ordinance of the Town Council of Chesapeake Beach, Maryland, vacating, abandoning, and closing a portion of the right-of-way known as Freedly Avenue and authorizing the Mayor to execute a Quitclaim Deed reflecting the same in favor of K & H Electric, Inc. A public hearing will be held immediately following the public hearing on Ordinance O-15-5.**

VII. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – There was a meeting held April 8, 2015. Mr. Jakubiak was not present to address the Council.

- B. Board of Appeals** – The Board held two hearings on April 14, 2015.

- C. Water Park Advisory Board** – Mr. Cumbo had no report.

- D. Bayfront Park Committee** – Mr. Mahoney reported that a cleanup of the beach has been scheduled for Saturday, May 2nd at 10 am and that a Bayfront Park manager has now been hired. On another note, Mr. Mahoney stated that in the past, when a sewage spill would occur, and the beach had to be closed, that the Park is left unattended. With that being said, Mr. Mahoney feels if such an accident should happen, that the Park really needs to be managed during the time of closure to warn patrons of the risk of swimming in the water.

VIII. Unfinished Business:

- 1. As per Councilman Cumbo's request, Mr. Woodburn presented a concept design for the redevelopment of 29th Street for Council to discuss and possibly consider including in the proposed budget.

- 2. Dr. Beaudin stated she had met with Mr. Getman in regards to the "Referendum" resolution that was presented last month and the changes the Board of Elections are recommending. She is requesting a work session be scheduled.

- 3. Mr. Cumbo advised the Mayor and Town Council that Bobby Fenwick of Calvert County, who has been working with the Town in reference to the Everbridge Notification System, is no longer with the County, resulting in a slight delay in the Town coming aboard.

IX. New Business:

- 1. "Roberts Rules of Order" as the governing parliamentary by which the Town Council operates. Councilman Krahling made the following motion:

MOTION: Mr. Krahling moved to adopt the most recent edition of "Roberts Rules of Order Newly Revised in Brief", as it may be amended or revised from time to time, to govern the parliamentary procedures by which the Town Council operates, provided that no provision of Roberts Rules of Order Newly Revised in Brief shall be given effect that operates to supersede or impair the exercise of the regular powers of

a municipal legislative body as conferred by the Maryland Constitution or by a law of this state. Seconded by Dr. Beaudin.

The Council discussed and the consensus seemed to be that adopting Roberts Rules in its entirety was not an ideal choice but rather extracting some things that would pertain and be good for the Town.

The Council voted on the motion as follows: Ayes, Dr. Beaudin, Mr. Krahling and Mr. Reinhardt. Opposed, Mr. Cumbo and Mr. Mahoney. **Motion Fails.**

With the failure of the motion, the Mayor stated he would appoint a working group to look into rules of parliamentary procedures. The Mayor asked if any Council member would be interested in serving on this to contact him via email.

X. Public Comment: None

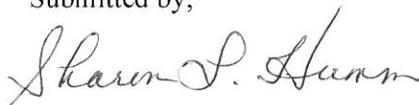
XI. Council Lightning Round:

1. Mr. Mahoney wished all the mothers a Happy Mother's Day.
2. Mr. Reinhardt thanked the administration on the best and most detailed budget that he has seen yet.
3. Mr. Krahling echoed Mr. Reinhardt's comments.
4. Mr. Cumbo thanked the Mayor for his willingness to appoint a rules committee.
5. Dr. Beaudin commended Mrs. Smith and Mr. Rose on an excellent budget package and quick response time. On another note, Dr. Beaudin announced that the Dragon Boat Races are June 20th and if interested in participating let her know. All proceeds go to End Hunger. Come out and join the fun!
6. Mr. Rose thanked the Council for their comments on the budget package and thanked the staff for their time and effort.

XII. Adjournment

There being no further business, the meeting adjourned at 8:34 p.m. on a motion by Mr. Mahoney. Seconded by Dr. Beaudin, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: April 7, 2015
To: Sharon Humm
From: Corporal Thomas S. Phelps
Re: Sheriff's Office Report-Chesapeake Beach

In March 2015, the Sheriff's Office handled 370 calls for service in Chesapeake Beach. This is up from 288 calls in February 2015.

Call Breakdown for March 2015:

212 calls were self-initiated (patrol checks, follow-up investigations, etc)

158 calls were received by other means (citizens, alarm companies, etc)

Of the 370 calls, we handled:

- 1 CDS Violations (Heroin)
- 19 Thefts
 - *16 Thefts from UNLOCKED Vehicles (Under Investigation)*
 - *2 Shop Lifting from Roland's (Closed by Arrest)*
 - *Theft from Locked Vehicle; Broke Window (Under Investigation)*
- 3 Destruction of Property
 - *Vehicle Paint (Under Investigation)*
 - *Trash Dumpster (Under Investigation)*
 - *Flower Pots (Under Investigation)*
- 3 DUI Arrests
- 1 Disorderly Arrest
- 2 Assault Arrests

Breakdown of Dispatched/Self Initiated Calls

911 Hang Up – 3	Fight – 1	Special Assignments – 7
Accident – 11	Follow Up – 7	Suicide Attempt – 1
Alarm – 12	Fraud – 4	Summons Service – 4
Animal Complaint – 1	Harassment – 1	Suspicious Person – 6
Assault – 4	Intoxicated Person – 1	Suspicious Vehicle – 5
Assist Motorist – 2	Lost Property – 1	Theft – 24
Assist Other Department – 7	Loud Music/ Noise Comp – 2	Tobacco Violation – 1
Assist Sick/Injured – 5	Mail Tampering – 1	Traffic Complaint – 6
Attempt to Locate – 19	Mental Subject – 1	Traffic Enforcement – 1
Burglary – 1 (Unfounded)	Parking Complaint – 5	Trespassing – 5
CDS Violation – 2	Patrol Check – 178	Unknown Problem – 1
Check Welfare – 7	Person With Weapon – 1 (Unfounded)	Warrant Service – 1
Destruction of Property – 4	Police Information – 4	
Disorderly – 7	Protective/ Peace Order – 5	
Domestic – 5	Relay – 3	
Eviction – 2	Search Warrant – 1	

Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene



Jay Berry
Public Works Administrator

April 16, 2015

Bay Front Park –We will be doing interviews, and hiring park staff for the upcoming season. Signs will be replaced and added to the Park to help the paying public better understand our Beach.

Water leak- We have had 2 water main breaks since our last meeting. One off of Harbor road and the other on Delores court in Bay View Hills. There was also a lateral line break on 261 at the North end of Town.

Wet wells- We will be doing some rail repairs in the Water Park/Community Center wet well this Month. April is also the scheduled PM for the Water Park wet well

Water meter/MXU- We have completed the drive around water meter readings at the time of this report. We are currently working on getting manual readings for the unread meters.

Flushing- The first round of our flushing has been completed.

Ball fields – We are working with the County and baseball coaches to get the ball fields ready for opening day. There will be several baseball tournaments held at the park this spring and we are working on getting the area in shape as weather permits.

Rail Way Trail - We have installed the Oyster Garden and it is up and running. If you have not seen it, go check it out. We also completed the Rail Way Trail clean up with the help of many volunteers. I personally want to thank each and every one of them for the help.

Water Park - The new water heater shed is in place. The heater has been delivered. The water, gas and electric will be hooked up next to complete this project. We will be preparing for the State and County inspections next.

Road Report/ Asphalt survey –We have paved all of the areas from water main breaks and fixed some areas in Richfield Station.

Wet well and water tower safety inspection. All of the PW staff along with the WWTP staff has completed the Confined space certification process at this time.

Budget meetings – We have worked out most of our proposed budget and will be having work sessions with the Mayor and Council soon.



MEMORANDUM

TO: Mayor and Town Council
FROM: Bill Watson, Code Enforcement Officer
DATE: April 16, 2015
SUBJECT: Code Enforcement Status Report

Vehicles Addressed	
Location	Status
2239 Ivy Lane – Vehicle w/expired tags	Letter sent 1/16/15 to corrected address Picked up 1/17/15, Citation Sent 2/18/15 – Posted notice on vehicle
4010 1 st Street – Boat & Trailer parked on D Street, W/O Tags	2 - Citations Sent
3811 28 th Street – Expired Tags	Warning Letter Sent
3713 28 th Street – RV Trailer on Street	Warning Letter Sent

Other Violations	
Location	Status
3914 18 th Street - Trash, Broken window in front, rear yard has large amount of trash & junk	Missed deadlines. Submitted Citations to District Court – Scheduled for 4/29/15. Owner now communicating;
3707 28 th Street – Vacant Lot – Cluttered with Construction materials, dirt piles, brush, commercial vehicles	2 – Citations sent
3915 27 th Street – Storage disorderly	Letter Sent 1/20/15 Picked up 1/24/15. Citation sent
Barking Dog	Discuss remedies with complainant via e-mail
Burn Pit Inquiry	Respond to inquiry via e-mail that no open flam fires allowed
3912 Old Bayside – Inquiry regarding retaining wall from attorney	Town Engineer & PW Administrator input to letter that wall had no permits, was relatively new
8317 28 th Street – Minor Oil Spill	Called MDE to report
3614 12 th Street – Scattered Trash around house	Called Owner. Cleaned up
13 th & D Street Basketball net in street	Deputy Naughton handled
3398 Cox Road – Complaint of Trash	Investigated – no problems found

Abandoned/Vacant Homes	
Location	Status
7636 Bayside Road - Shed in Disrepair	Posted Citations filed in District Court, no court date, as yet

In the Works	
Location	Concern
8343 Autumn Crest Lane – Possible illegal retaining wall	Investigating
3813 – 10 th Street – Dangerous Deck, Trash, Sliding Door Missing	Prepare & Send 3 - Citations
7625 B Street – Multiple Apartments, Dog waste in yard	Under investigation

**TOWN OF CHESAPEAKE BEACH**
Engineering Report**NEW BUSINESS**

'E' Street Pump Station Influent Sewer Pipe and Storm Drain Inlet/Pipe Repair – The Town DPW&T staff has located the belly by camera and will perform a test hole over the sewer pipe to determine the extent of the belly in the pipe. The test is complete and the belly has been located. The Town is currently researching land records for an easement over this existing line that would allow them to repair the line. We have performed a field survey location of the pipe and have prepared easement documents over the line to present to the land owners for review and execution. The Town Attorney has prepared the easement document which has been forwarded for execution. In addition, a quit claim deed has been prepared for the paper street portion of Freely Avenue adjacent to this property to clean up a previous quit claim deed action. An agreement has been reached and will be presented to the Council soon for consideration (ongoing).

Fishing Creek Bridge (MD Route 261) – The general contractor is Wagman Construction. BGE is currently installing a conduit beneath Fishing Creek to run their lines underground from Mears Avenue to Gordon Stinnett Avenue. MSHA and contractor coordination meetings continue on the existing water and sewer utilities to make sure the utility contractors understand the sequencing of the initial construction events (ongoing).

Fishing Creek Dredging – A \$125,000 state matching funds grant has been received to dredge the spoil site. We will be preparing plans and bid specifications to remove material from the existing spoil facility in preparation of future dredging. We also have requested MDNR perform a Fishing Creek channel bottom survey to determine how much time we may have before the channel needs to be dredged. A geotechnical engineer has performed soil borings to determine the use group and characteristics of the existing spoil material. This information will be used by bidding contractors during the future spoil removal project. We are also searching for viable offsite properties to take the spoils to. We have applied for permits to remove the spoil materials and plan to be out for bid in May. We are awaiting final plan and permit issuance.

MD Route 261 Sidewalk – Design plans are underway to extend a pedestrian walkway from Beach Elementary School to Chesapeake Village and Bayfront Park. The site survey and environmental plans are complete. Preliminary discussions with the Critical Area Commission and the State Highway Administration have commenced to gain their support of the project and the alignment. A plan has been presented to SHA proposing a crossing from west side of 261 to east side of 261 at brownies beach. We are coordinating with the State "Safe Routes to School" committee on Monday April 14th, 2014 to review our proposal. The Town did not receive the grant. A meeting was held with Traffic Systems and Technology to review a crosswalk light system that could work for Bayfront Park. A proposal for the system has been obtained and will be included in the next years budget for your consideration. A meeting was held with SHA to discuss a matching grant program to install the sidewalk. The meeting revealed that the SHA funding is available but is based on very conservative layouts and design parameters. We

suggested that a more refined layout be done to allow SHA to enter into a funding agreement with the Town that is closer to actual construction cost. SHA agreed to reconsider a refined plan to price out before presenting the agreement back to the Town. Documents are now back to SHA for review and approval. We have been in dialogue with SHA and they are pricing out the most current layout. The plans have also been uploaded to the Town website.

Richfield Station – A request has been made to BGE to relocate two existing poles at the entrance of Harrison and MD Route 260. A follow up inquiry has been made and BGE and a field meeting was held October 13, 2014. Councilman Cumbo, Krahlung and myself met with BGE. BGE provided follow up cost of \$101,000 to relocate poles. We have requested SHA right-of-way information, BG&E pole location plans and topographic maps to prepare a sight distance plan to begin discussions with SHA and BG&E over the possibility of moving the poles. We are awaiting the BG&E pole installation plan. The SHA plats are now available and BGE has reached out to us and has provided dates to meet in March. A meeting was held in March to discuss the BG&E proposal further. An updated cost estimate was prepared by BG&E at a cost of \$108,500 (see attached). This does not include Verizon and Comcast relocation. These additional costs have been requested.

WWTP – Bearing Const. backfilled around lower walls and footers of the electrical room and blower room at the Denitrification Filter Structure. Installing forms, rebar etc. for floor slabs (Electrical Room, Blower Room) and overflow, bypass walls inside Clearwell Tank at Denitrification Filter Structure. The masonry sub has been installing blocks, pouring grout at bond beams and reinforced cells for masonry walls at Pump Station. The steel sub has been installing handrails and grating at Solids Handling Building and Existing Post Aeration Tanks. Bilbrough Electric has been very busy this week with the new service change over that took place on Monday with no problems. Pulled existing wire and cabinets from existing service no longer needed behind the Admin. building. Also installing conduits and drop outs for equipment in slab areas for the Electrical Room and Blower Room at the Denitrification Filter Structure.

Water & Sewer Manual – We have assembled W & S manual information from several local jurisdictions and will be meeting over the next month to start to assemble and integrate changes and comments into a draft manual. Staff has met and is working through the first several chapters of the new code. Chapter one and the definitions section has a first draft and has been vetted and comments added. Chapter two and three reviews are underway (design).

Calvert County Comprehensive Plans – We are assisting the County with the Town portions of their water and sewer and open space comprehensive plans.

OLD BUSINESS

Kellams Field – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements this fall. Materials have been ordered. (no new update)

Purple Pipe – We are developing layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field. Operation of the system will commence with later stages of the ENR project. We have outlined the 4” pipe connection location to tie into the discharge pipe. This pipe will go in after completion of the denitrification filters (no new updates).

Trail – Concept site plans for a Trail extension from the Trestle and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission and the State Highway Administration (SHA). We are currently researching critical area woodland mitigation possibilities and property title issues (we spoke to the Title Abstractor Terry Erder on 1/9/13 and more research has been completed – an extensive report has been compiled from Terry which she believes gives title to the town). We are currently seeking guidance from title attorneys and the town attorney to gain title insurance. Preliminary Environmental studies are complete to move forward with the Trail extension plans and the Critical Area Commission has requested a meeting to help move us through the process. The meeting was held and they presented several mitigation programs. We also marked in the filed the trail alignment for a field review by the C.A.C. The C.A.C. approved the concept plan. A final title report has been delivered which outlines that the Town does have title to the trail bed through Richfield Station. There are a few old development bank liens that need to be cleaned up and the attorney is moving forward getting this done. The attorney has presented closure documents for signature by the lien holders. A meeting with the RSHOA will be scheduled in the coming months. (No new update)



Water Park Report

Marilyn VanWagner, General Manager Water Park

April 16, 2015

Staffing – Orientations for all positions are being held over the next two weeks. Interviews for all positions will be conducted immediately following the orientations. Training classes and exams are being modified in each department to be consistent with any changes taking place in the various departments. After the training and exams, all final hiring decisions will be made.

Marketing – Season Passes are currently being offered on line.
<http://chesapeakebeachwaterpark.com>

All inserts for the marketing brochures have been updated and printed with all changes for the 2015 Season.

Many of the signs in the park are being updated and we have added many new signs to communicate new rules and activities to our guests. A few more signs are also being updated for compliance and safety. These signs are being completed now and will be finished and ready to be displayed by May 1.

We have put more emphasis on social media this season. In addition to Facebook we now have accounts with twitter, Pinterest, and Instagram. We have signed up with a company called Snap Retail. Their platform allows us to enter many of our social media posts, and tweets, ahead of the season so that we don't have to remember to post when we are extremely busy. Snap Retail also allows the post and tweets to work in conjunction with each other.

Planning – Many special events will be taking place this season. Some of the events we are working on are a "Slip into Summer" opening event. If we can come to terms with the caterer, this will be similar in nature to last year's Luau event. The dates have been set for the World's Largest Swim Lesson, Friday Night Slides, Character Days, and the Employee Appreciation Party. These and all other events are available on our website.

Maintenance/Upgrades- Currently working on the following maintenance items:

- Blue and White tile repair and grout repair in The River.
- Pool is being acid washed.
- All four Baby Slides still need repair
- Some of the rope and netting is being repaired.
- Octagon decking is being painted.
- All signs to be hung
- Cracks being filled in concrete
- Concrete trip hazards are being corrected from settlement that occurs
- Pool is being tested for leaks.



Chesapeake Beach Wastewater Treatment Plant Report
Jon Castro, Superintendent
April 16, 2015

Plant Operation:

The ENR Upgrade Project is on schedule for its completion date of June 10, 2016. This summer we should see some new construction completed on one new Clarifier and the new Solids Handling Building and put in operation. On April 6, 2015, the new electric service was installed to the new Solids Handling Building. While the electric was off during the power transfer, all electric was hooked up to the new generator system. The plant will be now running under the new generator system and the temporary generator was removed. The construction continues on the RAS Building and new filters.

The first sludge analysis test was collected on 3-11-15. This is the first of 4 tests to be taken for the year due to the change in the MDE regulations. The EPA DMRQ-35 Study will be completed by 4-25-15.

On 3-28-15, a safety class was held at the plant on Confined Space Procedures and Flagging Class. Several other safety classes will be set up throughout the year to keep in compliance with all OSHA regulations.

The plant has made progress on putting together a bid package for getting new VFD Blowers to replace the aging existing blowers that were not included in this current ENR Project. These blowers will be tied into the new computer control system to give the operating staff more effective tools to control the plant's process control system to meet the new stricter Effluent Limits in the MDE permit regulations.

A progress meeting was held on 4-6-15 at Town Hall to go over any issues on the ENR construction and give updates on future construction schedules. Bearing Construction, Bilbrough Electric, W & R Engineers, plant staff, the Mayor of Chesapeake Beach Bruce Wahl, Town Administrator Richard Rose and Town engineer Paul Woodburn were all in attendants.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Duffield Hauling and Chesapeake Labs.

Plant operations for this monthly report did use the Shell Fish Tank on three different occasions this month due to rain. The last time it was put into operation was on 3-9-15. All steps are being taken to drain back the SPT to get it ready for its next use.

The plant had 2 emergency alarms for this report period. The alarms were for a blower shutdown and a valve which was leaking at a tank which the contractor was using. Operators responded to the alarms and reset the blower and valve.

The Wastewater Treatment Plant had no spills to report for this April report.

Future Projects:

To complete the ENR Upgrade Construction by the completion date of June 10, 2016. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade. The plant records and SOP will be put into Shore Scan System with the help of Town Employee Fran Addicott to ensure a better system of storing plant data.



Connie S. O'Dell
Community Development Director

April 16, 2015

Community Development/Special Events/Water & Sewer

Fishing Creek Cleanup

The Town in conjunction with Chesapeake Beach Oyster Cultivation Society conducted the annual Fishing Creek Spring Cleanup on Saturday, March 21, 2015. Approximately 30 people helped to clean the Trail area as well as the Tot Lot and Kellam's Field. It was a cool day, but we had a great turn out and everyone came back to Town Hall for pizza and dessert.

Easter Festival

The annual Easter Festival was held on Sunday, March 29 after postponing it on Saturday due to cold, wet windy conditions. Sunday morning started out cold, but bright and sunny. When the festival started at noon it was relatively nice out and approximately 400 people came through the line. This year we moved the festival from Kellam's Field to the parking lot up in the far corner to the right of the field due to the ground being wet and muddy. This actually worked out very well and in the future the festival will most likely be held in this area. In the future, when Easter falls so early in the spring we will move the festival date until after Easter and call it "Spring Fest" for the kids.

Calvert County Parks & Recs and Town to Co-Host Event

Bob Branham, Calvert County Parks and Recreation, Recreation Coordinator for the Northern District approached the Town about co-hosting a summer event. This has been approved by the County and plans are now underway for a June 7, 2015 family oriented summer concert on Kellam's Field. The band, "Back by Sunrise" will headline the music and there will be a large inflatable slide or moon bounce for the kids as well as face painting, games and concessions will be available. CBOCS will be participating in the children's activities and the Town will have a booth featuring the Water Park. I am very excited about this cooperative effort with Parks and Recs. The Town of Chesapeake Beach will be providing the stage equipment.

After working together to coordinate schedules, County Parks & Recs will also be using Kellam's Field this summer for a few other exciting community events. Thursday, June 25th will feature Frisbee Golf, July 10, 17, 24 & 31 will be "Fun Fit Fridays" with fitness instructors leading people of all ages from 10:00 – 10:30 am and there will also be a children's event called an "Amazing Race," date to be determined.

South Side Walking Tour – Chesapeake Beach History Committee

Pannier Sign Company has delivered the signs, stands and frames for the Walking Tour. The committee has also finished designing the brochure and it is now at the print company. We have tentatively planned a small reception to be held at The Chesapeake Beach Railway Museum at 12:30 PM on May 18, 2015, with a ribbon cutting at 1:00 PM. Following the ceremony, Calvert County Librarian Joanie Kilmon will guide the inaugural tour. Mark your calendars!

Completion of the entire walking tour project, now formally named "The Chesapeake Beach Historic Heritage Trail" will take several years and we welcome anyone who would like to join the committee. We meet informally about once every month or two.

Seeking Volunteers for 2015 Events

Special Events is looking for teenagers and adults to help with the 2015 events. The 2015 scheduled events for the remainder of the year include the Stars and Stripes Festival, "Back by Sunrise" band at Kellam's June 7, Moonlight Cruises, The Dragon Boat Races, The Halloween Family Fun Night and Light Up the Town. Please listen for other events as the new year evolves. Please email codell@chesapeake-beach.md.us to volunteer or call me at Town Hall Monday through Friday. Students are allowed to use Town Event volunteer hours for "Calvert County Public Schools Student Service Learning". Please contact me if I can be of assistance in that matter.

Town of Chesapeake Beach 2015 Calendar

We still have several boxes of Calendars available for personal and business use. Stop by and pick up yours today. If you would like a box for your business please let us know.

Mayor's Night Out – May 4, 7:30 PM

Administrator of Public Works, Jay Berry will demonstrate and discuss the SCADA system. Connie O'Dell will also give an update on the Stars and Stripes Festival. Join us for a fun and informal chat in the Chambers. Light refreshments are served.

2015 Stars and Stripes Festival Committee Meetings

Tentative plans for the 2015 Festival to be held on Memorial Day Weekend, May 23 -25, 2015, include the opening ceremony on Saturday as well as a Korean War Veteran guest speaker in the Council Chambers on Saturday afternoon. NBVFD Board President Ricky Cress recently met with me to discuss the new event this year, the Stars and Stripes Recreational Baseball Tournament. He expects at least 125 teens to be involved and the tournament will open on Saturday at approximately 11:45 with a guest performer singing the National Anthem and a guest Veteran throwing out the first pitch to open up the tourney. Sunday will again feature the family picnic and fun day for the kids. The adults will enjoy music by the Fabulous Hubcaps. The closing ceremony will be conducted on Monday and led by American Legion Post 206.

The focus will be Korea, The Forgotten War. The focus for 2016, our 5th anniversary will be The Civil War. We are actively seeking volunteers for the Stars and Stripes Committee. To find out more about the diverse volunteer opportunities please email Stephanie Zanelotti at steph9554@msn.com.

Utility Billing

The County Treasurer's Office will be holding a tax sale on Friday, April 24 at 10:00 am. Homeowners are reminded that unpaid utility bills can result in properties going to the County tax sale. Bills that have been delinquent since June 30, 2014 and owing \$125.00 or more are subject to tax sale. Homeowners who have delinquent water/sewer bills may pay the entire balance due plus \$50 advertising fee here at Town Hall until April 23, 2015. Payment must be made by cash, money order or certified check.

The first quarter billing cycle has just been completed and bills should be in the mail no later than April 17, 2015. We have recently completed installing approximately 100 new MXU's. These are the battery units that transmit a radio signal to our handheld and vehicle computers.



CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

**Chesapeake Beach Oyster Cultivation Society report
April 16, 2015
Chesapeake Beach Town Council Meeting**

The OYSTERQUARIUM is operational at the 1st rest stop. Many trail walkers have stopped and learned all about our oysters. Comments are it looks better than many National Park Displays. Formal dedication will be in May with a group of school students, VIP's, media and volunteers.

The Oyster Reef balls are in the bay. Many thanks to Captain Drew Payne and the boat WORM which was used to load 42 reef balls and take them for depositing on the Old Rock Reef. Larry Ringgold, Bob Munro, Jay Berry, and Bruce Walker provided the enthusiasm and muscle to make this happen. John Bacon went along to take pictures and get the pizza. See the pictures that Bob took on the web site. It was a great finish to the dream of outlining our reef so that we can yearly identify oyster growth. DNR put out a new buoy about 1 hour before the reef ball deployment.

Smart board classes at CSM are over for Ron Draper, John Bacon and Amenda Brown. The next step is to outline all the content modules and solicit knowledgeable individuals to help fill in the content. We really need a few students to get involved so find out if your children have some time and interest.

The Easter Festival was great fun and Terry Klazer was the star of the CBOCS booth. He is a natural with kids.

The 25 oyster garden coordinators from around the bay had their annual meeting at the Northeast Community Center. The Oysterquarium was a great success.

The Mosquito REPELLENT garden on the trail at Bayview Hills will soon become a reality. Construction is to be done this month, and planting in early May. Formal dedication is scheduled for mid-May with master gardeners, VIPs, media and volunteers. This project is the result of a great effort by Nancy Feuerle, Melanie Crowder, Linda Draper and Karen Schumaker. Come and enjoy the plants, birds and butterflies while sitting on the Pat Carpenter bench. Pick up a brochure and plant some mosquito REPELLENT plants at your home.

For complete CBOCS information and schedule, go to the Town of Chesapeake Beach web site and click on Oyster Cultivation.



PLANNING & ZONING MEMORANDUM

To: Mayor and Town Council
From: Christopher Jakubiak, AICP
Planning and Zoning Administrator
Date: April 16, 2015
Re: Report

The **Planning Commission** met on April 8, 2015 and it:

1. Approved a site plan for a Mama Lucia's restaurant on Bayside Road and 29th Street, and
2. Approved a comprehensive update of the Town's Critical Area regulations, which it is transmitting with a favorable recommendation to the Mayor and Town Council for adoption.

The **Board of Appeals** is scheduled to meet on April 14th to consider a variance request for a property on Bayside Road and to continue a hearing on a variance case on B Street, which was continued for 60 days in order to allow time for the applicant to address issues raised about the development's impact to, and the stability of, the steep slopes that adjoin this particular property.