



**PUBLIC HEARING MINUTES**

**August 18, 2016**

- I. Bruce A. Wahl, Mayor, called the public hearing to order at 7:00 p.m. In attendance were: Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, Patrick J. Mahoney, and Eric Reinhardt, Council Members, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, Paul Woodburn, Town Engineer, William Watson, Code Enforcement Officer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Connie O'Dell, Utilities Billing Administrator/Community Development Director and Corporal Phelps. Absent were Dr. Valerie Beaudin, Council Member, James Berry, Public Works Administrator, and Christopher Jakubiak, Planning and Zoning Administrator.

The Mayor opened the public hearing on Ordinance O-16-12. The Mayor asked the Town Attorney to explain the purpose of this ordinance. Ms. Levan stated that this ordinance represents a minor change to the existing ordinance. Current law declares parking violations a municipal infraction and the proposed ordinance will change a parking violation to a civil offense for which a parking citation may be issued which will better serve the Town's interest.

**Ordinance O-16-12, an ordinance of the Town Council of Chesapeake Beach, Maryland amending Chapter 268, "Vehicles and Traffic", Article II, "Parking Restrictions; Abandoned Vehicles," §268-3, "Stopping, Standing, or Parking prohibited in specified places", and §268-4, "Abandoned Vehicles", to provide that certain violations of the Town Code are parking offenses.**

Public comment was received by:

1. Peter Feuerle of 4020 15<sup>th</sup> Street stated this is much overdo but questioned who will enforce the law, code enforcement or the police. The attorney stated it would be the responsibility of the police officers.
2. Greg Morris of 2425 Woodland Court inquired as to whether this will be enforceable in HOA areas. The attorney stated this would not apply to private streets.

There being no further comments, the hearing was adjourned at 7:13 p.m. on a motion by Mr. Mahoney. Seconded by Mr. Krahling, all in favor.

Submitted by,

Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
TOWN COUNCIL MEETING  
August 18, 2016**

**I.** Bruce A. Wahl, Mayor called the meeting to order at 7:14 p.m. In attendance were: Robert E. Carpenter, Stewart B. Cumbo, Jeffrey J. Krahling, Patrick J. Mahoney, and Eric Reinhardt, Council Members, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, Paul Woodburn, Town Engineer, William Watson, Code Enforcement Officer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Connie O'Dell, Utilities Billing Administrator/Community Development Director and Corporal Phelps. Absent were Dr. Valerie Beaudin, Council Member, James Berry, Public Works Administrator and Christopher Jakubiak, Planning and Zoning Administrator.

**II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

**III. Approve the Agenda.**

**MOTION:** Mr. Mahoney moved to approve the agenda. Seconded by Mr. Carpenter, all in favor.

**IV. Public comment on any item on the agenda.**

1. Peter Feuerle of 4020 15<sup>th</sup> Street commented on Ordinance O-16-14. Mr. Feuerle stated that in the seventh "Whereas" clause, the word "withdrawal" should be deleted and replaced with the word "filing". Mr. Feuerle explained using the word "withdrawal", provides that a candidate would be allowed to file a financial disclosure statement up to the last day before the election. When replaced with the word "filing", (being the deadline to file), a candidate filing a financial disclosure then would provide ample time for public view, if desired, before the election. This amendment would also need to be implemented in Ordinance O-16-11, Public Ethics, §25-4 (a) (4) under a separate ordinance. Mr. Carpenter stated he would, at the appropriate time, make the amendment.
2. Amenda Brown of 7537 H Street had a concern under the Engineer's report in reference to the South Sewer Study Grant questioning why citizens had not be notified as of yet.
3. Greg Morris of 2425 Woodland Court also commented on the South Sewer Study Grant.

**V. Approval of the minutes of the July 21, 2016 Public Hearing.**

**MOTION:** Mr. Mahoney moved to approve the minutes of the July 21, 2016 public hearing. Seconded by Mr. Carpenter, all in favor.

**Approval of the minutes of the July 21, 2016 Town Council Meeting.**

**MOTION:** Mr. Mahoney moved to approve the minutes of the July 21, 2016 Town Council meeting. Seconded by Mr. Carpenter, all in favor.

## **VI. Petitions and Communications**

- A. North Beach Volunteer Fire Department-** There was no report.
- B. Deputy's Report** –Corporal Phelps submitted the attached written report. Corporal Phelps reported on the Heroin violation.
- C. Public Works Report** – Mr. Berry submitted the attached written report but was not present to address the Council.
- D. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report and was present to address the Council. Mr. Watson gave a status report on the Gomes property at 3915 27<sup>th</sup> Street.
- E. Town Engineer's Report** – Mr. Woodburn submitted the attached written report and was present to address the Council. Mr. Mahoney requested, in reference to the relocation of the two existing BGE poles, that the Mayor direct the town attorney to draft a budget amendment ordinance in the amount of \$108,500 to remove or relocate the BGE utility poles at the entrance of Richfield Station. Mr. Carpenter asked for an update on the Fishing Creek dredging and the MD Route 261 sidewalk. Mr. Carpenter is requesting that a bid package be put together for the 261 sidewalk.
- F. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council. Ms. VanWagner commented it has been a good season, with hot days, and only a couple of weeks left to go. Mr. Mahoney asked Ms. VanWagner to consider having a pass for the adult swim next year. Mr. Krahling congratulated Ms. VanWagner and the aquatics team on the unannounced audit where the guards, once again, received an “Exceeds”, which is the highest mark that can be received on an audit. Mr. Mahoney highly praised the Park's swim lessons and Mr. Reinhardt commented on a situation he witnessed at the park and commended Ashley Elliott for her professional approach and the defusing of the situation.
- G. Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council.
- H. Treasurer's Report** – Mrs. Smith stated the Audit is going smoothly and reported she and Mrs. O'Dell are now in the process of working with the new software company.
- I. Community Development Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Mr. Mahoney inquired as to a due date on the profile submittals for candidates running for office for the Fall Newsletter. Mrs. O'Dell announced that a candlelight vigil in honor of the 15<sup>th</sup> anniversary of September 11, 2001 will be held September 11<sup>th</sup>, at 8 pm at the Veteran's Memorial Park and encouraged everyone to mark their calendars and come out.
- J. Mayor's Report-**
  - 1. The Mayor stated he had four meetings left!

**VII. Resolutions & Ordinances:**

- A. Vote on Ordinance O-16-12, an ordinance of the Town Council of Chesapeake Beach, Maryland amending Chapter 268, “Vehicles and Traffic”, Article II, “Parking Restrictions; Abandoned Vehicles,” §268-3, “Stopping, Standing, or Parking prohibited in specified places”, and §268-4, “Abandoned Vehicles”, to provide that certain violations of the Town Code are parking offenses.**

**MOTION:** Mr. Mahoney moved to approve Ordinance O-16-12. Seconded by Mr. Carpenter, all in favor.

- B. Introduce Charter Amendment Resolution CAR-16-6, a resolution of the Town Council of Chesapeake Beach, Maryland, amending Subtitle 7 “Finance”, Section C-723, “Purchasing and Contract”, of the Town Charter, to lower the monetary ceiling on expenditures that do not require approval of the Town Council to provide for greater supervision over procurement matters. A public hearing will be held beginning at 7 pm prior to the next regularly scheduled meeting.**
- C. Introduce Ordinance O-16-13, an ordinance to adopt rules, regulations and rates for sewer and water services in the Town of Chesapeake Beach. A public hearing will immediately follow the public hearing on CAR-16-6.**
- D. Introduce Ordinance O-16-14, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending Chapter 25 –Public Ethics to provide for an effective date of January 1, 2017. A public hearing will immediately follow the public hearing on Ordinance O-16-13.**

**VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was no meeting held in August.
- B. Board of Appeals** – There was no hearing held in August.
- C. Water Park Advisory Board** – No report.
- D. Chesapeake Beach Oyster Cultivation Society** – Mr. Bacon submitted the attached written report and was present to give the report.
- E. Bayfront Park Committee** – With the season coming to a close, Mr. Mahoney stated he has received numerous compliments on Park Manager Cathy Sheridan, and wanted to publicly commend her on doing such a great job.

**IX. Unfinished Business: None**

**X. New Business:**

1. Council to consider the reappointment of Doris Spencer to the Board of Appeals.

**MOTION:** Mr. Carpenter moved to approve the reappointment of Doris Spencer to the Board of Appeals. Seconded by Mr. Mahoney, all in favor.

2. Council to consider the reappointment of Warren LaHeist to the Board of Appeals.

**MOTION:** Mr. Mahoney moved to approve the reappointment of Warren LaHeist to the Board of Appeals. Seconded by Mr. Cumbo, all in favor.

3. Council to consider the purchase of 500 recycle bins and lids from TMF Corporation in the amount of \$9,880.

**MOTION:** Mr. Mahoney moved to approve the purchase of 500 recycle bins and lids from TMF Corporation in the amount of \$9,880. Seconded by Mr. Krahling, all in favor.

4. Council to consider the purchase of a 2017 Ford Escape from Prince Frederick Ford in the amount of \$21,717.33 for Town use. This is a budgeted line item.

**MOTION:** Mr. Mahoney moved to approve the purchase of a 2017 Ford Escape from Prince Frederick Ford in the amount of \$21,717.33. Seconded by Mr. Cumbo, Ayes, Mr. Carpenter, Mr. Cumbo, Mr. Krahling and Mr. Mahoney. Opposed, Mr. Reinhardt. **Motion Passes.**

5. Council to approve the purchase of a new KSB Influent Pump for the Wastewater Treatment Plant in the amount of \$23,381. This is a budgeted item.

**MOTION:** Mr. Mahoney moved to approve the purchase of a new KSB Influent Pump for the Wastewater Treatment Plant in the amount of \$23,381. Seconded by Mr. Krahling, all in favor.

**XI. Public comment was received by:**

1. Clara Mae Buckmaster of 3818 26<sup>th</sup> Street was pleased to announce cleanup has begun at 3814 26<sup>th</sup> Street.
2. Mr. Getman, Chairman to the Board of Elections, gave a brief informational report on the upcoming election.

**XII. Council Lightning Round:**

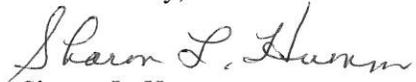
1. Mr. Cumbo requested the Mayor, with the assistance of the Treasurer, to recommend a figure amount that the Town would need to maintain in order to safely cover the Town's needs.
2. Mr. Krahling thanked everyone for coming out and requested the Town Treasurer prepare an explanation of the operating capital needed to keep the Town afloat.
3. Mr. Reinhardt had no comment.
4. Mr. Carpenter had no comment.

5. Mr. Mahoney announced that he has withdrawn his filing to run for Town Council and has filed to run for Mayor.

**XII. Adjournment**

There being no further business, the meeting adjourned at 8:50 p.m. on a motion by Mr. Mahoney. Seconded by Mr. Cumbo, all in favor.

Submitted by,

  
Sharon L. Humm  
Town Clerk

# Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: August 3, 2016  
To: Sharon Humm  
From: Corporal Thomas S. Phelps  
Re: Sheriff's Office Report-Chesapeake Beach

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In July 2016, the Sheriff's Office handled 415 calls for service in Chesapeake Beach. This is up from 322 calls in June 2016.

Call Breakdown for July 2016:

186 calls were self-initiated (patrol checks, follow-up investigations, etc)

229 calls were received by other means (citizens, alarm companies, etc)

Of the 415 calls, we handled:

- 3 CDS Violations
  - Heroin (Closed by Arrest)
  - Oxycodone (Closed by Arrest)
  - Marijuana + 10grams (Closed by Arrest)
- 5 Thefts
  - Fishing Poles Abner's Marina (Closed by Arrest)
  - Shoplifting Roland's (Closed by Arrest)
  - Plants from Yard, 27<sup>th</sup> St. (Under Investigation)
  - Cell Phone from CB Water Park (Under Investigation)
  - PlayStation from Residence, Richfield Station (Under Investigation)
- 2 Destruction of Property
  - Damaged Vehicle, D St. (Under Investigation)
  - Damaged Vehicle Wiper Blade, Richfield Station (Under Investigation)
- 1 Sex Offence (Not Strangers) (Closed by Arrest)

- 1 Burglary, Trespassing After Hours at Water Park (Closed by Arrest)
- 1 Marijuana Civil Violations
- 2 Non-Fatal Heroin Overdose
- 2 DUI Arrests

**Breakdown of Dispatched/Self Initiated Calls**

911 Hang Up – 4	Domestic – 10	Police Information – 7
Abandoned Vehicle – 3	Eviction – 1	Sexual Assault – 1
Accident – 21	Fight – 1	Special Assignments – 4
Alarm – 17	Firearms Complaint – 1	Stolen Vehicle – 2
Animal Compliant – 4	Fireworks Complaint – 9	Summons Service – 5
Assault – 3	Follow Up – 11	Suspicious Person – 13
Assist Motorist – 10	Found Property – 3	Suspicious Vehicle – 7
Assist Other Department – 4	Fraud – 1	Theft – 12
Assist Sick/Injured – 6	Harassment – 1	Traffic Complaint – 16
Attempt to Locate – 2	Indecent Exposure – 1	Traffic Enforcement – 1
Burglary – 1	Intoxicated Person – 1	Trespassing – 8
CDS Violation – 3	Loitering – 1	Unknown Problem – 2
Check Welfare – 12	Lost Property – 1	Warrant Service – 3
Conservor of Peace – 1	Missing Person – 1	
Destruction of Property – 3	Parking Complaint – 11	
Disorderly – 11	Patrol Check – 175	

\*\*Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene\*\*



Jay Berry  
Public Works Administrator

August 18, 2016

Water leak- We had four lateral line leaks and one fire hydrant fail since our last council meeting. They have all been repaired.

Wet wells- Pump 2 at Chesapeake Village is now back from repair shop. We will be installing it by the time of this meeting.

Water meter/MXU- We have completed this quarters reading and will be working on replacing the no read MXU's.

Flushing – We have completed our 2<sup>nd</sup> flushing for this year. We had to modify our plan due to the SHA bridge project. We will be at it again in October.

Ball fields – We are currently working with a contractor and the County to resprig the Bermuda grass and fix bare spots on the football field. The field work is complete and now we are getting ready for football season.

Rail Way Trail - We have made improvements to the oyster tank. We will be moving all of the oysters this weekend. We always could use some help. See John Bacon.

Water park - We have found and temporally repaired a sewer main break under the concession stand. This will last until the park closes for the season and we will work on fixing the line properly.

State Highway Bridge – We are working with the SHA to try to move this project forward. No change.

Asphalt project bid award. – We should be starting on paving Sansbury in Richfield station by the time of this meeting.



# MEMORANDUM

**TO:** Mayor and Town Council  
**FROM:** Bill Watson, Code Enforcement Officer  
**DATE:** August 18, 2016  
**SUBJECT:** Code Enforcement Status Report

Location	Vehicles	Status
8728 D Street – Inoperable Vehicle		Posted Notice on vehicle 8/11/2016
7349 F Street – Inoperable Vehicle		Posted Notice on vehicle 8/11/2016
7501 B Street – Inoperable Vehicle		8/2/2016 – Warning Letter Sent
3722 27 <sup>th</sup> Street – Inoperable Vehicle		8/2/2016 – Warning Letter Sent
3538 Cox Road – Inoperable Vehicle and Bulk Trash		8/2/2016 – Warning Letter Sent

Location	Other Violations	Status
4013 17 <sup>th</sup> Street – Decks in need of repair/replacement		8/11/2016 – New front door and stairs to it.
3911 27 <sup>th</sup> Street - Woodwork needs scraping & painting		5/31/2016 - Warning Letter sent. Owner is working to scrape, prime and re-paint 8/11/2016 – Progress continuing
3808 26 <sup>th</sup> Street – Fence in Disrepair		Permit to replace fence issued. 8/11/2016 – Contractor working on it.
3611 26 <sup>th</sup> Street – Vines on House & Fence		7/27/20106 – Notice posted on site.
8507 Tartan Court- Woodwork in need of scraping & Painting, Grass		6/20/2016 – Warning Letter Sent. 7/14/2016 – Grass mowed. 8/11/2016 – Notice posted on site
3918 26 <sup>th</sup> Street – Vines		7/5/2016 – Warning Letter Sent. 8/11/2016 – Notice posted in front yard
3919 E. Chesapeake Beach Road – Vines and Tree Debris in Rear Yard		7/5/2016 – Warning Letter Sent 8/11/2016 – Owner Working on it
7625 C Street – Weeds & Vines		Notice posted on site 8/11/2016
8309 Bayside Road - Grass		7/15/2016 Sent letter to tenant & copy owner 8/11/2016 – Posted Notice on Site
3806 13 <sup>th</sup> Street – Vines		8/2/2016 Warning Letter Sent
3915 27 <sup>th</sup> Street – Paint & Scrape and dangerous Entry stoop		7/26/216 – Notice, affidavit & 2 citations sent
8314 F Street – Bushes obstructing visibility at corner of alley & F Street		8/3/2016 - Warning Letter Sent 8/12/216 – Owner called. Will have cut back within 3

Other Violations		
Location		Status
		weeks
8315 Bayside Road – Grass, Scrape & Paint	8/3/2016 – Warning Letter sent	
3917 Chesapeake Beach Road – Vines	8/3/2016 – Warning Letter Sent	
3925 14 <sup>th</sup> Street – Deck railing dangerous	8/5/2016 – Warning Letter Sent	
7633 C Street – Grass, Possible Leaky Roof	8/10/2016 – Sent Warning Letter	

Court Cases		
Location		Status
3915 28 <sup>th</sup> Street – Court order to abate Improperly stored items	Hire contractor to remove and temporarily store items at owner’s cost, owner notified of procedure about to occur	
3811 E Chesapeake Beach Road - Garage needs scraping & painting	4/14/2016 – Warning Letter Sent 5/26/2016 – Citation Sent. Sent to District Court 7/1/2016 Court Date 9/16/2016	

Foreclosed/Abandoned/Vacant Homes		
Location		Status
2495 Deerfield Lane – No protective handrails on Steps, nor on porch	47/18/2016 – Found that lot has transferred, will send warning letter to new owner. 7/19/216 – Letter to new owner	
8216 F Street - Dangerous Building, Vines, Gutters, Paint needed, Front stoop has collapsed	4/25/2016 – Warning Letter sent to demolish house – 7 violations. 7/21/2016 Notice of Infractions Affidavit Citations sent	
7537 C Street –Siding coming off, Front Storm Door Open, Shutters in need of painting, gutters	Working with Attorney for foreclosing bank	

In the Works		
Location		Concern
7875 Bayside Road – Ches. Station Shopping Center – Light Pollution to Townhomes on C Street	E-mail sent to Chris Jakubiak regarding this. Is it a violation of Zoning Ordinance? Suggested Meeting with Property Managing Agent.	
7514 B Street – Bulk Trash at west end of Driveway – Construction Debris	Check back in a week 8/3/2106 – Roll-off box in driveway - Full.	
3614 12 <sup>th</sup> Street – Gutters, Dangerous Limbs, <del>Small pile of debris in front yard</del>		
3814 26 <sup>th</sup> Street – Illegal Lodging House		
3713 Chesapeake Beach Road – Pool not maintained	6/28/2016 – Warning Letter Sent. Send Citation	
3800 Harbor Road – Vines onto deck	6/20/2016 – Warning Letter Sent. Send Citation	

Recently Resolved Items	
Location	Status
4014 13 <sup>th</sup> Street – Vines	7/6/2016 - Warning Letter Sent – Cut back, nicely
3620 27 <sup>th</sup> Street – Trailer Type RV Parked on Side of 27 <sup>th</sup> Street	7/21/2016 Removed
3713 28 <sup>th</sup> Street – Boat & trailer on Street	7/21/2016 Removed
3256 Cannoncade Court – RV Parked on Street	7/21/216 – Removed
3605 12 <sup>th</sup> Street – Bulk Trash	7/21/216 – Removed
4013 15 <sup>th</sup> Street – Bulk trash from interior remodeling	Called owner – removed as of 7/28/2016
7410 D Street – Vines	Cut as of 7/28/20106
7514 B Street - Vines	Cut as of 7/28/20106
7782 C Street –Inoperable Vehicle	7/28/2016 – Covered with Tarp
8313 Bayside Road – Bulk Trash, Grass	Cleaned up
8206 E Street – Mattress & Possible Inoperable Vehicle	6/10/2016 – Mattress gone. 8/3/2016 – Vehicle Gone
8319 Bayside Road – Bulk trash	7/21/2016 – Spoke to contractor. Will remove within the week. 8/3/2016 – Removed
7636 Bayside Road – Grass & Vines	8/3/2016 – Cleaned up
3614 29 <sup>th</sup> Street – Pool unopened, full, possibly mosquitoes	8/1/2016 – Son called. Used as a Goldfish pond.
3619 29 <sup>th</sup> Street – Inoperable Vehicle	9/11/2016 – Car removed
3398 Cox Road – Inoperable Vehicle	8/11/2016 – Tarped
7964 Delores Court – Improper handling of trash	8/11/2016 – All clean
3620 27 <sup>th</sup> Street – Large tree leaning onto adjacent house, small tree dropping limbs onto sidewalk.	7/28/2016 – Trees cut
7629 B Street – Trash, Bulk Items, Grass	8/11/2016 - Resolved
7609 Bayside Road – Inoperable Vehicle, Grass, vines, bulk items, debris	8/11/216 - Cleaned up, car removed
3907 16 <sup>th</sup> Street – Inoperable Vehicle	8/11/2016 – Car removed
2416 Deerfield Drive HOA – Dead Tree	7/15/216 – Called HJOA President to remove tree. Landscaper will remove
8223 C Street – Bulk Trash – Mattress in Driveway	8/11/2016 – Removed
8415 F Street –Vines, No Gutters	7/25/2016 – Vines removed (Nicely Landscaped). 8/11/216 – New gutters

August, 2016  
J-B03021-4775**TOWN OF CHESAPEAKE BEACH**  
Engineering Report**NEW BUSINESS**

**Fishing Creek Bridge (MD Route 261)** – The general contractor is Wagman Construction. BGE is still completing the conduit beneath Fishing Creek to run their lines underground from Mears Avenue to Gordon Stinnett Avenue. MSHA and contractor coordination meetings continue on the existing water and sewer utilities. Work on these relocations has begun. Shop drawing reviews, utility installation discussions, and inspections during construction will be ongoing. The Papa John's has been shut down. BG&E is back at work on the relocation efforts. Piling work is now scheduled to start in the late summer with sheet piling to follow. Water line and sewer work has begun and is anticipated to go through the end of the summer for the first phase. This is still ongoing (see attached partnering minutes).

**Fishing Creek Dredging** – We have prepared plans and bid specifications to remove material from the existing spoil facility in preparation of future dredging. MDNR has performed the Fishing Creek channel bottom survey to determine how much time we may have before the channel needs to be dredged. A copy will be presented at the council meeting for review. We will need to continue to search for viable offsite properties to take the dredge spoils to make the project as economical as possible. Bid packages are prepared with current soil testing and placement testing. Bids received are incomplete as the lack of allowable land application receiving sites has delayed responsible bids. We have met with two potential receiver sites in Anne Arundel County as a potential locations. Once one of these are approved, the bids can be completed and brought to the council for consideration. The receiver site contractors have visited the spoil site and have taken samples to determine what soil amendments may be needed to place the soil (drying lime and/or cement). We have located three potential locations going to the north. We have met with each and have been requested to provide soil samples. The soil samples are currently being tested for environmental compliance (i.e., heavy metals). One sample has comeback within acceptable limits. The other two are still pending results.

**Purple Pipe** – We are developing layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field. Operation of the system will commence with later stages of the ENR project. We have outlined the 4" pipe connection location to tie into the discharge pipe. This pipe will go in after completion of the denitrification filters (no new updates). I attended an MDE meeting regarding installation and use. The new guidelines are issued and the permit is being finalized. A meeting with MDE will be scheduled to go over scope and permitting. The meeting was held and a list of questions has been generated by MDE for us to provide to move this forward. A plan has been refilled with MDE for review. This system is intended to go online after competition of the ENR upgrades. (No new updates)

**MD Route 261 Sidewalk** – New funding opportunities have been presented to the town by the state thru MDOT and possibly SHA. SHA came to the Town last month to review potential sidewalk crossings and placement issues as well as parking issues at Bayfront Park. In response, Connie O'Dell and I have prepared a package to request 80% grant funding for the 261 sidewalk installation. (No new updates)

**Richfield Station** – A request has been made to BGE to relocate two existing poles at the entrance of Harrison and MD Route 260. A follow up inquiry has been made and BGE and a field meeting was held October 13, 2014. Councilman Combo, Krahlung and I met with BGE. BGE provided follow up cost of \$101,000 to relocate poles. We have requested SHA right-of-way information, BG&E pole location plans and topographic maps to prepare a sight distance plan to begin discussions with SHA and BG&E over the possibility of moving the poles. We are awaiting the BG&E pole installation plan. The SHA plans are now available and BGE has reached out to us and has provided dates to meet in March. A meeting was held in March to discuss the BG&E proposal further. An updated cost estimate was prepared by BG&E at a cost of \$108,500 (see attached). This does not include Verizon and Comcast relocation. These additional costs have been requested but have not been received yet. A letter has been drafted to go to SHA, BG&E, Verizon and Comcast putting them on notice that the Town does not believe that should be responsible to carry this cost. A letter was sent to the SHA on July 10, 2015, Douglas H. Simmons requesting the State fix this problem. SHA is currently investigating the situation per letter from Douglas Simmons. We expect a response soon and have reached out to SHA to determine when we might expect their review. A response was provided from SHA (see attached). A letter has been sent to the State requesting an updated traffic study be considered for placement of a signal at the entrance to Richfield Station. A meeting with SHA district engineers was held last month to discuss this and other pedestrian access issues. They are going to revisit the situation and get back to us with a possible solution(s). A new but related issue has arisen regarding drivers taking a left hand turn into oncoming traffic from eastbound Route 260. I contacted SHA to discuss possible alternatives to help with this issue and to get an update on their review of the line of sight issue. We have added new turning movement striping in Harrison - closer to Rt. 260. The do not enter signs have also been moved further east to be seen easier by a car stopped at the stop bar (no new update).

**Veteran's Park** – The first phase of construction is underway (demo and new walks). Benches have been ordered. We have to have benches in mid to late September.

**WWTP** – We are still on track for a September 12, 2016 substantial completion date. The General Contractor and Electricians have installed the new methanol pumps and have provided power to the pumps and flowmeter at the methanol tank. The 1st truckload of Methanol was delivered on Tuesday. Additionally, crews have been working on installing the metal stairway into the PolyAluminum tank, and have demolished the concrete wall near the existing barscreen dumpster. Connections inside the Pipe Gallery to the Nutrient Analyzer (ChemScan) has also been underway and is near completion.

A representative from Leopold (controls manufacturer) has been on site this week starting up the new Denitrification Filters. Leopold provided training/instruction at the filter control panel, instructing plant personnel how to perform filter backwashes manually from the control panel. All 4 filters are holding water and Leopold is working on methanol dosing and backwash operations.

Attached are a few pictures of this week's activities.

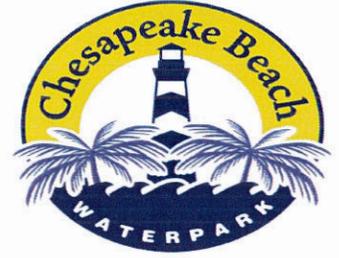
**Water & Sewer Manual** – The manual will continue to be reviewed to address Council and attorney's comments.

**South Sewer Study Grant** – The Town has filed for a grant to service the south side of Town with sewer for 146 properties. MDE has approved our application for grant eligibility and has forwarded this to the EPA for approval in the amount of \$2,328,275. The grant awards so if approved by EPA, will be before the state legislature for potential inclusion in the FY18 state budget. The Town will be preparing a letter describing the potential project and providing to all residents that may be effected to gain their input. We hope to have something out to the community soon for an October Mayor's Night Out presentation.

### **OLD BUSINESS**

**Kellams Field** – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements upon approval by MDE. (no new update)

**Trail** – Concept site plans for a Trail extension from the Trestle and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission and the State Highway Administration (SHA). We are currently researching critical area woodland mitigation possibilities and property title issues (we spoke to the Title Abstractor Terry Erder on 1/9/13 and more research has been completed – an extensive report has been compiled from Terry which she believes gives title to the town). We are currently seeking guidance from title attorneys and the town attorney to gain title insurance. Preliminary Environmental studies are complete to move forward with the Trail extension plans and the Critical Area Commission has requested a meeting to help move us through the process. The meeting was held and they presented several mitigation programs. We also marked in the filed the trail alignment for a field review by the C.A.C. The C.A.C. approved the concept plan. A final title report has been delivered which outlines that the Town does have title to the trail bed through Richfield Station. There are a few old development bank liens that need to be cleaned up and the attorney is moving forward getting this done. The attorney has presented closure documents for signature by the lien holders. A meeting with the RSHOA will be scheduled in the coming months. (No new update)



## Water Park Report

Marilyn VanWagner, General Manager Water Park  
August 18, 2016

### **Season Ends Soon –**

The 2016 Season is coming to a close. The last weekday we are open is Friday August 26. We will then be open "weekends only" until our last day of operation which is Monday, September 5. Immediately following our last day, we will start our end of the season closing procedures which will include cleanup, maintenance and planning for next season.

### **Unannounced Audits –**

In early August the lifeguards had their final unannounced audit by our aquatics safety training company, Ellis & Associates, Incorporated. The guards again received an "Exceeds". This is the highest mark that we can receive on an audit. We are very proud of our aquatics team.

### **Interviews –**

We are now conducting 2017 interviews supervisors in all departments. To interview for a supervisory position an employee must be recommended by at least one of their immediate supervisors. Final interviews will take place during the Thanksgiving break. This will give us time to get all new supervisors properly trained and certified over the winter.

### **Programs and Special Events –**

Chesapeake Beach Appreciation Day was on Tuesdays again this season for all Town Residents. Daily admission was half price. Also on Tuesday's from 4 pm to 7 pm, all town residents could get into the water park free of charge. Many of our residents enjoyed these Tuesday's.

Friday Night Slides continued to be a hit this season. We offered six Friday Night Slides and the lifeguards enjoyed playing organized games with the children. Attendance was up again this season for this event.

Our Swim Lesson program continues to be very popular. All four sessions were very busy. This season we offered a new swim lesson class called Junior Lifeguards. This class was a big hit for children ages 13 and 14 that would like to be a lifeguard at the water park when they turn 15, or for children that just want to learn what it would be like to be a lifeguard.

Our Character Days have also been a hit. We had many new characters visit this season. The children enjoyed princesses, super heroes, characters from the Land of Oz, and even from another galaxy.

We look forward to putting together another great Special Events Program for the 2016 season!



**Chesapeake Beach Wastewater Treatment Plant Report**  
**Jon Castro, Superintendent**  
**August 18, 2016**

**Plant Operation:**

Bearing Construction is continuing to work on completion of the ENR Upgrade. The three year project completion date was 6-10-16. After many discussions between all parties involved and a tour of the plant by MDE on 7-8-16, the completion date was moved to 9-12-16. The work on the filters should be ready for startup on August 18, 2016. The paving will start on August 22, 2016. All work per contract should be completed by 9-12-16, and a demobilization by the contractor will be performed when the late arriving equipment is on site after the 9-12-16 date.

Coyne Chemical inspected the new Methanol Tank to complete all necessary paper work needed in order to receive a delivery of Methanol. Everything checked out and was cleared for delivery of Methanol. Methanol is used in the operation on the De-nite Filters.

EMH Environmental is near completion of the installation of the new blowers. A startup for the blowers will be held August 16, 17 and 18. All parties will be hear for the startup and Sherwood and Logan will be here on August 17, 2016 to complete a point to point test on all wiring connections. After this startup, W & R will be able to begin programing the computer for operation. These blowers will be tied into the new computer control system to give the operating staff more effective tools to control the plant's process control system to meet the new stricter Effluent Limits in the MDE permit regulations.

The plant had one of its Influent Pumps start to fail. This pump was replaced with a backup pump and sent out for a quote on repair. The repair quote came back with a cost of \$21,737.86. A new pump cost would be at a cost of \$23,381.00. It was decided to purchase a new pump. A new pump could take up to 12 weeks to get but the factory was working on one and could send it out in 4 weeks if ordered soon. A poll was conducted with the Council on August 9, 2016 on approval of purchasing the new pump. On August 10, 2016, 4 votes of approval was received and ordered. The pump will be paid for out of the Wastewater Treatment Plant Budget.

On August 8, 2016, Metro Door completed installing the roll up door on the press building. The siding addition to complete enclosing the press building will begin soon.

On August 8, 2016 W & R Electrical Contractors were on site to inspect the wiring problem on the Basin Mixers. They will determine the problem and find a solution to the Mixers failing to operate and report back to Bearing Construction and the Town.

A progress meeting was held on 8-1-16 at Town Hall to go over any issues on the ENR construction and give updates on future construction schedules. Bearing Construction, Bilbrough Electric, W & R Engineers, plant staff, the Mayor of Chesapeake Beach Bruce Wahl, Dr. Holler, and Town engineer Paul Woodburn were all in attendance.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Old Line Hauling and Chesapeake Labs. The new press was put on line 9-30-15. The new hauling contract will take effect on June 30, 2016 with Old Line Inc.

Plant operations for this monthly report did use the Shell Fish Tank on two occasions. The two times it was put into operation was due to heavy rain flows into the plant. All steps are being taken to drain back the SPT to get it ready for its next use.

The plant had 2 emergency alarms for this report period. All alarms were for wet well operation due to heavy flows and responded too.

The Wastewater Treatment Plant had no spills to report for this August report.

**Future Projects:**

To complete the ENR Upgrade Construction by the completion date of September 12, 2016. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade.



Connie S. O'Dell  
Utilities Billing Administrator  
Community Development Director

August 18, 2016  
codell@chesapeakebeachmd.gov

## Water & Sewer/Community Development/Special Events

### Utilities – Water/Sewer Billing

All Utility Bills are past due if they have not been paid by August 16, 2016. Penalties will be assessed on Friday, August 19, 2016.

All data pulls and teleconferencing with Tyler Technologies has begun. I have spent an estimated 40 hours to date accumulating data and answering questions to the Tyler Team who is building our software. If all goes as planned we would do our last billing from the current system in April of 2017. During that billing cycle, we will bill from both systems and do a comparison of the data to insure that the migration has been successful.

### Community Development

- **SHA – Bridge Replacement**

The monthly construction progress meeting was held on Wednesday, July 20, 2016 at the State Highway building in Prince Frederick. Notes from that meeting's minutes: Project is still currently in Utility Delay DoIT has placed their new cable underground and has spliced it in. DoIT plans on completing their work next week and being totally done. There is an issue with the northern sewer tie in. Waiting for a new plan from Town of CB Engineer, Paul Woodburn. He is developing a new plan and will send to Jeff Robert for his review & approval. Verizon has set new poles. They are working on transferring the cables on the west side of MD 261 to the new poles. Waiting on schedule from Verizon.

Jay Berry and I met with SHA officials on Monday, August 8. We learned that SHA will be installing a metering system in various locations near the construction site that will monitor the "shaking and movement" when the pile driving is being conducted. The info from these monitors will be shared publically. This information will be used to determine if the piling installation is causing any damage to nearby buildings, etc. The SHA Community Liaison, Hilary Gonzales, has promised that we will receive an update letter by Monday, August 15. I will share that correspondence as soon as it is received.

- **Mayor's Night Out**

The August Mayor's Night Out featured Ms. Kathy Clune, who has graciously volunteered to be our Neighborhood Watch Program Facilitator. Kathy, along with Calvert County Sheriff's Department Heads spoke to the audience about the importance of neighborhood watch programs. Kathy is available to help HOA's and communities by heightening awareness of the program and its value to our community. Chesapeake Station HOA has already asked Kathy to speak at their annual meeting on September 10.

If you would like her to make a presentation in your neighborhood or would like further information, please email [kaclune@gmail.com](mailto:kaclune@gmail.com).

BGE Rep. Jennilee Messenger who will be showing the new replacement LED lights for our streets and roadways to be installed in the Chesapeake Beach is scheduled to be the October 3 guest speaker. As of this writing there is not a speaker or subject matter for the September Mayor's Night Out, which will be on September 12 due to the Labor Day holiday.

- **Fall Newsletter**

The Fall Newsletter will be published on or around October 24, 2016 and will contain all of the Town Election news. If you are a candidate for election, and would like your profile to be included in the Newsletter's Voter's Guide please submit it to me via email at [codell@chesapeakebeachmd.gov](mailto:codell@chesapeakebeachmd.gov). The profile should contain no more than 100 words, not including the candidate's name. The submission will not be edited for grammar, spelling or accuracy. It will be published verbatim.

Ms. Barbara Dove will continue on working with me for this upcoming issue. Thank you Barbara!

- **2017 Town of Chesapeake Beach Calendar**

It's not too early to start submitting your photo entries for the 2017 calendar. Email all entries to [codell@chesapeakebeachmd.gov](mailto:codell@chesapeakebeachmd.gov). Please submit in the highest resolution possible. We cannot use low res photos for the calendar publication. 2016 calendars are still available in limited quantities.

- **Sweat Shirts, Caps, New Shirts, Totes, Lanyards and Folding Chairs Available Now!**

Be sure to pick up some "boatloads of fun logo" merchandise. Purchase items right here in Town Hall. Tumblers are \$8.00 each; caps and tee shirts are \$15.00 and the totes are \$20.00. The sweatshirts are \$22 and \$24 are available in several colors and boast either a small or large logo on the front. The new lanyard is \$1.00 and the folding chairs are \$25.00. The items are displayed in a showcase in the Town Hall Atrium. Payment may be made with cash, check or credit card (no American Express). These make excellent gifts for all Chesapeake Beach lovers!

- **Veterans' Memorial Park**

Work began Monday, July 11 at the park with demolition of the seating wall benches and the sidewalk bases under them. The new concrete has been poured, sod has been installed and the benches have been ordered. Public Works will be installing the benches when they arrive. We hope to have a rededication ceremony at the Park when all work is complete, but due to the uncertainty of the completion date, that ceremony has not been finalized as of this writing.

- **Kellam's Field**

The playing field at Kellam's has recently been re-leveled and re-sprigged with new Bermuda grass. Field maintenance contractor, Windmill Nursery reports that the new Bermuda grass has taken hold nicely and will continue to be watered heavily through this extreme heat spell. The Beach Bucs are currently

practicing on the portions of the field where maintenance plantings did not take place. The regular field use will begin in early September.

### Special Events

- **Moonlight Cruises**

Moonlight Cruise #3 (the final cruise of the season) is scheduled for August 20<sup>th</sup> from 7:00 – 9:00 pm.

**Please Note: The time listed in the Town Calendar is wrong.** The cruise theme is “Jimmy Buffett, One Particular Harbour” and as of this writing there are a few tickets still available. Please wear your favorite Parrot Head attire. Prizes will be awarded to the best dressed female and male. There will be a “photo op” area on the boat where you may create and preserve your cruise memories.

Tickets are \$32 per person, on sale now on the Town website or here in Town Hall. Cash, checks and credit cards are accepted. We are pleased to announce that “Miss Lizzy” has been re-classified by the Coast Guard and can now accommodate 65 passengers plus the Captain and Crew.

- **Chesapeake Beach in the News**

The link to the latest travel story which was published in the West Virginia Charleston Gazette is:  
<http://www.wvgazette.com/life-travel/20160731/wv-travel-team-history-hiking-and-crab-picking-at-chesapeake-beach>



CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

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**Chesapeake Beach Oyster Cultivation Society Report  
August 18, 2016  
Chesapeake Beach Town Council Meeting**

**Saturday August 20** is moving day for oysters from Fishing Creek to the Chesapeake Bay. This event starts at **10 AM** and is located in **Abner's Boat Yard**. Join fellow CBOCS members as they unload oysters, clean cages, count and measure spat and take the tubs for depositing in the bay. Wear old clothes. Pizza at noon.

**Saturday September 17** is moving day for new oyster spat to the creek. The event starts at **10 AM** and is located at **Marina West**. Join fellow CBOCS members as they load up cages with new spat and count spat. Wear old clothes and **water shoes**. Pizza at Noon.

For a complete CBOCS calendar visit the Town of Chesapeake Beach web site and click on oyster cultivation.



CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

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**The Oysterquarium is in operation at the first rest stop on the trail. Oyster larvae and oyster seed have been added. The new message board located on the front of the Oysterquarium announces future CBOCS events.**

**The pollinator garden and mosquito repellent gardens are now planted and mulched. They are growing and blooming for your pleasure. Pick up a brochure from the mosquito repellent garden and the brand new one from the pollinator garden. The pollinator hotel is complete with a fantastic mural on the back side complements of the Northern High School LORAX Club. This is a must stop for walkers on the trail.**

**Play Chesapeake Beach Railway Trail Nature Bingo by picking up your bingo card from Town Hall or at the head of the trail before you walk the trail.**